



Innisfail Minor Hockey Association
 Board Meeting
 Date: July.4.2012 8:00pm
 Place: Innisfail Minor Hockey Office

Participants

Invited	Attend	Regrets	Invited	Attend	Regrets
Pat Adams		X	Rick Beaulieu	X	
Alan Smith	X		Teresa Dodd	X	
Stephen Bates	X		Kim Tibble	X	
Amanda Wood	X		Brett Kelly	X	
Dara Gooder	X		Lesley Whalen	X	
Kim Green	X		Dez Lorencz	X	
Tammy McCubbing	X		Brad Thompson	X	
Jason Kremp	X		Scott Wright	X	
Elwin Wiens	X				

Agenda

Item #	Topics to be discussed		
1.	Call to Order		
2.	Additions and Approval of Agenda		
3.	Reading and Adoption of Minutes – June.6.2012		
4.	Old Business <ul style="list-style-type: none"> a) Concessions <ul style="list-style-type: none"> i. Inspections b) Bylaws <ul style="list-style-type: none"> i. Changes to bylaws ii. Re-submitting new bylaws c) Registrations d) Rebels Game 		
5.	New Business <ul style="list-style-type: none"> a) Board Member Duties b) Signing Authority (Elwin) c) Golf Tournament Report d) Volunteer Position e) IMHA Codes of Conduct f) IMHA Grievance Form g) Evaluation Process (Rick) h) Player Releases i) AA Coach Applications (Amanda) j) Meetings with Town k) Request for Atom Registration (Olds) l) Board Positions (Understudy positions) 		
6.	Correspondence <ul style="list-style-type: none"> a) Innisfail Figure Skating Club b) Town of Innisfail c) Innisfail Eagles 		
7.	Directors' Reports		
8.	Next Meeting		

9.	Adjournment		
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Minutes

Item #	
1.	Call to order at 8:04 pm
2.	<p>Additions and approval of agenda.</p> <p>Stephen added item 5. (k) Dara added item 5. (l)</p> <p>Brad Thompson moved to accept the agenda as presented. Dez Lorencz seconded. <u>Carried</u></p>
3.	<p>Reading and adoptions of minutes – June.6.2012</p> <p>Rick Beaulieu moved to accept the June.6.2012 minutes. Dez Lorencz seconded. <u>Carried</u></p>
4.	<p>Old Business</p> <p>a) Concessions</p> <ul style="list-style-type: none"> i. Inspections – Town advises IMHA is responsible for doing health inspection (both booking & having it done). Tammy will look up date of last inspection as it is a matter of public record & book next one before the start of the hockey season. ii. General Discussion around ideas for concession <p>b) Bylaws</p> <ul style="list-style-type: none"> i. Changes to bylaws – Revisions continue. Draft will be brought to next meeting for board review ii. Re-submitting new bylaws - n/a (Revisions not completed) <p>c) Registrations</p> <ul style="list-style-type: none"> i. Registrar reports approximately 195 registrations received ii. Rick made motion to discuss late fee. Jason seconded. Discussion. <u>Tabled</u> until future meeting as it does not impact this year. Bring this up in January again. Suggestion to put notice to membership <p>d) Rebels Game</p> <ul style="list-style-type: none"> i. Ice fees per hour stay the same this year for early ice before thanksgiving (Rebels game). Next year this will change. Community open house on rates is happening September New rates starting September 2013 ii. Sept.08.2012 7pm versus Lethbridge Hurricanes

5.	<p>New Business</p> <ul style="list-style-type: none"> a) Board Member Duties <ul style="list-style-type: none"> i. Kim has laptop ii. Elwin has keys/access iii. Ensure you are doing your role as per bylaws b) Signing Authority <ul style="list-style-type: none"> i. Elwin Wiens will be able to sign cheques. Require Teresa Dodd & Stephen Bates to go in and request addition. Teresa will setup with bank c) Golf Tournament Report <ul style="list-style-type: none"> i. 110 golfers ii. Successful fund raiser. Net to be determined. iii. Idea to email Alumni notice about next tournament as they would likely come back to play iv. Review for future a sponsor to replace Mad Butcher & placement on course v. Feedback was positive, especially considering that the tournament was arranged on short notice this year. d) Volunteer Position <ul style="list-style-type: none"> i. Post on website looking for Volunteer Fund-raising Coordinator(s) to capitalize on applicants for ED that said they would like to be involved even though not hired e) IMHA Codes of Conduct <ul style="list-style-type: none"> i. Issues arose last year that were not covered under current Code Of Conduct. Need to review & build in accountability. Dara Gooder made motion to add "harassment/discrimination" behind bullying on the PLAYERS CODE OF CONDUCT form on IMHA website. Kim Green seconded. Carried ii. Tammy made motion to discuss COACH CODE OF CONDUCT around alcohol. Rick seconded. Tabled. Elwin will research HOCKEY ALBERTA wording around alcohol f) IMHA Grievance Form <ul style="list-style-type: none"> i. Another association has an actual grievance form that follows their process. This also creates a paper record. Dara will draft up a form & process for discussion. g) Evaluation Process (Rick) <ul style="list-style-type: none"> i. Check sheets drafted. Defence/Offence/Goalie. Intent is for evaluator. Evaluation Numbers are assigned to each skater. After each skate, check score is posted on website (within 24hours). It will only be posted with Evaluation Number to protect players' privacy. Evaluators will be assigned only a set number of skaters. ii. Intent is to provide consistency, transparency and accountability to the Evaluation Process iii. Should be available for coaches iv. Tabled until August/September v. Evaluation committee will finalize and make recommendation to board in Aug/Sept. h) Player Releases <ul style="list-style-type: none"> i. Releases will not be considered until final registration numbers are available i) AA Coach Applications (Amanda) <ul style="list-style-type: none"> i. Numbers not in yet j) Meetings with Town <ul style="list-style-type: none"> i. Ice users meeting – (Figure/Eagles/Town Usage/Public Skate). Cannot commit to other requests from ice users until final registration numbers are in and IMHA ice needs are determined. Notice of ice use change has been reduced from 2 weeks to 1 week. Ice is all booked for 2012 - 2013 k) Request for Atom Registration (Olds) <ul style="list-style-type: none"> i. Underage Atom from Olds wants to register in Peewee. Board declines request. ii. Several Olds player applications presented with releases. Kim Tibble will follow up on whether is acceptable under Hockey Alberta. l) Board Positions (Understudy positions) <ul style="list-style-type: none"> i. Hockey Development, Registrar, President etc. Should these positions provide

	mentorship before role can be filled in future? Does this limit board? Discussion. Bylaw committee will make recommendations and discuss this.
6.	Correspondence a) Innisfail Figure Skating Club b) Town of Innisfail c) Innisfail Eagles
7.	Directors' Reports a) Hockey Development (Amanda Wood) – No Report b) Eaglets (Dara Gooder) – No report c) Dynamite (Dara Gooder) – No Report d) Novice (Lesley Whalen) – No report e) Atom (Kim Green) – No Report f) Pee wee (Dez Lorencz) – No Report g) Bantam (Scott Wright) – No Report h) Midget (Tammy McCubbing) – No Report i) Female Pee wee (Brad Thompson) – No Report j) Female Bantam (Brad Thompson) – No Report k) Female Midget (Brad Thompson) – No Report l) Vice President (Rick Beaulieu) – No Report m) Registrar (Kim Tibble) – No Report n) Treasurer (Teresa Dodd) – No Report o) Referee in Chief (Brett Kelly) – No Report p) Executive Director (Elwin Wiens) – No Report q) Equipment Director (Jason Kremp) – No Report
8.	Next meeting: Jul.30.2012 @ 8:00 pm – Innisfail Minor Hockey Office
9.	Adjournment –Brad Thompson moved to adjourn meeting at 10:34 pm. Dez Lorencz seconded. Carried
10.	Minutes Submitted by Alan Smith

TO – DO's

Item #	Action	Who	Due
4a.	Look up date of last health inspection	Tammy	
4a.	Book next health inspection prior to hockey season	Tammy	
4b.	Revise Proposed Bylaws	Bylaw Committee	
5b.	Grant signing authority at bank to Elwin	Teresa/Stephen	
5d.	Post Volunteer Position notice on Website	Amanda	
5e.	Revise Players Code of Conduct	Dara	
5e.	Research Hockey Alberta/Hockey Canada regarding Coaches & Alcohol	Elwin	
5f.	Create draft of Grievance form & process	Dara	
5g.	Revision & presentation of Evaluation form & process	Evaluation Committee	
5k.	Follow-up on Olds applications that have releases	Kim Tibble	
5l.	Recommendation on mentorship for non-director board positions	Bylaw Committee	