

Town of Rosetown Parks & Recreation Department
Rosetown Sports Centre – Ice Cancellation Policy (December, 2008)
Revised (November, 2009)

To ensure the efficient operation of the Rosetown Sports Centre in the winter months, the Town of Rosetown Parks & Recreation Department requires the following notice for cancellation of ice times. This will vary depending on:

Non Prime time: Mondays to Fridays 7:00 a.m. to 3:00 p.m.;
and ice time starting after 9:00 p.m.
Prime time: All other ice times.

Cancellation of Ice Time for practices or games:

- Ice cancellations for prime time must be made 48 hours in advance otherwise the team/organization is charged.
- Ice cancellations for non prime time must be made 24 hours in advance otherwise the team/organization is charged 50% of their ice time.
- All cancellations must be made during office hours 9:00 am to 5:00 pm Monday through Friday.
- In the event that the ice is cancelled with out the appropriate notice **and** another team/organization is able to pick up that ice time the charge will be waived.

Cancellation of Ice Time for Carnivals or Tournaments:

- For carnivals, tournaments or other events where there is a considerable amount of time booked (i.e. entire day or weekend) the following notice is required:
 - 4 Weeks – Team/Organization is not charged
 - 3 Weeks – Team/Organization is billed 25% of Ice Blocked
 - 2 Weeks – Team/Organization is billed 50% of Ice Blocked
 - 1 Week – Team/Organization is billed for 75% of Ice Blocked
 - Less than 1 Week – Team/Organization is billed for 100% of Ice Blocked
- In the event that the ice is cancelled with out the appropriate notice **and** another team/organization is able to pick up the ice time for the entire booking (i.e. entire day or weekend) the charge will be waived.
- In the event that the ice is cancelled with out the appropriate notice **and** another team/organization is able to pick up portions of that ice time the canceling team/organization will be charged for the un-used ice time.

Extenuating Circumstances:

The Town of Rosetown Parks & Recreation Department recognizes that there may be circumstances of an extenuating nature that lead to ice cancellation. If the team/organization feels their cancellation(s) are in this category they will address that with the Department. The Department will deal with these on an individual basis.

Cancellation of Ice Time must be made to:

Town of Rosetown, Parks & Recreation Department
Box 398 Rosetown, SK. S0L 2V0
(p) 306-882-2050 (f) 306-882-3166
(email) rosetownrecreation@sasktel.net

Office hours of operation are Monday to Friday (9:00 am to 5:00 pm).