

KPMHA Executive Meeting
MEETING MINUTES
Tuesday June 4, 2013
Kerry Park Lounge

Attendance: Mari Ann Rockson, Louise Thomson, Alison Russell, Kirk Young, Brandi Paisley, Erin Egeland, Dave McDill, Nigel Hussey, Keith Reymerink, Bob Williams

Guests: Kim Liddle, Nelly Brummitt, Natasha Hennessy, Diana Bruvold, Kayle Bell

Absent: Chris Claxton, Jeremy Webb, Rick Pipes

Meeting called to order at 7:03 pm

Motion to approve agenda: BP

Second: DM

Carried

Approval of May 2nd Minutes: AR

Second: KR

Carried as amended

Guest Speaker – Kim Liddle, CVRD

- Proposal presented for possible renovations/upgrades to Kerry Park arena.

Old Business

New Business

- Vacant Executive positions

Motion: To structure the KPMHA Executive similarly to VIAHA Regulation #2, paragraphs 2.01(h) and 2.02(h). A member will represent a Division Co-ordinator position only if they DO NOT have a child playing in that division that he/she wishes to represent.

Rationale

- It models VIAHA's regulation with respect to both Island and Recreation League Commissioner representation.
- To model an accountable, non-partisan, and transparent representation as an executive member.
- Elimination of a conflict of interest or the perception of one.
- Protection of Executive Board members from negative parental communication directly related to team composition, selection,

inappropriate dispute resolution methods, and overall management of the division.

- Promotes consistency alongside our governing body.

VIAHA REGULATION #2 - Appointment and Duties of League Commissioners/ Managing Directors

2.02 (h) states (Island League)

“shall, where at all possible, not be a voting Executive Member of a member MHA and if at all possible, should not have a child playing in the league that they are administering. They shall not be a team official on any team participating or associated with the Island League.”

2.01 (h) states (Recreational)

“shall not be a team official on any inter-league association team within his/her league.”

- Second: AR
- Amendment: Division Coordinators may not also hold the position of Head Coach in the Division they represent.
- Defeated

- Kayle Bell – Initiation
- Natasha Hennessy – Atom
- Nelly Brummitt - Peewee
- Diana Bruvold – Tournament/Sponsorship

- 1st Vice Position
 - Meeting taken in camera at 7:42pm
 - Meeting taken out of camera at 7:54pm
- Motion: MR - To accept the resignation of Rick Pipes as First Vice President based on his letter of Monday, June 3rd and in accordance with Kerry Park Bylaw #3 (5).
Second: BP
Carried
- Mari Ann will cover the First Vice roll until the next meeting

President's Report – Erin Egeland

- Erin steps down as the Treasurer immediately but will act in this position until it is filled

Introduction

Welcome to new and returning Executive! Your commitment to volunteering in this capacity for the 2013-14 hockey season is greatly appreciated by the membership you represent.

I am looking forward to being the steward of this organization for the next 2 years and working with all of you. Although we are facing some operational challenges ahead, I feel we have the ability to embrace them with a positive outlook and create opportunities with the resources we have.

Overview of Expectations

Effective and functional Boards of Directors/Executive Representatives are created by establishing strong communication channels so I encourage you to ask questions during meetings or by email if something is unclear. Asking questions reflects strong due diligence as you are the voice for your members and in order to represent them as best you can, understanding processes/policies is essential. It's acceptable to have different opinions and we need to respect those opinions in the pursuit of making sound judgement on which decisions will be made.

The most fundamental responsibility is the duty to act with a view to the best interests of the organization at all times. This is known as "fiduciary duty" and comprises of Duty of Care and Duty of Loyalty.

Duty of Care requires one to make informed, independent decisions. One must exercise the degree of skill and diligence that would be expected from a reasonably prudent person in the circumstances. A director must generally be informed about an issue before making a business decision relating to it.

Duty of Loyalty requires one to act honestly and in good faith with a view to the best interests of the organization. In order to accomplish this, one must be an active participant at meetings and ensure regular attendance for all scheduled meetings. Lastly, one must perform their duties diligently and conscientiously.

I ask that all new members or existing ones, familiarize yourself with your role and responsibilities and how they are exercised within the association. Please review the KPMHA Constitution and Bylaws and Policy and Procedures that can be found on our website under the "KPMHA Info" tab as well as VIAHA and BCH policies located on their websites.

Meetings

Meetings are held to make decisions collectively as a group. No decisions can be made without all of the required information and background so I am asking that for every meeting you

- a. come prepared to make a motion by having a draft of the motion (if applicable),
- b. provide the rationale for the motion, and
- c. provide any supporting documentation required for review by Executive members.

If the motion is fairly detailed, I ask that you present the motion with a general description via email to the Executive for fair consideration 72 hours before the scheduled meeting.

Executive meetings every month, 6:30pm, 1st Monday of each month (or as otherwise determined as a group). We will begin all meetings at 6:30 assuming quorum is reached. If you cannot attend please let me know.

Monthly reports should be prepared in advance of the scheduled meetings. Ideally, they should be typed (point form is ok) and if possible sent via email to Louise prior to the scheduled meeting where she can copy them into the minutes for efficiency. I also ask that you send out the report to all executive members prior to the meeting so each of us has the opportunity to prepare questions or conduct some additional research if required.

Will strive to have the Agenda set 72hours ahead of each scheduled meeting.

Robert's Rules of Order stand at all meetings. The website containing a general description of the Rules is as follows: <http://www.robertsrules.org/>

In Camera Sessions do occur – confidential matters requiring attention are discussed here, no minutes are taken and as such, any information revealed during the in-camera sessions are held in confidence.

Please always be cognizant of how you represent yourself in your position. Trustworthiness, integrity, and respect foster goodwill both within and outside of our hockey community.

Lastly, as much as I appreciate your commitment as a volunteer, your family and occupation come first. Please communicate with me if you are somehow unable to perform your duties for any length of time, and I will work with you to find a resolution.

General

BC Hockey AGM Attendance

I have decided not to attend the BC Hockey AGM this weekend from June 7th – 9th in Kamloops for the following reasons:

- Cost vs. benefit – costs in excess of \$750 for a non-mandatory meeting. I would rather put that money into development of our players and goalies.
- Information can be found on their website
- Commitment is here first to ensure current issues can be properly addressed in a timely manner.
- Will attend next year.

Executive Reports:

1st Vice/Sponsorship - VACANT

2nd Vice/Ice – Mari Ann Rockson

- Looking like no Lake Cowichan ice for next year

- Trying to move some of the practice ice around

Registrar – Louise Thomson

- Updated registration numbers were emailed to all
- Outstanding cheques for damaged jerseys will be deposited
- Meeting dates for next year
 - Will book first Monday of the month with a 6:30 start

Treasurer- EE (acting)

- Financials were emailed to all.
 - Profit and Loss and Balance Sheet

Head Coach – Bob Williams

- One application for each division in Atom and Pee wee Competitive teams
- Both are incumbents
 - BW - Motion to accept the incumbent applications at the Atom and Pee wee level for Competitive teams
 - Second: MR
 - Carried

Equipment – Chris Claxton - Absent

Risk Manager – Alison Russell

- Will collect documentation from outgoing Risk Manager

Referee Assignor: - VACANT

Referee in Chief – VACANT

Tournament – Diana Bruvold

- No report

Competitive – Kirk Young

- Competitive teams – low numbers for tryouts
- KY – Motion: For the 2013/14 season KPMHA will not card a Competitive team at either the Bantam or Midget levels.
- Second: AR
- Carried

- KY - Motion: For the 2013/14 season KPMHA will not card a Competitive team at the Pee wee level conditional upon VIAHA not approving the movement of Bantam to Pee wee goalie at the Competitive level or the inability to acquire a goalie from another Association by the 20th of June.
- Second: BP

- Carried
- Kirk will send out an email to these Divisions
- MR asks if Gold in the Net scholarships will be offered again

Division Coordinators:

- Initiation – Kayle Bell
 - No report
- Novice – Nigel Hussey
 - No report
- Atom – Natasha Hennessy
 - No report
- Peewee – Nelly Brummitt
 - No report
- Bantam – Keith Reyrerink
 - No report
- Midget – Dave Mcdill
 - No report
- Female Division Coordinator -Brandi Paisley
 - Brandi is talking with VIAHA about hosting one of the Female Regional teams at KP.

Meeting adjourned at 9:30pm

Next meeting- July 10th, 2013 at 6:30pm – Kerry Park Lounge