



Richmond Minor Hockey Association

Hockey 2-3 Season

2013-2014



Parents Meeting Agenda

September 7, 2013-14

RMHA Boardroom @ Richmond Ice Center 7:30pm

1. Parent Introductions
2. Team List (please check for accuracy of information)
3. Season Plan
4. Team Commitments –Code of Conduct & Coaching Philosophy
5. Team Activities and Tournaments
6. Parent/Volunteer Participation Overview
7. 2013-2014 Proposed Budget (Team fees)
8. Medical forms
9. Rest of appendices
10. General Discussion Q & A
11. First practice: Schedule is not available at this time. Stay tuned.
12. Set date for first coaches meeting _____

Hockey Parents Package

2013-2014 Season

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1. WELCOME LETTER
2. RMHA COMMUNICATION POLICY & WEBSITE www.richmondminorhockey.com
3. TEAM ROSTER
4. SEASON PLAN
5. TEAM COMMITMENTS AND COACHING PHILOSOPHY
6. VOLUNTEER SIGN UP
7. TEAM PROPOSED BUDGET

TO BE COMPLETED

1. PLAYER MEDICAL REPORT FORM - Please hand into Coach or Manager
2. CONTACT LIST
3. VOLUNTEER LIST



Dear Fellow Parent,

Welcome to Richmond Minor Hockey! It's an exciting time of the year, full of promise to be a fun season. I would like to take this opportunity to introduce myself. My name is Glenn Wheeler and I am the Head Coach for your players 2031-2014 hockey season.

I started playing hockey as a very young boy (3yrs). We were a family who lived and breathed the sport. My father was my hockey coach in the beginning and from there I had numerous great coaches. Along the way my eyes were opened to the importance of repetitive training in regards to skating, passing, shooting, as well as the fundamentals of game play. I have two boys in hockey; Brandon is entering his first year of Junior Hockey as a goaltender and Ethan will be playing his second year of Midget Rep for RMHA. I have been involved with numerous minor hockey associations through my hockey school (Pacific Elite Hockey) and I have had exposure to most of the skating schools and their lessons in our area. I believe strongly in the importance of the kids learning the proper skating mechanics and fundamentals. I also encourage you to seek out these extra lessons whether through RMHA or the city. Kids that begin by learning how to skate at an early age will enjoy the game more and excel in their performance throughout the years ahead.

Being this is the third, second, or in some cases first year of hockey for the kids, I really want it to be a fun experience for them. The season plan will incorporate many games, fun drills and activities on and off the ice. While at the same time working hard to develop their technical skills:

1. **Skating Skills** – Power Skating Drills
2. **Basic Hockey Skills** - Passing, Stick-Handling, Shooting
3. **Hockey Rules & Terminology** – Understanding the game

A successful season flows from these basics being delivered through the greater team that surrounds the kids. This team around the team is the group of coaches and parent volunteers. Consider the volunteer positions the team needs, along with your abilities and desires. Then step up and pick one of the jobs.

Sincerely,

Coach Glenn

Richmond Minor Hockey Website

www.richmondminorhockey.com

RMHA would encourage the use of our website as a main Communication Tool for each team and the association and will be the main resource of information. Web page links will be controlled by RMHA.

Our web page can/will contain:

1. Team Roster
2. Team Statistics
3. Team Banner and Logo
4. Schedule Information
5. E-Mail Addresses and Contact Information

Important Info on website you may want to access:

RMHA Policies & Procedures

RMMHA Bylaws

Arena List and addresses

Criminal Record Check Forms –download

Applying for Permits (tournaments, events, etc.)

Note: We will be using E-mails as our main communication tool to distribute information to the parents of the team, please check your e-mail on a regular basis. Thank You!

Season Plan

The main communication will be through emails and the team's micro web page on RMHA's website.

- Approx. 27 weeks, Sept to March
- 3 Weekly Ice sessions, 1 practice slot and 1 home game slot plus 1 skill session with a PEHS instructor.
- At times practices can be shared between another team to increase the amount of ice time for the kids.
- Each player will have a chance to play goalie, if they choose. After Christmas we will trim this down to two players.
- There will be a Christmas tournament that is hosted by RMHA but is not part of the league fees.
- Additional Tournaments to be voted on at a Parents Meeting
- Pictures are with Darby Photos ...time _TBA_____

The H2 - H3 program is predominately skill based, and this year's plan is to develop the following skills and concepts throughout the season.

Skill sets to be delivered:

- POWER SKATING SKILLS – STROKING, EDGES, PIVOTS, AND BALANCE
- PUCK CONTROL- PASSING & RECEIVING, CARRYING, SHOOTING

A representative from **Pacific Elite Hockey School** will be running the additional skill development practices throughout the year towards improving players skating skills and teaching us coaches how to deliver skating instructions.



Concepts:

- **TEAM BUILDING**
- **SPORTSMANSHIP AND BEING RESPECTFUL**
- **UNDERSTANDING THE GAME - RULES AND TERMINOLOGY**

Players are to have all their required equipment on for practice/game and to be ready to go on the ice 10 minutes before practice/game starts.

Hydration is extremely important. All players must supply their own water bottles, labeled with their name, to each game and practice. Mark the bottles with distinguishing colors or tape so it's easier for the kids to spot their bottle. Sharing water bottles is not recommended.

Medical Conditions –we will attach a medical information sheet. It is very important that the coaches and trainers be aware of any medical conditions (e.g. asthma, hearing problems etc.), so please return this sheet as soon as possible.

Team Commitments & Coaching Philosophy

Coaches will:

- Be prepared for all games and practices
- Be fair with ice time and positions
- Get to know each player as individuals and respond accordingly
- Create a fun and challenging environment for all players

Parents will:

- Show commitment to your child and the program by becoming involved
- Encourage your child through positive reinforcement
- Ensure your child is ready (equipment on) 10 minutes before a game or practice
- Discuss any concerns with the manager.

Players will:

- Show respect and consideration for other players, coaches and parents and address the coach as, Coach Glenn and Coach _____.
- Be prepared to try hard and listen at all times
- Ask questions when you do not understand
- Treat others the way you would like to be treated

Coaching Philosophy

- ✓ Keep things fun and just a game for all the players! We want all the players to be excited to come to practice and games!
- ✓ We want to encourage the players, making them feel they are an important member of the team, that they belong, and that their efforts contribute to our success!
- ✓ Fair and equal ice time, each player will be given equal opportunity to play the game in all situations and play each position including Goalie.
- ✓ Focus on team building and Technical Skills!
- ✓ Sportsmanship and leadership will be promoted and encouraged!
- ✓ Positive reinforcement will be used to encourage and we will promote positive attitudes!
- ✓ Will follow the Code of Conduct, (see above) for Coaches, Athletes, and Parents!



Parent- Coach Relationship: Coaches are open to discussions about the achievements and progress of the players. If you would like to discuss your child's progress we are certainly here for you. Keep in mind that coaches are also volunteers and we will we do our best to make this an enjoyable year.

- Our views on coaching will differ from parent to parent. If there is an issue with a method of coaching, game strategy or player treatment please channel this through the manager. The coach, through the manager, will address all issues regarding the players. Please do not confront any coaching staff in front of the players.

24 Hour Gripe Rule: Should anyone have the burning desire to throttle a coach or other team official, we would ask that you please refrain from voicing your concerns for a full 24 hour period. This gives all concerned a chance to cool down and we will be much more receptive to your concerns or comments if brought forward in a reasonable and controlled manner. Also, the Parent Liaison role is to hear your issue and act as an object intermediary.

ZERO Tolerance: of abuse directed at referees, coaches, players opponents or parents. Many of the referees are young and inexperienced and like players will make mistakes from time to time.

Team Activities, Events, and Apparel

Tournaments: There are a number of tournaments, both locally and out of town available to initiation, Hockey 2 and 3 teams throughout the season. Most involve a full weekend. If tournaments are of interest to the majority, we should apply to a few as entry is not guaranteed.

Team Vote on Tournaments:

Extra Ice Time: We will have the opportunity to get extra Ice Time from time to time. This will be very beneficial for the development of the team. It may be short notice as we will attempt to pick up any returned ice that comes available.

Team Apparel: Team Jackets, Hoodies, Toques, Practice Jerseys, etc. This is a great way for the players to identify with and express their team identity.

Team Vote on Team Apparel:

Team Vote on Possible Fundraisers and New Ideas – at Parents Meeting

Team vote on Team Fundraisers:

Team Functions: All suggestions are welcome here. I would offer this; a team breakfast after one of our games in October, a team bowling party, a BBQ, and a yearend wrap party.

Team vote on Team functions:

Later, if you want to add to our list to choose from, talk to our team Manager.



VOLUNTEERS & PARENT PARTICIPATION

2013-2014 Season –Volunteers **Required** Sign Up Sheet

On-Ice

Head Coach: Glenn Wheeler

Coach: _____

Coach: _____

Coach: _____

Safety Person: _____

Off-Ice

Team Manager: _____

Team Treasurer: _____

Team Parent Liaison: _____

Social Convener: _____

Fundraisers: _____

Team Apparel: _____

Music: _____

PARENT PARTICIPATION

Parent

On-Ice Volunteer Position & Role

Coaches

- Responsible to run a program that is appropriate for the age and ability of the players.
- Responsible for assembling a team of assistants, including the manager to assist in the development and implementation of the hockey program.
- Instruct/coach players during practices and games.
- Provide leadership for players during all team activities.
- Responsible to ensure rules of fair play are upheld.
- Maintain open and respectful communication with parents through the Manager and Parent Liaison.
- With the support of the manager, secure team involvement in exhibition games and tournaments.

Assistant Coaches

- Assist with coaching/instructing players.
- Provide leadership to players
- Ensure fair play
- Assist in securing exhibition and tournament games
- Report to Coaches

Trainer/ Safety Person

- Look after team equipment and first aid kit
- Must be able to attend games and practices, or find alternate.
- Currently have the Safety Clinic certificate or attend the next clinic offered Organize the Safety preparedness team and activate when needed.
- Attend injured players on the ice.

Parent

Off-Ice Volunteer Position & Role

Manager

- Coordinate, with parent involvement, all off ice activities. This is an important role for a successful year.
- Secure permit from RMHA and PCAHA for all extra team activities – travel, events, etc.
- Oversee team fundraising and spending
- Assist coaches to secure team involvement in exhibition games and tournaments
- Act as parent representative when communicating with coaches. The manager is the voice of the parents.
- Maintain and regularly distribute to the parents general information, schedules, fundraising and spending reports, team roster information, etc.

Treasurer

- Finalizes the budget
- Handle all money transactions; collections & payments
- Provide regular spending and fundraising updates to the Manager, parents and coaches.
- Open and manage a Bank account in the teams Name
- Report to the Manager

Parent Liaison

- Parent in the stand to whom the rest of the parents can voice their concerns
- Raises this issue to the coach on behalf of the parents
- Report to the Manager

Time & Score Keeping (Scheduled or Two Volunteers)

- Keep time and scores of all home games, as required
- Submit time sheets when required
- Report to the Manager

Social Convener

- Organize Fun Events and extra-curricular activities for the kids.
- In coordination with the coaches and parents, organize the team's year-end party including set up and clean up.
- Report to the Manager

Tournament Coordinator (one or two people)

- Primary contact between team and tournament coordinator.
- Ensure that we have enough volunteers for each tournament
- Apply for any permits needed from the association
- Report to the Manager

Fundraising (one-two people with FULL participation from all)

- Organize and coordinate fundraising events (e.g. Grey Cup Pool, Bingo, NHL Hockey Pool ...maybe)
- Promote the Hockey Team and Co-ordinate Sponsorship Opportunities
- Report to the Manager

Team Pictures & Team Apparel

- Organize and coordinate team pictures, (setting up a time, in charge of getting forms)
- Leading the charge on what apparel we may or may not get for the boys! Jackets, Toques, Hats etc.
- Report to the Manager

Music

Provide music for all home games!

- Organize dressing room music
- Report to the Manager



PROPOSED TEAM BUDGET

Jersey Deposit			\$0
Tournaments	Odlum Brown Classic	1 x \$????	\$0
	Additional Tournament		\$0
Extra Ice			\$0
Pictures			\$0
Referee fees			\$0
Team Apparel	?? per Player	16 x ??	\$0
Team Functions	?? per event	2 x ??	\$0
Christmas Party, Year End Party			
Miscellaneous		1 x ??	\$0
Supplies, Hockey Cards, Meeting room, extra People			
Team Trophies		15 x ??	??
Proposed Total			\$????
Total Team Fee per Player			\$0

Due by October 30

All extra monies left in the account at the end of the season will be divided by 16 and given back to each player, unless an alternative disposal is decided by the team.