

KPMHA Executive Meeting
MEETING MINUTES
October 6th, 2014
Shawnigan Community Centre Lounge

Executive Members Attendance: Erin Egeland, Nelly Brummitt, Dave Brummitt, Dave McDill, Nadine Gendall, Mike La Roy, Wendell Rederburg, Jason Rockson, Dylan Durand, Louise Thomson, Brandi Paisley

Absent: Bob Collins, Jamey Burns, Chris Claxton, Kirk Young, Alison Russell

Meeting called to order at 6:34pm

Motion to approve agenda: Dave B
Second: Dave M
Carried

Motion to approve September 2014 Minutes: ML
Second: DM
Carried

Old Business

- a. Team development – Alison Russell
 - i. Gaming disbursements – Alison suggests providing each team with \$1100. When teams use the money they need to go through Alison. Teams that don't choose to use it on their own will be asked to pick a provider to have come to a practice. This will ensure that all members receive benefit from those funds.
 1. Motion: WR – KPMHA to provide \$1100 to each team to use for development purposes during the 2014/15 season. Purchases must be approved by Alison Russell.
 - a. Second: DB
 - b. Carried
 - b. Official development request – Jamey Burns
 - i. Jamey would like to have an ice slot allocated on a regular basis for official development.

New Business

- a. Goalie Development – Nelly Brummitt
 - o Asking board for \$6000.00 goalie development.
 - o Want to hire Jason Riemer from Tactical Net Training to run these
 - o Number of goalies in our association 24/25 from Midget - Novice (15 teams)

#1) Goalie Only Sessions (each month) : 2 - 1 1/2 hour slots: 2 groups with 12/13 goalies in each group. The goalies will be spit into 4 groups based on age/skill. One goalie coach/helper per group. Run monthly from Oct - Feb (5 sessions)

#2) Coach Mentorship program: Each team will have a designated 'Goalie Coach', Jason will host a coaches seminar and each team will be given an '18 week program' to work on with their goalies at practices. As well Jason will attend 2 teams practices during the season to help/mentor the goalie coach on the ice.

- Motion: DM – KPMHA to spend up to \$6000 for goalie development training to be taken from gaming funds
- Second: WR
- Carried
 - Kim Duffe in attendance at meeting to express displeasure about the goalie development proposal. Expressed concerns about having to add another ice time to a busy schedule and lack of goalie development knowledge by coaches.
 - Executive agreed that in the future members are welcome to bring issues to the Board table through the appropriate coordinator. Members should also be prepared to present solutions to problems that the Board can vote on in order to help resolve problems quickly.

b. Scholarship Proposal – Erin Egeland

- Motion: DB – KPMHA to put together a scholarship fund for post-secondary students. Criteria to be established by committee. Total value not to exceed \$5000. To be taken from Gaming Funds.
- Second: DM
- Carried

c. Official's Rates – Erin Egeland

- Motion: NB - KPMHA to increase rates paid to officials for the 2014-15 season to help with retention of officials. Money to be taken from Gaming.
- Second: DM
- Carried

President's Report – Erin Egeland

- September was a busy month with team placements and registration activity and all of the administrative duties that accompany the beginning of the season. A few things to note are as follows:
- A big thank you to all of you for helping with the team placements. This is one of the busiest times for us and without your commitment to your respective groups, it wouldn't have been accomplished.

- Important dates to note:
 - Saturday, October 18th – VIAHA Executive Meeting – Island League Tiering finalized. I will be attending this meeting and once I have the proposed team placements, I will be in contact with Kirk and the Head Coaches. We should receive the placements in advance of the meeting to allow for MHAs to contest or accept placement at the meeting.

Thursday, October 16th, 2014 - South Island Recreational Team Managers for Atom, Pee Wee, Bantam and Midget...there will be an information meeting at Juan de Fuca. Location is The Field house across from the Q Centre, beside the Soccer Fields.

Atom and PeeWee Managers 6:30pm
Bantam and Midget Managers 7:30pm

DIVISION COORDINATORS PLEASE PASS THIS ALONG TO YOUR RESPECTIVE GROUPS!

1.36 ASSOCIATION AND LEAGUE SCREENING PROCESS
As discussed at the last meeting, BC Hockey requires that all Minor Hockey Associations, Teams and Leagues have a documented screening process. An outline of such documentation is to be filed with BC Hockey annually. Failure to comply with this requirement will result in the cancellation of BC Hockey sanctioning for events hosted or operated by the Minor Hockey Association, Team or League.

Note: Unsanctioned events are not eligible for coverage under the Hockey Canada Insurance Program.

We will be working on piecing this together over the next week.

Executive Reports:

1st Vice – DB

- Have observed most teams during game play over the last few weeks and hope to see the remaining teams over the next few weeks.
- I will let my name stand as the discipline committee chair and will be looking for a minimum of 2 volunteers to sit on this committee.
- Continuing to amend the evaluation process, but have found conflict with our policy and procedures manual and will be presenting motions to amend them at future meetings.

2nd Vice/Ice – AR - ABSENT

- On going issues with finding enough practice time for all teams. Some complaints in regards to practice and practice times at Lake Cowichan. Unfortunately it is not a perfect situation, especially as a number of the evening practice times do run later than ideal for certain

age groups.

Shawnigan Lake School's Arena is well underway and currently they are hoping to have it up and running by February, barring no delays.

- One major concern: Cancelled ice times. I have had a few teams that have cancelled their ice slots. At times this ice has been sat empty as other teams have been unable to take it.
- A deadline needs to be implemented for teams to cancel ice prior to it coming out their budget allocation.
- Photo Night is scheduled for October 23rd. Information and schedule will be going on KPMHA Website by the weekend. I will also mail managers in regards to photo package pick up from office.
 - Kim Duffe present to discuss concerns over Midget A team practice slot in Lake Cowichan on Thursday evenings.
 - It was explained that we are very tight with ice and this particular slot that Kim is referring to is actually bonus ice that is over and above the ice allocation that the team is paying for.
 - It was discussed that if the team does not want this ice going forward that it be returned to Lake Cowichan.

Treasurer- AR covering - ABSENT

- Financials submitted via email

Registrar – LT

- We are currently full at Bantam and Midget.
- APs cannot be added until October 15th. Please talk to me then about that and only after you have talked to the AP's coach and parents.
- Another big thank you to the Division Directors this year. I have noticed a marked decrease in the number of members coming to me for questions that should go to division directors. You are all doing a great job!
- Most of our managers this year are returning and therefore experienced in their roles. This has been fabulous for me and I really appreciate the hard work they do on the front lines.

Head Coach –CC – ABSENT

- As far as coaching, I am just going through the teams and checking that their creds are all good and will be helping where needed to get new coaches into their clinics.
- Last month we held a coaches meeting that was very well attended. Topics covered ranged from ethical decisions, fair play, respect for officials and use of assistant coaches. Dave Brummitt covered some highlights from BC Hockeys AGM and Jamie Burns touched on the game from the officials end. Jason Rockson updated everyone on equipment.
- I have had some requests from coaches regarding the ice that we had last year to hold some coaches scrimmages. I would like to do this again so I am asking for a nod from the board to pursue some extra ice for the coaches once or twice a month to get out, run through some new drills that we may have found and then get into a scrimmage.

- Development-I will draft up a development letter and send it to the coordinators to pass onto the teams once we see how much money each team will get.
- Mentor Program-The bantam A team wants to utilize some coach mentors from Brentwood College. I am behind on the topic but will be contacting BC Hockey and try to get the ball rolling this week.

Equipment – JR

1) Almost all teams have their jerseys now. Should be complete within the week. It looks like we should not have to ask any teams that have jerseys to exchange jerseys to get sizes to fit everyone else.

The main problems this year with jerseys was caused by families not returning their jerseys to the manager at the end of the year. And managers still having jerseys at the beginning of this year and not telling anyone they have jerseys. Most of all of these problems started because of the rink renovation. We have large amounts of extra-large and larger jerseys and a shortage of middle size jerseys. This seems to be caused by us having smaller teams this year in the older divisions.

I still need all the team jersey/equipment sign out sheets returned. I need to get them all back with sizes so I can make accurate predictions of what we need in the future. The sock order arrived and I will sort this week and get out to the teams asap.

(2) The lockers in the rink are almost ready. Still waiting for a hanger bar and need to rekey the main door lock. Have talked to locksmith and just need to talk to Tony and get it all approved. Discussed with the coaches at the coaches meeting and will be changing

(3) I also have information about insurance for all KPMHA equipment. We should discuss the options and whether we would like to do it.

- Motion: JR – KPMHA to purchase contents insurance on equipment up to a value of \$50,000.
- Second: NB
- Carried

(4) Reminder that all KPMHA apparel needs to be approved by myself.

(5) Would like to discuss replacing some jerseys and a budget for ordering them.

- Motion: JR – KPMHA to spend up to \$12,000 to replace damaged jerseys. Funds to be taken from Gaming.
- Second: DM
- Carried

Risk Manager – WR

- It has been a very busy month and I have had lots of questions and try to answer in a timely manner. The CRC reports are trickling in and I will try to get a list of who is in need of what I will not be a nag about this, as we are all responsible for getting this done. I will just inform the rep of the infraction and that person will be out of action until the proper paper work is filed.

Referee Assignor: - ML

- RAMP is operational and currently being used to book time off and assign.
- Clinic went well
- 30 officials available
- First few weeks seem to have gone reasonably well
- Some younger, first time officials will need mentoring

Referee in Chief – JB - ABSENT

- Had 21 people attend the clinic with 5 new officials
- I was wondering if I could get an ice slot in November for ref development preferably before Nov 10.

Tournament and Sponsorship - BC - ABSENT

- 6 teams currently registered for Nick Collins tournament.
- Expect a full 8-team slate.
- Question re: banner sponsorship for Atom tournament.

Competitive – KY - ABSENT

- Seems that all is well with Competitive Teams. I checked in with the teams and there are no significant issues to deal with. Teams are all into their Tiering rounds.
- Bantam Rep is wanting to know who, from KP, will be attending the VIAHA meetings regarding Tiering after Thanksgiving? Tom has offered to also be present for this meeting and would like to make a strong case for our Bantam team to be placed in Tier 2.
 - Erin will be attending as President.
- Chris Claxton-Questions regarding the coaches mentoring program as to when it will begin? And also wondering if you have heard anything from VIAHA on the checking clinic that our Competitive Coaches will be asked to take?
- Nellie- I noticed that ice has been scheduled for goalie clinics for the long weekend. I know that long weekends are usually left 'open' by VIAHA for the Competitive teams. Teams will usually use these weekends to leave town and attend tournaments. I know there is no perfect time to book these clinics and that ice is a premium, but you may find them poorly attended if done on these weekends. Just a thought.
- Response to Dave McDill- I spoke with Tom regarding your concern about back to back ice times/games. As said in the past, Tom Shadlock in an Ice Nazi, and he will get as much ice for his team as possible. Having said that, he is a responsible coach whom I trust to make the right decisions when it comes to the safety of his players.
- Response to Jason Rockson- All Competitive Teams had representation of Head Coaches/Managers at recent VIAHA meetings. They all have

information that provide the guidelines for AP protocol. If you need to speak with me further, catch me at the rink or email me.

Development – no meetings

Division Coordinators:

- **Initiation – Nadine Gendall**
 - We are still in the process of dividing the teams (it's not as urgent at this level to have teams split). We are balancing the two teams this year. I have 8 coaches, 2 managers and 2 safety people and we are aiming to have the teams officially divided by photo night!

- **Novice – Aaron Wade**
 - Novice division is going well. All teams have been finalized and undergone one reshuffling of players to accommodate late registrations and worked with Jason to get enough jerseys for the last couple so all worked out. All teams have enough coaches, a manager and a safety in place. The B1 and B2 teams seem relatively well balanced.
 - There seems to be some confusion surrounding the issue of game numbers at the Novice level. I have been under the impression that we do not need them. We went all last year without. The two referees in Lake Cowichan almost didn't let us play a game last Friday night as there was not a game number assigned. I need some clarification with VIAHA on this issue. They consulted with the referee evaluator or chief up there who was in attendance and we were told that they won't let us play our next game without one.
 - Louise will clarify this with VIAHA

- **Atom – Dylan Durand**
 - The 3 rec teams have all played each other and seem to be well balanced. We have a great group of players and parents and coaches.
 - There is concern over late school-night practices at Lake Cowichan.
 - Managers are looking forward to the ice schedule being posted to the website further in advance as they have sometimes had a difficult time finding opponents on short notice, and without being able to offer reciprocal ice.
 - Managers would like confirmation of ref bookings. I am wondering if there is a way to set up email notification through RAMP once refs are assigned.
 - People are asking when the development money will be available, and they are hoping to receive it as soon as possible.

- **Peewee – Nelly Brummitt**
 - Report given during New Business

- **Bantam – Dave McDill**
 - All is well

- **Midget – Dave McDill**
 - All is well
 - OA to Midget

- **Female Division Coordinator - Brandi Paisley**

- No report

Meeting adjourned at 8:30pm

Next meeting- November 3rd, 2014 – 6:30pm – Shawnigan Lake Community Centre Lounge