



# **Okotoks Minor Hockey Association**

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Minutes of OMHA Board Meeting  
Tuesday, Feb. 19<sup>th</sup>, 2013

1. Meeting called to order at 7:15pm
2. In attendance: Jeff Faye, Jeff Bahr, Robert Mercier, Val McLellan, Missy Munroe, Amanda Germain, Doug Moeckl, Mike Reiber, Ron Kanten, Howard Froese, Jamie Steer, Nick Ruigrok, Doug Skurdal, Peter Hoven.
3. Minutes from Previous Meeting –Howard moved the minutes be accepted without reading aloud at the meeting. Jeff F. seconded. All in favor. Nick approved the minutes from the last meeting and Doug M. seconded. All in favor.
4. Reports
  - a) Operations Coordinator – Jamie Steer
    - i. Ice Scheduling – Due to playoff scheduling, there will be changes to ice availability for teams.
    - ii. Hockey Summit – Jamie has been invited to attend a Hockey Summit in Red Deer, which will include all major hockey teams and leagues in Alberta, from minor hockey up to professional.
  - b) VP, Coach and Player Development – Jeff Bahr
    - i. Okotoks Hockey Summit – The OMHA will be hosting a Hockey Summit in Okotoks. Hockey Alberta and Hockey Canada will be presenting, with representatives from OMHA, OOAA, Bisons, and the Jr. A Oilers attending. Issues such as ice availability and the growth of hockey in Okotoks will be addressed through pre-determined questions. Volunteers are needed.
  - c) VP, Programs – Jeff Faye
    - i. EAP document – Document is completed and will be included with the Managers' Handbook next season.
    - ii. Server Data Storage space – Jeff has looked into the cost of this space, with start-up fees beginning at \$1500. Phase 1 will include storing documents for coaches and managers. Phase 2 will include all board documents. The Board gave Jeff the authority to begin this process.
    - iii. Evaluation Sub-committee – Jeff will organize a meeting for the committee prior to our next board meeting. They will look at the possibility of having all evaluation data done electronically to help directors.
  - d) Novice Co-Director – Missy Munroe
    - i. Police Checks – RCMP have asked that all checks be done prior to next September. It will become part of the registration process. If someone is considering coaching next year, they should have the check done during the summer as it may be difficult in September. Coaches won't be considered for coaching positions if they don't have a completed Police record check. Police checks must be from 2012 or newer. Only notarized copies will be accepted. OMHA will provide a Notary on a

specified day in early September so people can have this done at no expense to the volunteer.

- e) Novice Co-Director – Amanda Germain
  - i. Coach evaluations – Amanda would like to see some type of evaluation for parents to provide information so that we don't miss information. Jeff B. will provide a simplified version on our website. Coach mentors will be providing evaluations also.
- f) Doug Skurdal – OMHA Casino will be held June 24-25. Contracts have been emailed to Bob. Volunteers need to be organized by mid-May. Doug will take over responsibilities but we need someone from the board to shadow Doug to learn the process. This will be determined at a later date.
- g) Doug Moeckl – Equipment Coordinator – New goalie jerseys have arrived. Crests will be added over the summer.
- h) Robert Mercier – President
  - i. Roles and Responsibilities – All board members need to report back to Jeff F regarding responsibilities of their positions.
  - ii. Board Positions – A Special General Meeting will be held on April 18<sup>th</sup> regarding a proposal to amend our bylaws concerning the nominating of Executive Board positions.
  - iii. Admin Assistant position - Robert recommended that this paid position should have more parameters, with some of Karen's previous jobs going to new volunteer appointed positions including: 1) Marketing and Fundraising, 2) Merchandising, and 3) Web Administrator. The Board agreed that the Executive Committee will put together a job description for the new Administrative Assistant/Registrar position, with advertising and hiring occurring by late March.

5. Nick adjourned the meeting and Doug M. seconded.

The next regular Board meeting is **Monday, March 11<sup>th</sup>**, at **7:15pm** at the Lakeview Inn.