

**Lacombe Ringette Association**  
**October 8<sup>th</sup>, 2013**  
**Executive Meeting Minutes**

1. Call to Order – 7:25 p.m
2. Agenda – **additions/adoptions**

Shelly moves to adopt the agenda as presented, seconded Megan, carried.

3. Minutes from last meeting – **September 17<sup>th</sup>, 2013**

- Adopt Minutes
  1. Correction to the September 17<sup>th</sup>, 2013 minutes, the minutes should read Executive Meeting Minutes not Executive Meeting Agenda.

Colleen moved to adopt the minutes as amended, Sarah seconded, carried.

4. Correspondence

- Ringette AB sent out info on player application for AB Winter Games and that has been forwarded to the coaches.
- Tournament info is being directly forwarded to the coaches.

5. Alberta Winter Games – Update – Bev Smith, Cheryl Law

- Coaching staff has been decided. Darren Garve head coach, assistant Doug Domey, and Julie Kolton.
- Deadline for player registration is October 11<sup>th</sup>, 2013.

6. Reports

- Treasurer – **Trevor Krall**
  1. Budget Update submitted, Trevor not in attendance
  2. Outstanding bill with the City, Bill will look into this.
- Ice Allocator – **Steven Pluister** (Dee Zunti)
  1. Update on ice – ice will be put up on the website until the Remembrance Day long weekend
  2. If games have to be rescheduled for tournaments let Steve know **FAR** in advance, ice is difficult to obtain.

- **Tournament – Theresa Grubb, Michele Cade, Nadine Cunningham**
  1. November 22, 23, 24<sup>th</sup> – U12, 14, 16, 19 – sanctioned
  2. January 24, 25, 26<sup>th</sup> – U6, 9, 10, Open – sanctioned
  3. Lacombe Teams must apply for the home tournament as well, if there is any deal making in regards to who is in or not please communicate that with Michelle ASAP.
  4. Tournament and Team Rep Meeting Thursday, October 10<sup>th</sup>, 2013
  5. Lee Heindel, Grumpy, has asked for a tournament schedule to support having the ice sharpening store open.
- **Casino – Lori Winslow** – Not a casino year
- **Fundraising Committee – Carmen Bexson, Val Fredrick, Bobbi Fitzgerald, Allison Valliere**
  1. In the process of follow up calls, cheques are coming in etc.
- **Marketing Committee – Tammy Gagnon, Colleen Shippelt, Lori Winslow**
  1. Tim Hortons – jersey status – ordered and will be here ASAP
  2. Ringette Week – Tuesday, November 12 Skate-a-thon, Coaches game vs the U19 team to follow.
  3. Team Apparel – no apparel night, go directly to Klassic Stitches to try on apparel.
- **Referee Allocator – Jamie Figursky**
  1. Update – ref training is done; he is looking good for refs, no concerns at this point. Reminder to keep in touch with him for rescheduled or cancelled games.
- **Equipment Director - Sarah Wilson**
  1. Keys have been cut for coaches might need them.
- **Grocery Cards – Bobbi Fitzgerald, Jodi Dorn**
  1. All forms are sent out and Jodi is waiting for them to come back.
- **Registrar – Megan Miller**
  1. Report on Registrations – rosters are needed by Thursday

2. Changes are coming with the On Ice Assistants role, we are now hearing that on ice assistants (under age 14) will not be allowed on the bench, Megan is investigating this, but we think they will still be allowed on the ice to help with practices.
3. Jr. Coach 14 and up are good and these girls can be on the ice and on the bench, they also have to be on the roster as Jr. Coaches. There will be a small handbook that the Jr. Coaches will need to review (that book is coming online soon).
4. Evaluation Coordinator – **Shelley Leslie – Update**
  1. Shelley submitted a U12 to U19 Amendments report full of suggestions for next year's evaluations – discussion then surrounded the amendment recommendations.
  2. Note – it was agreed that the process we have typically followed in the past has had good success, the problem this year came with the atypical number we had at the U12 level. These amendments really are in reference to the large groups that might be trying out.
  3. We recommended Shelley take the comments made from today's discussion and rewrite the amendments and then bring it to the next meeting to be made into a motion.
    - Bunny/Novice Director – **Trina Kohut**
    - Petite/Tween Director – **Colleen Shippelt**
    - Junior/Belle Director - **Jodi Dorn**
- Coach Liaison/Mentor – **Bev Smith**
  1. Coaching Certifications needed – one certified female coach on the bench for each team is mandatory – it CANNOT be a manager. Check in with Bev for clinics for certification. Courses have an online portion which needs to be done before the actual date of the clinic.
  2. Megan is going to send Bev the list of all the coaches so she can cross reference who needs what courses.
  3. For those coaches that have not done their CSI and CI training for a while need to pick up some handouts from Bev. Updated

information on injuries such as concussions, and there are now mandatory accident reports that must be submitted to Ringette Alberta for injuries to the head, injuries that require emergency room visit, or no return to the ice. Please get this updated information from Bev.

- **Zone 4 - Jackie Hutchison, Tracy Froehler**
  1. Update on Provincials will be discussed at an upcoming meeting
  2. U10 and below – 2 - 26 minute run time periods and for the 1 hour and 50 minute ice slots 2 – 32 minute run time periods, no 3 minute buzzer, coaches on the ice only until Christmas
  3. U12 Standardized Evaluation Program from Ringette Alberta – We feel we need to do be a part of this program with Ringette Alberta. The evaluations need to be done 3 times per year. We may also do it with the U14's. We expect it would take up one practice time. A kit and guide has been provided to support this evaluation. We will need a full ice slot, at least 3 times throughout the year and lots of on ice helpers to help with the stations.
- **Zone 5 / Black Gold League – Miranda Kanngiesser / Cheryl Law**
  1. Coaches please put the game sheets in the same location that Barb used last year. Colleen Freitag is the Black Gold statistician.
- **Web Site – Dee Zunti**
  1. Let Dee and Bill know the coaches names, the team sponsor etc. so we have the webpage up to date

#### **7. Policy update – Tabled**

- Question on coaches on driving players from or two games came up in a parent meeting, this is not an association responsibility but a parent choice/consent. We do encourage all parents and coaches to have 2,000,000 dollar liability.

- Once we pass our policies we need to let our membership know. For example, when we approve the Screening Check policy we will let coaches know and then Sonja will let the coaches know of the process to apply and the VOAN program to support the cost of this application.
- Policies will be tabled to November and then will be approved and enforced.

**8.** Team pictures – November 6<sup>th</sup> and 7<sup>th</sup>, 2013

**9.** Bylaws still need to be updated – on going

**10.** Next Meeting: **Wednesday, November 13<sup>th</sup>, 2013 - 7:00**

**11.** Adjourn – Jamie moved the meeting is adjourned, seconded by Bev, carried.

Meeting adjourned at 8:53 pm.