



Red Deer Minor Hockey
NOTICE OF GAME CHANGE



Notification by Email

Notification by Fax

- Bantam B
- Pee Wee B
- Atom B
- Novice B
- Novice
- Dynamite

Requesting Team Manager

Name: _____

Team: _____

Original Scheduled Game

_____ vs _____

Game # _____ Date _____ Time _____ Facility _____

New Scheduled Game

Date _____ Time _____ Facility _____

Reason for game change/comments: _____

We the undersigned agree to the above rescheduled "Game Change".

By signing you acknowledge that the team requesting the change is responsible to pay for the rescheduled game

Home Team Manager

_____ (print)

_____ (sign)

_____ (date)

Visiting Team Manager

_____ (print)

_____ (sign)

_____ (date)

Office Admin Approval Approved Not Approved Both Teams Notified

_____ (sign) _____ (print)

Reason: _____

Process for Changing Games

ELITE TEAMS

Notify opposing team of conflict

Offer alternate dates if home game

Ask for alternate possibilities if away game (be as accommodating as you can)

Cancel Refs from original date and reassign if a home game

Fill out game change form specific to your league

Fax Game change forms to other manager for signature

Fax to League governor or convener for approval

HOUSE LEAGUE TEAMS

Notify opposing team of conflict- team not cancelling, gains the ice slot

If neither team intends to use the ice slot, it must be returned to RDMH prior to 14 day window

Teams are not permitted to sell their slot to another team, it must be returned to the office

Cancel Refs from original date and reassign to new date

Fill out notice of game change and have other manager sign it

Submit appropriate paper work to office for approval

Travel Permits will not be issued, until paper work has been completed

Teams who do not show up for a game or who cancel a game on short notice (less than 72 hours) will be required to pay for the ice slot, regardless of whether the other team uses it or not.

Teams who no-show for any ice slot will be required to pay the full adult rate for the slot, as per city of Red Deer ice usage policy