

DRAYTON VALLEY MINOR HOCKEY ASSOCIATION
MONTHLY MEETING, SEPTEMBER 03, 2015
KEYERA BOARD ROOM 7:00 pm

ADOPTED

Call To Order: 19:10 by VP Troy Patten

Present: Orest Trzaska, Troy Patten, Pamela Kellner, Katrina Dawes, Kim Prokopow, Dale Liske, Mandy Layden, Jackie Pearson, Bob Koethler, Jason Huber, Kevin Hutchinson, Josh Getzinger, Kevin Breland, Josh Zanolli

Absent: Darren Fedorus (work), Krista Colford (work), Brendon Emmet, Andrea Barrett, Ida Marie Moltzan (work)

IMPORTANT DATES

Conditioning Ice:	September 8-11, 2015
Team Evaluation:	September 14-18, 2015
Evaluator Meeting:	September 09, 2015 @ 7 pm
Coaches Meeting:	September 28, 2015 @ 7pm
Goalie Coaching Clinic	October 04, 2015
Fall Orientation & Information Night:	October 08, 2015 @ 7pm
Ref Clinic:	October 17, 2015
SCI Player & Team Photos:	October 21, 2015
Manager & Treasurer's Meeting: 7 pm	October 05, 2015: Novice to Midget October 20, 2015: Initiation to Mites

Proposed Tournament Dates:

Atom	November 7-8, 2015
Novice	December 12-13, 2015
Initiation/Mites	January 9-10, 2016

1. Additions/Deletions to Agenda
2. **Adopt Minutes:** Adopt Monthly Minutes: **August 18, 2015**
Dale accepted the minutes, Kevin B 2nd; all in favour
3. **President: Orest Trzaska**
 - a. Confidentiality Agreement Forms to sign by each Executive member

- b. Oil Kings Option: Jackie has agreed to oversee setting up a DraytonValley Night in Edmonton with a promotional deal for tickets
- c. Player Movement Update regarding difference between Player Release and Try-Out Form
- d. 1660 Midget Interlock suggested with North Central; not in favour if that means they will be the only teams that we play
- e. 1660 Meeting: September 12, 2015 (Josh Z)
- f. Governor Meeting: September 17, 2015 (Troy)
- g. Hockey Alberta Meeting: September 17, 2015
- h. Provincial Bids: to be focussed on in October
- i. Code of Conduct Expectations
 - (i) Expectations for "Use of Social Media"
 - (ii) How to handle continued misuse of social media
 - (iii) Neutral members to meet
 - (iv) Refund allocation in Atom Division

4. **Old Business:**

- a. DVMHA Concession Items for Sale: carried over until October
- b. DVMHA Dates and Tournament Fees on website with sanction numbers
- c. Volunteers for Oiler 50/50: Kim Prokopow

I am helping co-ordinate the volunteers for the Oilers 50/50 that will take place on Sunday October 25/2015. We are in need of 60 volunteers for this event. Transportation to and from the game will be provided.

Approximate time commitment for game day would be 8 hours. Leave Drayton Valley at 3:30pm, arrive at Rexall at 5pm, check in and go thru orientation, sell, sell, sell, cash out and finalize, board bus for departure approximately 10pm, travel back to Drayton Valley for arrival at 11:30pm.

Volunteer Recruitment Requirements:

- MUST BE 18 years of age or older
- MUST bring government-issued photo ID to check in with security
- Energetic & enthusiastic!!

Please send your name and best contact phone number if you are able to assist with this event. If you have any questions please email or call Kim Prokopow at [780-621-1212](tel:780-621-1212).

VOLUNTEERS:

1. Grayson Weir
2. Kevin Breland
3. Pam Kellner
4. Orest Trzaska

5. **New Business:**

a. Criminal Record Check/Child Welfare Check Responsibility

Please check with Andrea if you are unsure if your checks are current.

b. Dates to be set:

(i) Manager & Treasurer's Meeting: 7 pm

October 05, 2015: Novice to Midget

October 20, 2015: Initiation to Mites

(ii) Coaches Meeting: September 28, 2015 7pm

(iii) Evaluator Meeting: September 09, 2015 7 pm

(iv) Fall Orientation & Information Night: October 08, 2015 7pm

Pam will call to book meetings.

c. Director Information: Directors are required to have presence during the conditioning ice and team placement sessions; check in with the dressing rooms and introduce yourself to families.

Timeline to notify families in each division regarding:

i. Conditioning Skate

ii. Team Placement Evaluation: Process to follow

iii. Publishing player placement on the website starting with Team One then Team Two/Three.

iv. Respect in Sport Family must be completed by November 15 if not previously done

6. **Executive Member Reports:**

a. **Vice President: Troy Patten**

(i) Directors to forward information for Coaches Meetings

(ii) Directors to attend Coaches Meeting

b. **Secretary: Pamela Kellner**

(i) All committee meetings must be recorded with dates and a quick summary of information covered and dates set; this must be filed with the secretary and placed in the Minute Binder as an official record

(ii) Please review Operational Program Governance (attached) for Evaluations and Team Selection to ensure the information is fresh in your minds.

c. **Treasurer: Katrina Dawes**

(i) Accounts are in order

(ii) September deposits made

d. **Registrar: Andrea Barrett**

(i) Current Divisional Numbers to be reviewed:

Initiation/Mites 65 (10 for 2011 team)

Novice 57

Atom 42

PeeWee 31

Bantam 30

Midget 35

e. Ways & Means: Ida Marie Moltzan

ABSENT: REPORT SUBMITTED

(i) Full confirmation from Tim Hortons, Pile Base, CFI, Tarpon and Retro Oilfield regarding the jerseys.

I am still waiting on full confirmation from the others. I will be following up tomorrow.

Initiation : Tim Horton's Tim Bits

Mites: Ariant
Monarch
Tri Can
CFI Energy Services

Novice: Bobdale
J&A
Ironhorse
Nabor's

Atom: DV Meter
Essential Well Services
Tarpon

PeeWee: Pile Base Rangers
United Trucking & Machine Bruins
Arc

Bantam: Norette
Big West Dodge

Midget: DV Rentals
Team Two ?????

(ii) Collaborating on a general letter for the advertising in omni 2.

f. Ice Scheduler: Josh Getzinger

(i) Evansburg Ice: Monday @ 7:15- 8:15 pm to be booked

g. Technical & Goalie Development Coordinator: Kevin Breland

(i) Quantam Speed Details: 27 players registered

Sept 18: 6:00-8:45pm
Sept 19: 10:00-12:15pm have a break 2:30-4:45pm
Sept 25: 6:15-9:00pm
Sept 26: 3:00-5:45 pm
Sept 27: 2:00-4:45pm

(ii) Evaluation Meeting: September 9, 2015

(iii) Bantam Checking Clinic September 28 to October 02 where it will fit in

- (iv) Goalie -Coach Clinic: October 04, 2015
- (v) Looking into Coach Clinic

h. Equipment Manager: Josh Zanolli

- (i) Jersey report

i. Referee Coordinator: Dale Liske

Referee Assignor: Kim Prokopow

- (i) Two Refs for try-outs
- (ii) Clinic Information for website
- (iii) Official Rates have increased

j. Tournament Committee Coordinator: Krista Colford **ABSENT**

7. Division Directors:

a. Initiation: Mandy Layden

- (i) 10 players for 2011 team

b. Mites: Jackie Pearson

- (i) four teams of 14

c. Novice: Bob Koethler

- (i) four teams; 14/14/14/15
- (ii) 25 want to try out for Team One
- (iii) Atom goalie request to stay in Novice
- (iv) Equipment needed for four goalies

d. Atom: Jason Huber

- (i) three teams of 14
- (ii) Players who want to play goal and out

e. Pee Wee: Kevin Hutchinson

- (i) two teams
- (ii) possibly five goalies

f. Bantam: Brendon Emmett **ABSENT: REPORT SUBMITTED**

- (i) I have sent out info to all the Bantams advising them of the dates of conditioning camp, tryouts as well as seeing if any of them are interested in becoming a referee this year as well and if so to get a hold of Dale/Kim.
- (ii) 31 players
- (iii) 10 players trying out for in Leduc/Spruce Grove as well out of the 31 players.
- (iv) Kevin B and Pam have volunteered to be present during Conditioning and Try-Out
- (v) Kim Prokopow is lining up Refs for the Bantam and Midget tryouts as per our last meeting so that should be covered. I have not lined anyone up yet to be on the benches during the games yet.

g. Midget: Darren Fedorus

ABSENT: REPORT SUBMITTED

(i) Bussing costs for Midgets if there are two teams

I talked to Tim Smith at Lincoln County today about busing this year for the midgets. He has to talk to another person at Lincoln about sponsorship and will not know until later next week. He is going to try and get something for busing but does not know how much. I did mention to him about the 2nd midget team and he will see as well.

I also phoned Gloria at DV bussing Assoc. to see if she could get me last years cost for the midgets so I can take that back to Lincoln County to see if they can match that amount. I don't know if Katrina has the bussing cost for the midgets last year from our account but maybe she has that total.

(ii) Recruiting additional Midget goalies

8. E-Mail Content:

Important Information:

Conditioning Ice:

September 8-11, 2015

Team Evaluation:

September 14-18, 2015

Volunteers Needed: Oiler 50/50 Support:
Organized by Kim Prokopow

I am helping co-ordinate the volunteers for the Oilers 50/50 that will take place on Sunday October 25/2015. We are in need of 60 volunteers for this event. Transportation to and from the game will be provided.

Approximate time commitment for game day would be 8 hours. Leave Drayton Valley at 3:30pm, arrive at Rexall at 5pm, check in and go thru orientation, sell, sell, sell, cash out and finalize, board bus for departure approximately 10pm, travel back to Drayton Valley for arrival at 11:30pm.

Volunteer Recruitment Requirements:

- MUST BE 18 years of age or older
- MUST bring government-issued photo ID to check in with security
- Energetic & enthusiastic!!

Please send your name and best contact phone number if you are able to assist with this event. If you have any questions please email or call Kim Prokopow at [780-621-1212](tel:780-621-1212).

- 9. FUTURE MEETINGS:**
- a. Provincial Bids
 - b. Concession items owned by DVMHA
 - c. Request for jerseys by Fun Hockey

Future Meetings: Fall Orientation & Information Night: October 08, 2015
Thursday, November 05, 2015

Meeting Adjourned: 21:00

President: Orest Trzaska

Date

Secretary: Pamela Kellner

Date

Policy Type: Operational Program Governance	Number: OPG-6
Policy Name: Evaluations	Original Effective Date: July 31, 2007 Date of Last Amendment: March 26, 2013

Preamble:

DVMHA will conduct evaluations for the Novice-Midget age levels at the beginning of the hockey season. Evaluations set the tone for the entire season. A successful evaluation process leads to properly constructed teams, with properly tiered players, which leads to successful seasons. The objectives of this process are as follows:

- To provide a fair and impartial assessment of each player’s total hockey skills, during both skill sessions and scrimmage sessions.
- To ensure that players have a reasonable opportunity of being selected to a team that is appropriate for their skill and development level for the current season.
- To form teams to maintain competitive play where the players can develop their skills and have fun playing hockey.
- To provide coaches with the opportunity and flexibility to build teams based in part on their own coaching philosophy and knowledge of the players and their skills, abilities and attitude.

Policy:

- Evaluations follow the conditioning ice for most age levels. Evaluations for teams whose league schedules begin earlier may occur the same week as evaluations to prepare for the start of their league schedule.
- Evaluators are volunteers, eighteen years or older. Each evaluator must complete an orientation that clearly defines the evaluation process and guidelines by which players are to be scored.
- The Evaluation Committee is responsible for conducting the orientations and for the selection of volunteers.
- The evaluation process will consist of 4 ice sessions with the following format: skills/game/skills/game. The top six players as evaluated after the first 2 sessions will be removed from the evaluations. Division directors are to notify the parents directly via phone the night before the players' next scheduled ice session. This will allow the remaining players a greater opportunity to demonstrate their skills for the evaluators.
- All players must be registered and have paid their fees prior to participating in the evaluations.

- Evaluators cannot score players where there may be a conflict of interest (eg. family member).
- There will be a maximum of 39 skaters on the ice at any time; goalies will not count against the 39 skater cap. Each evaluator will have 10-14 players to watch. The players can be split into 1, 2 or 3 groups. The third group will change to an appropriate jersey during game situations.
- There will be a minimum of 3 evaluators per ice session. Evaluators must check in with the division director 15 minutes prior to the ice session. Evaluators are asked to notify the division director if they are unable to make a session so that a suitable replacement can be found. **Less than 3 evaluators per group at the start of evaluations will result in coach pick for that division.**
- Goaltenders will be evaluated separately from skaters. Goaltenders will rotate equally during skill sessions and game situations to ensure equal ice time.
- Evaluators are expected to remain separate from each other, spectators and parents during the evaluation. Evaluators in Omni 1 will be situated on the east side of the rink. Evaluators in Omni 2 will be situated from the center ice to the far south end of the rink. Parents and spectators are not to watch from these areas.
- **The number of players allotted to each team will be decided prior to the evaluations using the registration numbers.** The coach will then be able to select from the 3 players above and below the allotted number of skaters for their team; any deviation will require a written explanation. This letter will be presented to the Team Selection Committee consisting of the Evaluation Committee, Division Director, Registrar and one of Vice President or President. This meeting will take place prior to players being notified and before the next level teams are to be selected. The coach may attend this meeting to state the reasons if so desired prior to the committee making their decision. (For example, if there are to be 15 skaters on a team, the coach will choose from players ranked #12-18. Any substitution of players 12-15 by players 16-18 will require a letter from the coach explaining the request.)
- In divisions where there are more than 2 teams (eg. A, B,C), the following will occur. Once the A team is chosen, the B coach will have 1 practice to confirm their team. As with the A team, the top 6 players as per evaluation numbers will be removed from the practice. Following the same procedure as the A team, the coach will then be able to select from the 3 players above and below the allotted number of skaters for their team. The format will be repeated if further divisions are to be made (eg. C & D).
- Players who are injured or unable to attend evaluations will be given appropriate time to recover. Evaluations will then be completed by the coach using practice slots only. Opportunity will be given for players to be evaluated for the highest ranked team space permitting. This process will also be used for late season transfers.
- Coach selection will occur as per coach selection policy. An internal decision will be made by the coach selection committee within 2 weeks of August 1st. The best suited coach as selected by the

committee will be chosen. If the coach has a child in that division, the child must be within the pre-determined team allotment size as ranked by the evaluators.

- Parents can obtain a copy their child's final evaluation sheets after the evaluations are complete. If they would like copies made, a fee will be charged. The fee will be equal to the amount of the try-out fee (eg. If try-outs cost \$25.00 then the copy of the evaluation sheets will be \$25.00.) Original sheets cannot be taken from DVMHA, only copies can be sent with the parents. Numbers of all other players and evaluators names will be blanked out. Parents wishing to obtain a copy of their child's evaluation sheets need to contact a member from the Evaluation Committee to request a copy and allow five (5) to seven (7) days to view and/or receive your copy.
- Any issues or concerns about evaluations must be forwarded to the Executive via a written letter given to your Divisional Director. Any player, parent or board member who is found to be discussing individual evaluations with an evaluator may be indefinitely suspended from the association.

Policy Type: Operational Program Governance	Number: OPG-7
Policy Name: Team Selection	Original Effective Date: July 31, 2007 Date of Last Amendment: March 15, 2012

Preamble:

Teams are selected on the basis of parity or balance for the division in which they will be playing. Teams in each division will receive equal ice time.

Policy:

- The Head Coach will take the top 6 skaters and top goalie in their division, based on the results of the evaluations: Any player that finishes in the top 6 and/or goalie that finishes in the top spot that is not chosen, will require a letter from the Head Coach explaining why he did not choose that player.
- The Evaluation Committee will meet with the Head Coach to compare each of their lists of the remaining players. If the coach selects a player ranked lower, on the Evaluator's list, the coach must provide a letter to the board stating the reasoning behind his selection. The selection must be approved by the board before proceeding.
- The numbers of players on each team will be dependent on the total number of players registered in that division. Teams may not exceed nineteen (19) players: 17 skaters and 2 goalies.
- Unless there are extremely unusual circumstances, the number of players on each team per division will not be lopsided by more than three players.
- In extreme circumstances, players may be moved from one team to another, please refer to policy # OPG-12 for further clarification.
- The Head Coach will notify players of their first ice time once the teams have been formed.

