

KPMHA Executive Meeting
MEETING MINUTES
Thursday, June 7, 2012
7pm
Mill Bay Hall

Attendance: Diane Reymerink, Louise Thomson, Keith Reymerink, Jeremy Webb, Melonie Corrigan-Martinelli, Brandi Paisley, Rick Pipes, Kirk Young, Nadine Gendall, Wayne Dunn, Casey Hungle, Bob Williams

Absent: Chris Claxton, Nathan Theriau, Alison Russell

Meeting called to order at 7:03 pm

Agenda Approved by consent

Approval of April Minutes: WD

Second: RP

Carried

Old Business

- Dasher Boards
 - Will be reviewed at future meeting.

New Business

- Tournament/Sponsorship
 - Motion: - CH - To elect Lara Macdonald to the position of Tournament/Sponsorship Coordinator.
 - Second: EE
Carried
- Risk Manager
 - Motion: - KR - To elect Jason Whittaker to the position of Risk Manager.
 - Second: NG
Carried
- Referee Assignor
 - Motion: - WD - To elect Mike Martin to the position of Referee Assignor.
 - Second: RP
Carried

President's Report

- WELCOME to new and returning executive
 - Thank you to each member for volunteering for a position on the 2012-2013 Executive
 - Parents are our members but the players are our customers, we should strive to make our customers happy.
 - Executive meetings every month, 7:00pm, 1st Thursday, please be prompt, if you cannot attend please let me know.
 - Monthly reports should be typed and if possible sent via email to me in MS Word format by Wednesday prior to meeting. Helps to speed up meetings and everyone can prepare questions. Agenda will be set 72 hours ahead of each meeting and posted on the KPMHA Webs site. Exceptions will occur as matters needing attention come up.
 - Robert's Rules of Order stand at all meetings.
 - Everyone has an opinion and will be able to express them.
 - In Camera Sessions do occur – personnel, discipline mainly, as well as any matters that deal with the integrity of the Association. No minutes are taken; nothing can leave the room that is discussed. "CONFIDENTIALITY" is very important; breach of trust can become an issue.
 - Jeremy can be contacted prior to 9pm by phone, or email.
 - Civility and respect; treat others the same way you wish to be treated, do not verbally attack anyone. In particular, do not write emails if you are not prepared to meet and speak with someone about it. Observe the 24 hour rule.
 - Please ask questions if you are uncertain of dealings or duties of the association. Speak with past board members, review the Constitution and Bylaws and Policies as well as VIAHA and BCH policies. Questions are always welcomed.
 - Do not be an island. You are the member of a team. Work with others. Share the load. Have fun!
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- ❖ On behalf of Kerry Park Minor Hockey I would like to thank Bill Wallace for the donation of a hockey bag that he no longer needed. Bill would like it to go to a player needing some assistance with hockey equipment.
 - ❖ I would like to thank Ford Rooke for the return of the Kids Sport hockey gear that he used. The gear was returned in very good shape and is ready to be used by another player needing assistance with hockey gear.
 - ❖ At the next meeting of the Executive, on July 5th, Mike Walker, CVRD Area A Director will be a special guest and will provide an update on where the Electoral Areas that feed Kerry Park Minor Hockey are at in terms of future hockey arenas.
 - ❖ At the September meeting I have invited Barb Norton to attend and provide us with a history on hockey at Kerry Park Arena since it opened in 1975.
 - ❖ I have received two written inquiries from members inquiring about the registrar position. One notes the cost is significant and asks if this is

appropriate given the number of other volunteers on the executive. The letter also asks that the position be made available annually to members. The other letter also requests that the position be open annually to members to apply for. The letter observes that this is the only paid position at KP Minor Hockey and as fairness issue should be opened to members on an annual basis.

- ❖ I would agree that the amount is significant and also would agree there is no length of term specified. I have looked over the Constitution and Bylaws again and my read is that it is silent on the issue of Registrar/Secretary except for it being non-voting and paid a per diem. I have made some copies of the description. My read is that the Executive has the clear mandate to determine payment and length of appointment. I will suggest that any member who wishes may make a motion in reflection of these suggestions and that discussion follow.

From Constitution and By-Laws

Secretary-Registrar: *The Secretary-Registrar shall record the minutes of all meetings and perform all necessary secretarial duties. The Secretary- Registrar shall be responsible for all correspondence relating to the Association, and shall be responsible for the maintenance of the Constitution, Bylaws and Regulations of the Association.*

The Secretary- Registrar is also responsible for the proper coordination of registration information to the governing bodies, and to maintain a proper set of books to record the financial transactions of the Association, for presentation to the Treasurer.

This position will be paid and non-voting. By a majority vote, the Executive Committee will approve the person to fill this position and determine a reasonable per diem to be paid, based on the existing registration fees and association budget. The President is responsible for appointing a committee for the purposes of interviewing candidates and making a recommendation to the Executive.

End of Report. jw

- Submit monthly report to JW in advance of the meeting.

Motion: WD - That the Registrar/Secretary be an annual position to be filled annually at the discretion of the Executive.

Second: RP

Amendment: BW - That the paid position of secretary/registrar be an annual position that is voted upon on an annual basis at the discretion of the new executive after the AGM

Second: CH

Carried

Executive Reports:

1st Vice/Operations – Rick Pipes –

- Looking for volunteers for Discipline Committee.

- BP suggests email to Association and posted to website to garner some interest.
- RP suggests 2 Exec members and 2 non-Exec members.

2nd Vice/Ice – Wayne Dunn –

- Motion: WD – *That KPMHA wishes to maximize ice utilization in Kerry Park and accordingly will be requesting the same ice clean specifications as figure skating for younger ages (e.g. up to at least 110 minutes between ice cleans). This means that, at the discretion of the ice-coordinator, ice times for Initiation and Novice can be up to 110 minutes with no ice clean. The rationale is that these players hardly make a mark on the ice and 110 minutes of Initiation or Novice time is much less wear on the ice than 80 minutes of the older age groups.*
- Second: CH
- Carried
- Wayne has booked for Rep Prep and tryouts. August 13th to the long weekend.
 - 2 weeks for Rep Prep and 1 week for tryouts.
 - Hitting Clinic will also be scheduled in that block of time.
 - Bob to organize that.

Treasurer- Erin Egeland

- Financials were provided at meeting.
 - Profit and Loss and Balance Sheet
- Grant applications were submitted to Gaming.
- Erin to send out the terms of reference to the Executive re: how Gaming money may be sent.
 - ie: program delivery, player development, scholarships.

Registrar – LT

- Division contact lists need to be set up as soon as possible.
- Please send out an email introducing yourself to the members in your Division.
- Division Coordinators are the first point of contact for members in the Association.
- Thanks to those who have already let me know theirs is ready to go.

Head Coach / Development– Bob Williams

- Bob would like to know the number of teams in each Division so he can start hiring coaches for Recreational and Midget A team.
- Motion - BW: KPMHA to approve the following as interim coaches for the 2012-13 season. Chris Claxton – Initiation; Casey Hungle – Novice Development; Terry Pearson – Atom Development, Danny Bruce - Peewee B; Tom Shadlock – Peewee B; Jim Crumb, Rick Pipes and Jason Bell – Bantam.
 - Second: WD

- Motion defeated
- Bob to provide some information to Executive regarding coaches who were chosen.
- Looking at developing a coach's contract similar to the parent and player contracts.
- Bob would also like to work with coaches on the team rules concept.
- Wants to ensure that coaches have available resources.
- Ads for Recreational coaches have gone out to the Association.

Competitive – Kirk Young

- Bob covered most of same points as they have met prior to the meeting.
- Ideas for coach development.

Equipment – Chris Claxton - ABSENT

- No report

Referee Assignor: - Mike Martin - ABSENT

- No report

Referee in Chief – Nathan Theriau – ABSENT

- No report

Risk Manager – Jason Whittaker

- No report

Tournament/Sponsorship – Lara Macdonald

- In information gathering stage
- Request from Collins family to book ice for the Nick Collins tournament.
- Mel asked regarding how early they can book a tournament. Louise explained that can be done right away.
 - She is considering a tournie for the girls.

Division Coordinators:

- Initiation – Diane Reymerink
 - No report
- Novice – Casey Hungle
 - Novice sitting at 52 registrations.
- Atom – Nadine Gendall
 - McDonalds has ATOMc program where they give free jerseys and socks.
 - Nadine will look into getting our Atom teams involved.
- Pee wee – Keith Reymerink

- 52 registered
 - Looking at 3 teams
- Bantam – Brandi Paisley
 - 44 registered with 2 goalies
- Midget – Melonie Corrigan-Martinelli
 - 29 registered with 14 trying out (2 goalies), 3-5 Midget Rep players trying out for Jr B.
 - Leaves 13 house players with 2 goalies.
 - Need to look at whether we can card an A team for Midget next year.

- Female - Alison Russell – ABSENT
 - No report

Meeting adjourned at 9:25 pm

Next meeting- Thursday, July 5, 2012, 7pm, Mill Bay Hall