

Slave Lake Minor Hockey Association Rules and Regulations

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Rules and Regulations of SLMHA

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GENERAL INFORMATION

Player Selection Committee:

Player Selection Criteria (AA Hockey):

1. The AA Director will work with the coaches of the specific team to organize how best to facilitate player assessment. This may include coordination with other local MHA's that fall within the draw zone for SLMHA AA Program.
2. The AA Director with the support of SLMHA will coordinate a prospect skate weekend to try to encourage support to the program and give an early indication of interest in the teams and programs.
3. SLMHA will provide any necessary support possible to ensure adequate evaluations are made.
4. SLMHA will coordinate with other local MHA's and make all attempts necessary to have 3 Evaluators to evaluate the Players. Representation from other MHA's will be encouraged.
5. Coaches will choose the top group of Players based on an assessment of the Player registrations.
6. Coaches will be encouraged to play exhibition games with the final group to ensure capability of play and find the best fit for the team.
7. As player evaluations continue, players will be released back to their LMHA to continue with their local teams prior to the first league game. All rosters will be final at that point.

Player Selection Criteria (Non AA Hockey):

1. The Player Selection Committee is responsible for set up of Player Evaluators. Evaluators can not evaluate their own child's Division or any relative's children's Division. If there are any discrepancies, the Coaching Director will make the final decision.
2. SLMHA will make all attempts necessary to have 3 Evaluators to evaluate the Players.
3. Evaluators will choose the top group of Players based on an assessment of the entire division Player registrations.
4. One goaltender will be selected by a Goaltender Evaluator. If no adequate Goaltender Evaluator is available, then the Player Evaluators will pick the goaltender.
5. The Player Selection Committee will choose two people per bench to open doors during the scrimmages to ensure equal ice time and that Players are rotated each shift.
6. The Player Selection Committee can choose remaining Players for the Coach for the next scrimmage, if Head Coach requests this.
7. There will be an optional skate once the Head Coach is chosen.

8. A Goalie is a Goalie as long as he tried out as a goalie. Special considerations will be given but at the discretion of the Coaches.

Player Selection Process:

1. Players will be divided into two equal Teams by the Division Coordinator for weeknight evaluations. This will be age generated with half first year players and half second year players for each team.
2. Players will be given a jersey number prior to going on ice. The Division Coordinator will write out the list of players and their assigned jersey number. Jerseys will be collected after try outs on first night and given back to the correct Player on second night for evaluations.
3. There will be 2 evaluated scrimmages. If numbers or skill level dictates, Players may be asked to not return for second scrimmage tryout.
4. Evaluators will choose top 20 Players and one Goaltender at the end of the second tryout. All decisions are final. Coordinator will inform these Players and notify them of the next scheduled ice time
5. The Coach will select the team from the Players available, based on the evaluations, after the Coach's skate. If the Coach wishes, the Player Selection Committee can select the team based on the evaluation numbers.
6. The team size (number of players) will be determined by the Player Selection Committee, based on registration numbers. All attempts will be made to have equal numbers on all teams throughout the division (with the exception of the AA teams).
7. Once the highest tiered team is selected, the process will be repeated the following week for the next lowest tiered team.
8. Players who have previously quit hockey with SLMHA multiple times will only be accepted into the lowest tier of the Division, or at the discretion of/and with discussions with the Player Selection Committee, be advanced to a higher tier.
9. Goalies will be expected to show up at all tryouts regardless of rotation.

Coach Selection Committee:

Coach selection criteria:

1. All Coaches and Assistant Coaches must fill out a Coach's Application to be considered for any position. All applicants must obtain a criminal record check through the RCMP.
2. Coach applicant must be approachable and willing to work with the SLMHA Coaching Director, as well as follow the SLMHA's principles and objectives in a positive manner.
3. Applicant must sign and abide by the Coach's Fair Play Pledge as set out by HC and supported by SLMHA.

4. Applicant must meet HA guidelines regarding coaching level requirements. See coaching requirements as outlined in the By-Laws.
5. Applicant must be willing to represent SLMHA in a positive manner both at home and away.
6. Any team that has female Players should have a female Coach, Manager, or Parent that has taken the Respect In Sport Coach/Speak Out course.
7. Failure of a Coach to abide by the Rules and Regulations of HC, HA, and SLMHA may result in disciplinary action or removal of the Coach at the discretion of the Disciplinary Committee.
8. The Administrator must supply the Coach Selection Committee with the HCR Coaching Qualifications prior to the selection process.

Coach Selection Process:

1. Committee is to meet to review all coaching applications after the 2 evaluated scrimmages.
2. Coach's application as well as any other information about the coach will be reviewed.
3. Head Coach will be chosen with consideration given to the following criteria:
 - Coaching Experience
 - Coaching Qualifications
 - Hockey Experience
 - Past History with the Association on record
 - Only when the above criteria are found to be equal between two or more Coaches, will the Committee consider any disciplinary action or written complaints about a potential Coach.
4. Coach selection will be made at the discretion of the Player/Coach Selection Committee.
5. Once chosen, the Head Coach is then invited to assist in selecting Assistant Coaches, with the Selection Committee, utilizing the same criteria used for the Head Coach selection.

REGISTRATION

Fees and Registration

1. Payment of all fees should be made at the time of registration by cash or cheque. All fees are due by July 31st for anyone who was a Member the previous year. Tiering Fees will be due once schedules are posted. Any player's fees not paid by November 30th will not be allowed on the ice until fees have been paid in full.
2. There will be a late fee to last years registered players of 10% of the players division fees for any registrations received after July 31st but

- before August 31st and 25% of the Player's Division's fees for registrations received after August 31st.
3. Any registrations received after August 31st may ONLY be accepted if needed for numbers before tryouts.
 4. All late fees and tryout fees are non-refundable
 5. For new members to the Association, a photocopy of Alberta Health Care Card and Birth Certificate for each player must be presented at registration.
 6. Players must be registered prior to going on the ice for tryouts. Players will only be eligible to try out if all regular and try out fees are paid in full.
 7. In cases where a player has just moved to town and is new to SLMHA, the initial registration fee will be charged.
 8. If registration fees are not paid during one season, the player will not be allowed on the ice the following season until the previous and current season's fees are paid in full.
 9. A family rate will apply of \$100.00 off for the third or more players for any individual family.
 10. A request for refund of Registration fees must be submitted in writing to the Administrator. Reimbursement is not mandatory but may be considered based on the following:
 - First ice session up to October 31st of the current year - 100% of the Registration fee less the HA Registration Fee
 - November 1st through November 30th of the current year – 75% of the Registration fee less the HA Registration Fee
 - December 1st through December 31st of the current year – 50% of the Registration fee less the HA Registration Fee
 - After December 31st of the current year – no refund
 11. Full registration entitles the player up to two practices per week as well as League registration and HA insurance.
 12. Ice time for all League games will be paid for by the Association.
 13. Try out fees for "AA", "A" and "B" levels will be \$75.00/player. Imports that have played with SLMHA the previous year will be charged \$75.00. New Imports will be charged \$150.00 with \$75.00 being returned to the Payee if the Import is still playing with the SLMHA Team March 31.
 14. Only cash will be accepted following an NSF cheque.
 15. When an NSF cheque is realized, the Player's parents/guardians will be notified immediately by a Board Member and that player is no longer permitted to play or practice until fees are paid in cash plus a \$45.00 NSF handling charge.
 16. New registrants to hockey (must not have played previous years) will be given a 50% discount on Registration Fee only.
 17. Any player registering as a goalie will be given a 100% discount on Registration Fee only, for Peewee and higher.

Registration after tryouts – Player Placement

1. If a Player joins SLMHA after the teams have been selected, the Player will be placed on the lowest team in the division. The Coaching Director, along with the Coaches of the next higher team in the Division, will be asked to observe the practice to see if this is an appropriate placement for the Player.
2. If the Player's skill level is above the lowest team then he/she will practice with the next highest team with the Coaching Director and Coaches of the next higher team in the Division observing the practice.
3. This process will be repeated until the Player is placed on the team that allows the Player to play and compete at their skill level.
4. If it is necessary to move a player up to the higher team because of numbers after the new player has joined then consideration will be given to all players that tried out for the top team at the beginning of the season, not just the new player. The player selection Committee will have final say in this decision.

Registered Head Office and Records Office

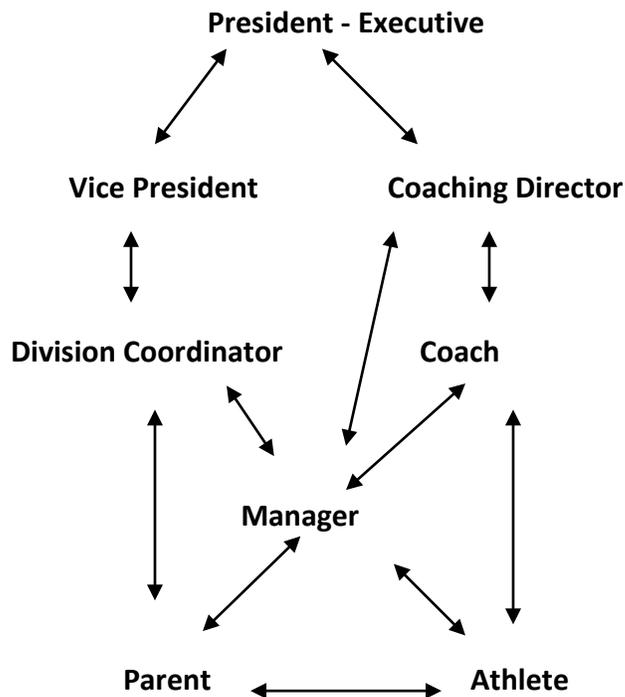
The location at which the Society shall maintain its registered head office and its record office is the Multi Rec Center, 305-6th Ave SW.

PLAYER INFORMATION

Age Divisions

1. Slave Lake Minor Hockey Divisions are based on the ages of the Players prior to December 31st for the Season.
2. All Players must register in their own age division
3. Age Divisions are:
 - Intro to Hockey- 4 year olds
 - Pre-Novice 5-6 year olds
 - Novice 7-8 year olds
 - Atom 9-10 year olds
 - Pee Wee 11-12 year olds
 - Bantams 13-14 year olds
 - Midget 15-17 year olds
 - Minor Female 11-17 year olds
4. SLMHA does not support any registered Player playing in an adult recreation or commercial League. Any Player who chooses to, does so at their own risk and expense.

Conflict resolution



1. Conflicts can start or end at any point on the above chart. A parent or athlete has many avenues for issues to be resolved. If they are not happy with the decision from their first level of resolution they can appeal to the next. This should be done in writing. The written decision of the Board is final and binding.
2. If there is a concern about confrontation, any issues of unacceptable conduct and behavior are to be handled by the processes outlined in the Game and Conduct Manual.

Practices

1. No player is allowed on the ice without a Coach being present. No Players are allowed on the ice until the large maintenance gates are closed.
2. Dressing rooms must be left neat and tidy.
3. All Players must wear full hockey protective equipment, including throat protectors, before stepping onto any ice surface, either in a practice or a game. Mouth guards are recommended but not required for Atom Division and up.
4. No hazing or initiation will be allowed. Suspensions will be ordered by the Executive if there are any such incidents.
5. SLMHA will pay for Teams to practice until their final League or Provincial game is complete. SLMHA will pay for practice times for teams that booked into tournaments or exhibition games prior to February 15th of the current season, until the date of the tournament or

exhibition game. Any practices utilized after this time will be paid for by the individual Team. Division Coordinators are to inform the Ice Manager when their Teams have completed League or Provincial play.

6. Players are only allowed to practice with a team they are rostered to unless special approval has been given by the Division Coordinator. This includes the players regular team and any team that player may be affiliated to.

Affiliation

1. Affiliations shall be approved by the President and Administrator in consultation with Coaches, or individual Players where required, after all the team carding has been completed. Copies of affiliations will be given to each Coach when complete.
2. Team to Team affiliation will be done in all cases except:
 - If there are two equal Teams in one Division. In this case, the Coaches of the higher team will be asked to select up to five players from the two equal teams to affiliate. The two equal team Coaches will be asked to select 5-6 players from the team below them to affiliate to their teams.
 - Female players will be given the choice to affiliate to the Division higher, the Minor female team, or the Kodiaks.
3. To use an affiliated Player, the Coach must first check with the affiliated Player's Coach to ensure the Player is not needed for a game with his own team. The Player can be approached for affiliation if there are no scheduling conflicts. It is up to the individual Player and his/her parents to choose if he/she would like to play with the Team that he/she is affiliated to.
4. Affiliated players are only to practice with the Team they are affiliated to, upon request by the Coach. There must be open communication between the Coaches for Players and practices.
5. Coaches are to track Players used by affiliation.

Player Advancement

1. Where a Player has special reasons for seeking advancement to another Division, a written request must be submitted to the Player Selection Committee.
2. That Player's hockey skills shall be objectively rated by two (2) Coaches of that higher Division and the Coaching Director. They may, in writing, recommend advancement or retention of the Player to the Player Selection Committee, who then shall make the final decision.
3. Any advancement requires the consent of the Player and of the Player's parents/guardian(s).

4. Before any consideration of advancement, there must be deemed an available position for the Player to advance to in the higher level or tier.
5. SLMHA on occasion may request players to advance. Under those circumstances the above procedure would be used to determine the correct player(s).

COACHING INFORMATION

Coaching Requirements

1. These courses are to be completed prior to December 31st of the current hockey season. All coaches must have Respect In Sport Coach (RISC) or Speak Out.
 - Pre-Novice - Initiation, Safety, and RISC or Speak Out.
 - Novice - Coach level, Safety, and RISC or Speak Out.
 - Atom - Coach level, Safety, and RISC or Speak Out. Checking Skills recommended.
 - Pee Wee - Coach level, Checking Skills, Safety, and RISC or Speak Out. Carded "AA" teams Development I level.
 - Bantam - Coach level, Safety, and RISC or Speak Out. Checking Skills recommended. Carded "AA" and "AAA" teams Development I level.
 - Midget - Coach level, Safety, and RISC or Speak Out. Checking Skills recommended. Carded "AA" teams Development I level. Carded "AAA" teams Development II level.
 - Female - Coach level, Safety, and RISC or Speak Out.
2. Coaches must sign and take responsibility for equipment for the duration of the hockey Season. Equipment is to be returned at the end of each season to Division Coordinators. Loans of equipment, jerseys or other Minor Hockey property on the off season must be through the Equipment Manager. Jerseys must be kept and maintained by the Coaches/Managers during the hockey season, then returned to the Equipment Manager.
3. Players, particularly Shavers, Novice and Atoms are to have fair and equal ice time during practices, games and tournaments.
4. Coaches must attend meetings as required by the Executive.
5. Coach's wives shall not be Managers of their spouse's team due to conflict. Assistant Coach's spouses may be a Manager only if there are no other volunteers.
6. Referees over the age of 18 years are required to get a criminal reference check.
7. Coaches must follow all Hockey Alberta coaching guidelines.

Equipment

1. A charge of \$100 per jersey will be applied to Coaches who do not return their jerseys at the end of the Season.
2. First aid kits will be given to each Team at the beginning of the Season by Division Coordinators. Teams will be responsible for replacing them if they are not returned.
3. All equipment shall be returned to the Division Coordinator prior to the AGM.
4. One set of goalie equipment will be supplied to each team in Novice, Atom, PeeWee, Girls Travel and Girls Non-Travel if needed. Bantam and Midget aged goalies will be required to provide their own equipment. (Special consideration will be given to Bantam aged players based on availability of equipment owned by SLMHA). Goalie equipment is to be returned to the Equipment Manager at the end of each season.
5. Any equipment borrowed in the off-season such as for hockey school, must be arranged through the Equipment Manager.
6. Mouth guards are recommended but not required for Atoms through to Midgets. Goalies are exempt.

Ice Cancellation

1. Ice cancellations (games or practices) must be given to the Ice Manager 72 hours prior to assigned time.
2. Cancellations due to inclement weather must be reported to the Ice Manager and Ref-in-Chief as soon as possible. This will be done by either the Manager or Coach. The Ice Manager will then inform the MRC Staff of the cancellation so SLMHA will not be charged for the ice time. Managers must fill out an Ice Cancellation Form and hand in to Division Coordinator with Treasurer's month end paperwork, to have as reference for the cancellation.

Tournaments

1. Fixed Tournament dates for each Division in the Association are as follows (Teams/Divisions may decline their allotted time with proper notification to the Ice Scheduler via email):
 - Pre-Novice – 2nd weekend in December (1 day)
 - Novice – 1st weekend in December (1 day)
 - Atom – 3rd weekend in November (2 days)
 - PeeWee – 2nd weekend in January (2 days)
 - Bantams and Midgets are to make arrangements with the Ice Scheduler, using the proper channels if they would like to host a tournament.
 - Girls Teams are to make arrangements with the Ice Scheduler, using the proper channels if they would like to host a tournament.

FUNDRAISING

1. Teams are required to maintain accurate records of all fundraising, including how the funds are spent, as per Alberta Gaming requirements.
2. All required monthly forms, are due to the Division Coordinator or SLMHA Treasurer by the 7th day of the month. Failure to do so will result in a \$25.00 fine. Cancellation of ice time will occur if the required forms and fines are not paid by the next scheduled ice time.
3. All money left over at the end of the Hockey season must be returned no later than the AGM. This **DOES NOT** apply to Members of "AA" Teams.
4. All cheques that are written out to SLMHA or cheques that are over \$1000.00 are to go through the SLMHA Treasurer. The Treasurer will call the Company and verify whether the money is meant for the Team or for the Association.
5. "AA" divisions are permitted to carry forward account balances to help towards accepted team expenses for the following year. SLMHA Treasurer is to have signing authority for those accounts.
6. All Teams Novice and higher have the option to apply for a loan from the Association for up to \$1000 in order to pay for Team costs (tournament registration fees or bussing fees) at the start of the Season. All loans **MUST** be paid back to the Association by January 1st of that Season. Loans unpaid after this date will result in loss of Team's regular practice times until the loan is paid in full.
7. The Association will host an Association wide wind up party at the end of the Season.

APPAREL/LOGO

1. Logo is not to be used by anyone without permission from the Apparel Committee.

FINANCIAL

1. Purchases for SLMHA over \$250.00 need to be pre-approved by the Board before made. Purchases under \$250.00 need Presidential approval.
2. Reimbursement for members traveling for board business will be as follows:
 - Mileage: \$0.47 per kilometer
 - Breakfast: \$7.00
 - Lunch: \$15.00
 - Supper: \$25.00
 - Hotel: \$150.00
3. Board members must fill in an expense claim form in order to be reimbursed for meals and mileage. All reimbursement claims must be approved by President or Vice-President before claim will be paid.

TRAVEL

1. Slave Lake Minor Hockey Association recommends to all teams that they follow these steps before deciding to travel:
 - a) Check the weather at www.theweathernetwork.com. If the weather is colder than -40 degrees Celsius, do not travel.
 - b) Go to AMA's website at www.ama.ca for all road conditions reports in Alberta 2 hours prior to leaving Slave Lake.
 - c) Listen to the local radio station 92.7 Lake FM for reports on travel. If police recommend no travel it will be updated on the radio station hourly or call 849-2577 for information.
2. Use common sense, if you feel travel should not occur, the Coach is to cancel the game and ask the opposition to reschedule due to inclement weather conditions.
3. Travel is not recommended by SLMHA in poor weather conditions. Please, keep our children safe and do not travel when Police, AMA or any other source of media advises against travel.
4. Our insurance does not cover any player 18 years and under who drive themselves to their games. The Association accepts no liability for any accidents which occur under these circumstances.
5. SLMHA does not allow any player to drive him/herself to any out of town games, as per Hockey Alberta Insurance rules.
6. When any team uses a group method of transportation, such as a bus, SLMHA, HA and HC rules will apply to all of those traveling. The consumption of alcohol on the bus is strictly prohibited.

HONORARIUMS

1. Newly elected Members will receive 100 % off the registration of one child per year of service, providing job description is complete. These Members must adhere to the Code of Conduct and the By-laws of SLMHA to receive this honorarium.
2. The Ref-In Chief is entitled to 10% of monies paid to the referees for all games that he/she schedules/provides referees for throughout the hockey Season.
3. The Ice Manager is entitled to \$1000.00 at the end of each hockey Season providing the job description has been completed. This is in conjunction with the paid registration honorarium.
4. Other honorariums may be decided upon by the Executive to show appreciation for extraordinary contributions made to SLMHA by Members and non-Members.
5. Volunteers who represent SLMHA on outside Leagues Boards will receive 50% off of one child's registration for the following year.
6. Webmaster is entitled to \$1500.00 at the end of each hockey Season providing the job description has been completed. This is in conjunction with the paid registration honorarium.
7. Honorariums are not able to be "gifted" to other Members; must be for the Member's child only.

