

KPMHA Executive Meeting
MEETING MINUTES
Nov 4th, 2013
Elsie Miles School

Executive Members Attendance: Mari Ann Rockson, Alison Russell, Brandi Paisley, Erin Egeland, Keith Reymerink, Louise Thomson, Nigel Hussey, Nelly Brummitt, Dave Brummitt, Dave McDill, Kirk Young, Chris Claxton, Kayle Bell, Jeremy Webb, Ian Chabot

Members Present: Barb Norton

Absent: Natasha Hennessy, Bob Williams

Meeting called to order at 6:34 pm

Motion to approve agenda: MR

Second: NB

Carried

Motion to approve October, 2013 Minutes: DB

Second: NB

Carried as amended

Old Business

- Registrar review – AR
 - Review will be based on job performance
 - Independent person will collect results on a Survey Monkey survey
 - Conducted from Nov 14-19
 - Emails will be sent to managers only
 - Discussion around the questions being asking and removing subjectivity in questions was raised by Louise
 - Erin offered a colleague who might look at the questions prior to the survey going out
 - Survey questions will be brought forward to the Board before going out.

New Business

- Shawnigan Lake Hockey School –EE
 - SLS is looking at setting up a Sports School, which is different from the Academy structure.
 - They want KP to partner with SLS.
 - Their deadline to submit their application to BC Hockey is Dec 1st
 - They would register with KPMHA.
 - Coaching certifications falls on us.

- Chris expressed concern about caliber of these teams and they dominate at tournaments
- Louise asked about administration of registering a large number of players who do not live with their parents
- Nelly asks about what would happen if Kelsey also adopted this model
- Motion: MA – That KPMHA support, in principle, a partnership with the Shawnigan Lake School in the creation of a Hockey Canada Sports School.
 - Second: NB
 - Carried
- Numbers of team staff – LT
 - Past practice is to pay for insurance for a maximum of 5 team staff per team
 - There are now teams that are up to double that number
 - Team staff will not be added to any further rosters.
 - Alison will send out an email to the whole Association about non-qualified coaches on the bench.

President's Report – Erin Egeland

1. **Attended the VIAHA Executive meeting on Saturday, October 19th, 2013.**
Main issues were
 - a) Female regional teams require more ice in the SI. This has since been rectified but there may be a meeting called in November to plan future ice allocation for these teams. Rec league schedule compilation has been delayed until this ice issue is resolved.
 - b) Evaluation Committee will be created at the next VIAHA Executive meeting. It was observed that all MHAs have different procedures and practices yet parents were unaware of the roles that MHAs and VIAHA played within that practice. VIAHA has been in receipt of complaints etc that should be dealt with at the MHA level so a policy will be created to mitigate future occurrences.
 - c) BC Hockey Bulletin RE: Safety equipment. Ian distributed that note to Bob for circulation to coaches.
2. Met with Kevin Cooper, Director of Hockey Operations to discuss potential partnership arrangement with KPMHA for ice allocation purposes only. They do not intend to participate in league. This will be discussed under New Business.
3. A BIG thank you to Alison and Diana for planning, organizing, and managing the photo night! A huge success and all went according to schedule

4. BC Hockey Safety Person position is available if you are looking to fill in your free time. Gina Jung resigned.

Executive Reports:

1st Vice/Sponsorship – DB

- Report - Still compiling information to set up the first evaluation committee meeting, should be scheduled within the following month.
- No disciplinary news is good news.

2nd Vice/Ice – MR

- Still waiting on VIAHA to get league schedules; we should get next weekend's schedule today or tomorrow and hopefully the rest of the season next week.
- Kerry Park Recreation is reducing our ice. Erin and I have both been having discussions with the rink management expressing our displeasure.
- Bantam C1 cancelled a game with less than 24 hours notice.
- Motion: That we fine the Bantam C1 team for failing to cancel an ice slot with appropriate notice on the morning after Halloween night.
 - Second: CC
 - Defeated

Policy Update Committee

- The first task to update/review the policy manual is for someone to go through the last 3 years of executive meeting and AGM minutes to make all the changes that have already been put in place. As maintenance of the policies is part of the Secretary/Registrar job (as per our constitution) we would like to discuss Louise taking on this first part of the process.

Treasurer- AR

- Financial reports to follow- just updating quick books and entering all deposit information I am now able to issue cheques a lot more smoothly, and quickly now and thank everyone for their patience:) I am hoping to issue cheques twice a month, unless it is an emergency

Registrar – LT

- Had 6 new registrations this month.
- Everything running smoothly.
- Deadline for courses is upcoming – blanket email sent to Div. Coordinators to pass on to teams as reminder.
- New AP rule from BC Hockey – 10 games in total

Head Coach –BW - ABSENT

- Pro D Development Ice has to be deferred this year. There was only one ice slot (first thing in the morning available.) I would recommend that we book the ice prior to the year starting to avoid any conflicts in the future.
- Coach's ice in October. Could use a few more skaters on the ice.

- Have confirmed most of the development providers and will provide a list to all division coordinators shortly.

Equipment – CC

- Nothing to report

Risk Manager – AR

- Still lots of volunteers needing to do their Criminal Record Checks, though quite a few have started to come in Will be emailing all Div coordinators with list of volunteers that still need to get them completed.
- A couple of concussions happened since last meeting. One player still out and not sure when they will return Sanctions-please remind all your teams that ANY team event held off ice NEEDS to be sanctioned- this includes dryland!!!

Referee Assignor: - Vacant (Louise filling in)

- Managers doing a great job booking their refs
- I will auto-assign league games
- Exhibition games should still be booked by the manager

Referee in Chief – Ian Chabot

- Has attended several games and is impressed with the officials
- One last Officiating clinic on November 17th from 9-1pm
- A development session will tentatively be Dec 8th in Duncan.

Tournament and Sponsorship – Diana Craveiro

- Talked to Greg Adams, he'd like to know if Initiation needs anything and has said if not then he is happy to help with Novice if they need anything. If they don't need any gear or jerseys then he will do a cash donation.
- Have talked to Co-op, they now have a standard form to fill out which I will bring to the meeting for donations/sponsors.
- Setting up a tournament for Bantams in January, will need signatures so I can fax the form to VIAHA asap.

Competitive – KY

- Motion: KY - That KPMHA cover the additional cost of referee fees for the Atom Development team, due to the recent increased fee structure. Estimated cost is \$600, as per a request letter by the team treasurer.
 - Second: MR
 - Carried

Secondly, I have had a discussion with the Competitive Coordinator at CV. A KP group, 2-3 Members plus one unbiased party, will meet with the same from CV to discuss a potential long term agreement that will be brought back to each board for recommendation and discussion.

Development – no meetings

Division Coordinators:

- Initiation – Kayle Bell
 - All is good
- Novice – Nigel Hussey
 - All is good
- Atom – Natasha Hennessy - ABSENT
 - Nothing to report
- Peewee – Nelly Brummitt
 - Both teams doing well, managers and coaches seem happy
 - Both teams have been accepted into Christmas and spring break tourneys
- Motion: - NB - That an instruction/policy manual be written for the managers.
 - Second: CC
 - Motion withdrawn
 - Dave volunteers to put together the manual for managers
 - Nelly will help Dave with that.
 - Rationale: The new managers are given very little tangible instructions when they take on a team. The mandatory meeting is great but it's hard to remember all the info that is given to you.
- Motion: - NB - That 'helmet repair kits' be purchased for each team to be tossed into the puck bucket.
 - Second: MR
 - Motion withdrawn
 - Rationale: It's a basic piece of equipment that every team will need to use more than once during the year.

- Bantam – Keith Reymerink
 - All is good
- Midget – Dave McDill
 - All is good
- Female Division Coordinator - Brandi Paisley
 - Nothing to report

Meeting adjourned at 8:42 pm

Next meeting- Dec 2, 2013 – Elsie Miles School, Shawnigan Lake