

Stettler Minor Hockey Association

Board Meeting

February 9, 2017

Katie Bainbridge

Kendra Duff

Michelle Mulgrove

Keri Snowden

Jerilyne Raab

Jeff McDonald

Sandra Schell

Brad Robbins

Kari Wilson

Ken Bengert

Jason Hegberg

1. Meeting called to order at 7:06pm
2. Welcome and Introductions
3. Agenda
 - 3.1 additions/deletions- none
 - 3.2 **Ken Bengert moved to approve the agenda. Jerilyne Raab seconded. Motion approved.**
4. Minutes from January 5, 2017
 - 4.1 Review of Minutes and Action Items
 - *Action item: Jerilyne will send out notice regarding possible shifted practice times due to accommodating provincial playdown games.- done*
 - 4.2 Approval of Minutes **Jason Hegberg moved to approve the minutes from January 5, 2017. Jason Bridge seconded. Motion approved.**
5. New Business- none
6. HA business- none
7. Executive Reports
 - 7.1.President- Trevor Speakman- absent- sent report

- a. Leduc Apology Letter- SMHA received an apology letter from a coach who was ejected from a game.
- b. Equipment Manager- equipment manager position still needs to be filled. Discussion regarding Novice goalie equipment. There have been reports of the goalie equipment not being in the locker.

Action Item- request Candace (Novice director) send an email to managers reminding them to ensure all Novice goalie equipment is returned to locker before game times.

- c. SMHA Office access- Reports of town staff allowing office access to members who are not on the executive. We have confirmed with the town staff that only SMHA executive have access to the office. There is a list of executive members at the front desk.
- d. Novice Letter of Concern- SMHA received a letter of concern from a novice coach regarding scheduling mix ups, director workload, and suggestion for a competitive rep Novice team.

SMHA is currently in the process of establishing policies for Novice that would address the concerns noted in the letter.

- e. Job Descriptions- Directors will be asked to submit a point form report highlighting what they identify their job descriptions to be. This information will be used to establish more precise job descriptions.
- f. Policy Inventory- Members of the executive will be meeting to establish more concise policies and procedures. Looking for input from members to identify areas that require policy.

7.2.1 VP Development- Brad Robbins

- a. Beginners Goalie Clinic- Feb. 17, 10:45am-1:30pm. Clinic is geared toward players younger age groups who are interested in becoming goalies.
- b. Atom Prep Camp- Atom “prep camp” has been held for the past few years to help prepare 2nd year Novice players for Atom hockey. Budget and ice availability do not allow for the camp this year.
- c. September Development Opportunities- SMHA is currently organizing development plans for September.

7.3.VP Operations- Keith Werbowesky- absent- no report

7.4.VP Marketing/Communications- Jerilyne Raab

- a. Fundraising- 2 Fundraisers underway; Coffee sale “Perfect Storm”; Cash Raffle.

Atom C team sold the most ice melt and will have their pizza party this weekend.

- b. Volunteer Hours- 100 families still need to complete their hours.

“Perfect Storm” Coffee Sale- 4 volunteer hours for 10 bags of coffee sold

Cash Raffle- 4 volunteer hours for 1 booklet of 20 sold

Discussion regarding banking volunteer hours for next season. Will be added to the next meeting agenda for executive discussion.

7.5.Treasurer- Jason Bridge- absent- sent report

- a. Financials- In his report, Jason suggested moving funds from term GIC at 0.25 %(term is done) to a savings account at 0.5%, which would be easier to manage.

Motion: Jerilyne Raab motioned that SMHA move funds from the GIC account (0.25%) to a savings account (0.5%). Danielle Wheeler seconded the motion. All in favor. Motion carried.

- b. Team Ledgers- Teams must submit season end ledgers to Jason for review.

Action Item- *Jerilyne will email Mites Director, Novice Director and each team manager requesting end of season ledger showing money in and money out.*

7.6.Past President- Jason Hegberg- no report

8. Director Reports

8.1.Mites- Kari Wilson- Home tournament is this weekend. All is well.

8.2.Novice- Candace Rider- absent- sent report- 2 teams have tournaments booked after last regular season ice time and are requesting practice time for a few weeks. Discussion with Sandra- ice time will be made available for 1 practice each week until the tournaments.

8.3.Atom- Renee Anderson- absent- no report

8.4. Peewee- Keri Snowden- Peewee A has made it through provincial playdowns and will be attending provincials in Provost. Peewee B is sitting in 1st place in their tier. Peewee B manager has voiced concerns regarding a Drumheller coach who has continually used vulgar language/gestures toward on ice officials and her own players. SMHA senior officials are aware of the situation.

8.5. Bantam- Kendra Duff- Bantam team is in 2nd round of provincial playdowns. Home tournament was very successful and well run.

8.6. Midget- Michelle Mulgrove- Midget A attended AA tournament in Lethbridge, making it into the semi-finals. Both Midget A and B were unsuccessful in their provincial playdown games.

8.7. Female- Ken Bengert- Regular season will finish on Feb. 26th. Playoff formats are not yet confirmed. All teams are still in provincial playdowns. All teams are doing well in league play:

Atom: 2nd

Peewee: 1st

Bantam: 2nd

Midget: 1st

9. Director Reports

1. Director of Registrar and Admin- Dani Wheeler- Looking toward next season and organizing registration.
2. Director of Equipment- open- crates of pucks in each arena is working well this season.
3. Director of Ice/Ref Allocation- Sandra Schell- All is well.
4. Director of Communication- Jerilyne Raab- All is well.
5. Director of Sponsorship and Fundraising- Crystal McLellan- absent- Jerilyne reported
 - a. Coffee Pick Up- being organized
 - b. Reimbursement of Coffee Pick Up- travel costs will be reimbursed

10. Next Board meeting- Thursday March 2, 7:30pm

11. Adjournment- Meeting adjourned at 9:05pm

- *Action Item- Jerilyne will email Mites Director, Novice Director and each team manager requesting end of season ledger showing money in and money out.*
- *Action Item- request Candace (Novice director) send an email to managers reminding them to ensure all Novice goalie equipment is returned to locker before game times.*

Agenda additions for March meeting:

- Rosters need to be ready before CAHL deadline
- Banking volunteer hours- special circumstances