



Greater Vernon Minor Hockey Association

P.O. Box 1894

Vernon, BC V1T 2X9

Phone: 250.542.0754

• Fax: 250.542.0784

Email: gvmha@shaw.ca

• Website: www.vernonminorhockey.com

HOUSE COACHING APPLICATION

PLEASE READ FIRST

We would like to thank you for applying for a position of House Coach with the Greater Vernon Minor Hockey Association. We understand the dedication and time required to be a good hockey coach and a mentor for our young boys and girls. As a result, we have made it our mission to secure the most qualified coaches possible. In order to apply for a Head Coach position the criteria is as follows:

1. GVMHA House Coaching Application Form completed.
 2. GVMHA Coaching Code of Conduct & Coach Commitment Letter signed.
 3. RCMP Criminal Record Check Form completed and signed (may take up to 4 months).
 4. Commit to complete the Coach 2 Certification by Dec. 15th ~ Respect in Sport must be completed before you go on the ice with your team.
 5. 'Positive Experience' as a Coach, Player, Volunteer or Parent in Minor Hockey.
 6. Coach Philosophy & Yearly Plan are in coordination with values of GVMHA.
 7. Willingness to pursue technical standards and direction as presented by GVMHA.
 8. Willingness to work in cohesion with Director of Hockey Operations, other Coaches, Parents, Players, within GVMHA, OMAHA, BC Hockey and Hockey Canada.
 9. Passion for coaching, the game of hockey and the development of youth through sports.
 10. Track record of team success and evidence of individual development.
-

CRIMINAL RECORD CHECK BRANCH REQUIREMENTS

All staff rostered to an official BC Hockey team Roster - Coaches, Assistants, HCSP's and Team Manager must have a Criminal Record Check (CRC) and Vulnerable Persons Check (VPC) completed and submitted to GVMHA. A CRC must be redone every three (3) years.

If you require a Criminal Record Check completed for GVMHA, it should be done through the Ministry of Justice website using the following procedure (free of charge):

- a. Visit the Ministry of Justice's website: <https://justice.gov.bc.ca/eCRC/>
- b. Enter Greater Vernon Minor Hockey Association's unique access code: **RKLEUNMLGA**
- c. The following PDF link provides a walk through guide to your online CRC submission should you have any questions about the process:

<http://www.pssg.gov.bc.ca/criminal-records-review/shareddocs/walk-thru-guide.pdf>

Once complete, the results will be delivered directly to GVMHA's authorized contact person for privacy and confidentiality.

STAGE I. Submit Coach Application Form

This part must be completed and handed in by August.

- A. Coach Application Form
- B. Criminal Record Check (**You must obtain & attach this form yourself**)
- C. Proof of Coach Certification
- D. 1 Page Written Statement clarifying why you want to coach this particular team in GVMHA
- E. Maximum 1 Page Written Coach Philosophy:
 - Reasons for Coaching
 - Central values you want to instill into the kids you coach
 - Central goals of your program (Maximum 5)
 - How will you deliver your program (Dictatorial vs. Delegate)

STAGE II. The Interview

An interview may be requested by the Director Hockey Operations on the following topics:

- A. Discuss how you intend to communicate with your parents.
- B. Discuss your communication style with your players.
- C. Explain how you will utilize your assistant coaches.
- D. Explain how you would teach team tactics ie. Defensive Zone Coverage

STAGE III. Developing a Seasonal Plan

Once you have been selected as a Head Coach in GVMHA, it is essential that you develop a Seasonal Plan by September 15th. This must be handed in to the Director of Hockey Operations for review.

PLEASE DROP OFF APPLICATIONS AT THE GVMHA OFFICE, CIVIC ARENA.

Attn: Sandy Moger (Director of Hockey Operations)

Or MAIL applications to:

GVMHA
P.O. Box 1894
Vernon, BC V1T 8Z7



HOUSE COACHING APPLICATION

PERSONAL INFORMATION

Last Name		First Name	Middle Initial
Street	City		Postal Code
Home Phone	Cell / Work Phone		Email (no Hotmail if possible)

PREFERRED COACHING ASSIGNMENT (1st choice and 2nd choice)

DIVISION	AGE	HEAD COACH	ASSISTANT COACH
Initiation	5 – 6		
Novice	7 – 8		
Atom	9 – 10		
Atom Female	9 – 10		
Peewee	11 – 12		
Peewee Female	11 – 12		
Bantam	13 – 14		
Bantam Female	13 – 14		
Midget	15 – 16 – 17		
Midget Female	15 – 16 – 17		

CERTIFICATION / TRAINING REQUIREMENTS

Coach 2 (or a previous Coach designation)	All First Year Coaches (Mandatory by Dec 15 th of Current Season)
Respect In Sport	Hockey Canada Respect In Sport Course (Mandatory every 4 years by Sept 1st)
HCSP Safety Course	Hockey Canada Safety Course (Mandatory – one person per team by Dec 15 th)

EXISTING QUALIFICATIONS

COURSE	YEAR	LOCATION – YOU MUST PROVIDE COPIES OF CERTIFICATION
Coach 2 / Coach Stream (formerly Level 1)		
Developmental 1 (formerly Intermediate)		
Level 1 First Aid		
Respect In Sport (valid for 4 yrs)		
HCSP Safety Course (valid for 3 yrs)		

COACHING EXPERIENCE

YEAR	ASSOCIATION	AGES	LOCATION	POSITION



GREATER VERNON MINOR HOCKEY ASSOCIATION

CODE OF CONDUCT ~ COACHES

The athlete/coach relationship is a privileged one. Coaches play a critical role in the personal as well as athletic development of their athletes. They must understand and respect the inherent power imbalance that exists in this relationship and must be extremely careful not to abuse it. Coaches must also recognize that they are conduits through which the values and goals of a sports organization are channeled. Thus, how an athlete regards his/her sport is often dependent on the behavior of the coach. The following Code of Conduct has been developed to aid coaches in achieving a level of behavior, which will aid their athletes in becoming well-rounded, self-confident and productive human beings.

Although this code is directed toward coaching conduct, it equally applies to other members of the "Team Leadership Staff" i.e. managers, trainers, equipment personnel, etc. It is assumed that these people act in cooperation with one another to construct a suitable environment for the athlete.

COACHES HAVE A RESPONSIBILITY TO:

1. Treat everyone fairly within the context of their activity, regardless of activity, regardless of gender, place of origin, color, sexual orientation, religion, political belief or economic status.
2. Direct comments or criticism at the performance rather than the athlete.
3. Consistently display high personal standards and project a favorable image of their sport and coaching.
 - a) Refrain from public criticism of fellow coaches, athletes, officials and volunteers especially when speaking to the media or recruiting athletes.
 - b) Abstain from use of tobacco products while in the presence of his/her athletes.
 - c) Abstain from drinking alcohol in conjunction with athletic events or victory celebrations at the playing site.
 - d) Discourage alcohol use in conjunction with athletic events or victory celebrations at the playing site.
 - e) Refrain from the use of profane, insulting, harassing or otherwise offensive language of his/her duties.
4. Ensure that the activity being undertaken is suitable for the age, experience, ability and fitness level of the athletes and educate athletes as to their responsibilities in contributing to a safe environment.
5. Communicate and co-operate with registered medical practitioners in the diagnoses, treatment and management of their athlete's medical and psychological problems. Consider the athlete's future health and well being as foremost when making decisions regarding an injured athlete's ability to continue playing or training.
6. Recognize and accept when to refer athletes to other coaches or sports specialists. Allow athlete goals to take precedence over their own.
7. Regularly seek ways of increasing professional development and self-awareness.
8. Treat opponents and officials with due respect both in victory and defeat and encourage athletes to act accordingly. Actively encourage athletes to uphold the rules of their sport and the spirit of such rules.
9. In the case of minors, communicate and co-operate with the athletes' parents or legal guardians, involving them in management decisions pertaining to their child's development.
10. Be aware of the many pressures placed on athletes as they strive to balance the physical, mental, emotional and spiritual aspects of their lives and conduct practices and games in a manner so as to allow optimum success.

COACHES MUST:

1. Ensure the safety of the athletes with whom they work.
2. At no time become intimately and/or sexually involved with their athletes. This includes the requests for sexual favors or threat of reprisal for the rejection of such requests.
3. Respect athletes dignities; verbal or physical behaviors that constitute harassment or abuse are unacceptable.
4. Never advocate or condone the use of drugs or other banned performance enhancing substances.
5. Never provide under age athletes with alcohol; never encourage its use.

I have read and understand the above statements and agree to conduct myself in a manner that demonstrates the standards established in the Coaching Code of Ethics.

SIGNATURE

DATE