

Treasurers report for October 15/2015

It has been a busy first couple months here, and I appreciate the patience that all have had with me. It has defiantly been an adventure getting things sorted out and picking up where Angela left off. Here is a quick rundown of where we are and some action items that will be addressed shortly from my side of the board.

CURRENT.

- 1) All rebates are expected to be processed and issued by month's end, or very close to. This will include the Peewee and Bantam level tryout fees, as well as our AA players registration fees. I have had some difficulty confirming original payments and where rebates were to be issued, as I have a definite information gap between what I have done and what was processed before I arrived.
- 2) Referee Time sheet and tracking will have to be revamped. I hope to have a new spreadsheet in place for November 1st. This will allow Official's time to be tracked and allocated to the various divisions that they apply to. This is currently not the case. It is a huge hassle to sort out, and allocate the time appropriately. I have discussed this with Angela as well, and the problems are not new, but I am hopeful the new set up will help. We will also need to put an emphasis on NEATNESS AND LEGIBILITY. If I cannot read a time sheet, it cannot be paid. We are dealing with junior and senior high students, as well as adults here. This should not even be an issue. As well, all time sheets need to be verified and signed off by Fran, before payment can be issued. I have no idea if the information on the sheets is correct without the approval.
- 3) I have been questioned by the town as to why we SMHA, are booking the ice for the Lacombe AA. They feel that this is not appropriate, and would like an explanation as to why the town is subsidizing the ice, even if there are a couple of kids from Stettler playing there, it is still not a Stettler team. This will need to be addressed from as a board, as we are going to run into problems.
- 4) Can we please put an expense form on the website for people to print out/download to use for claiming mileage (board members) and things like reimbursement for coaching clinics. I hate getting random notes and receipts handed to me to claim expenses. *Chris action items*
- 5) Office computer is coming. This has been a bit more difficult than expected dealing with the software end of things. Still worth it in my opinion, as the savings are significant. We should have it in place in early November.