

DRAYTON VALLEY MINOR HOCKEY ASSOCIATION
MONTHLY MEETING: JUNE 22, 2016
KEYERA BOARD ROOM 7:00 pm

ADOPTED MINUTES

Call To Order: 19:13 pm by President Orest Trzaska

Present: Orest Trzaska, Troy Patten, Pamela Kellner, Katrina Dawes, Andrea Barrett, Bob Koethler, Jason Huber, Darren Fedorus, Mandy Layden, Jackie Pearson, Brendon Emmett, Kevin Hutchinson, Dale Liske, Darren Fedorus, Jen Callan, Joanne Carter

Absent: Kim Prokopow (work), Krista Colford, Josh Getzinger

IMPORTANT DATES:

CONDITIONING ICE: Novice to Midget	September 6-9, 2016
EVALUATIONS: Novice to Midget	September 12-23, 2016
INITIATION/MITES EVALUATION	September 26-30, 2016
REGULAR PRACTICES NOVICE-MIDGET	September 26-30, 2016

TEAM PHOTO DAY	October 19, 2016
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POTENTIAL TOURNAMENT DATES:	
ATOM TOURNAMENT	November 19 & 20, 2016
NOVICE TOURNAMENT	December 10 & 11, 2016
MITES TOURNAMENT	January 7 & 8, 2017

1. Additions/Deletions to Agenda
2. **Adopt Minutes:** Adopt Monthly Minutes: May 11, 2016
Darren Fedorus accepted the minutes, Brendon 2nd; all in favour
3. **President: Orest Trzaska**
 - a. Welcome New Members and old members in new positions: New positions require that two months of job shadowing be provided
 - b. Responsibility to attend meetings and fulfill obligations
 - c. Meeting with Sangudo, Pembina & Mayerthorpe working together to keep players in that location
4. **Old Business:**
 - a. Coach Director policy development
 - b. Courses to pursue with HA: Coach Level 2, Checking
 - c. Novice Jersey Purchase; currently being ordered once sizing kit is ordered; athletic knit
 - d. League Rep required for 1660 to act as the main contact for the league

5. **New Business:**
a. General members that have volunteered for open positions

MOTION:

Jordan Cameron: Equipment Director

Dale motioned to accept Jordan Cameron as Equipment Manager.

Darren accepted the motion; Bob 2nd; all in favour.

MOTION:

Angie Lawson: Registrar

Dale motioned to accept Angie Lawson as Registrar,

Jason accepted the motion, Bob 2nd; all in favour.

MOTION:

Troy Patten: President

Bob motioned to accept Troy Patten as President.

Dale accepted the motion, Jason 2nd; all in favour.

- b. Looking for Coaches in Leduc

6. **Executive Member Reports:**

a. **Vice President: Troy Patten**

b. **Secretary: Pamela Kellner**

(i) Request from Northern Thunder Car Club to borrow popcorn machine for a drive-in night on July 16 at the Omniplex; as well Katrina noted that the large machine needs some maintenance

(ii) Review and add any details to Spring AGM Minutes so they can be approved next month

(iii) Review "Board Responsibilities"

c. **Treasurer: Katrina Dawes**

(i) Review the renewal of a bond options:

0.6% one year; access after one month

1.3% one year; no access

MOTION:

Bob motioned that DVMHA reinvest the bond at 1.3% for one year with no access.

Jason accepted the motion, Bob 2nd, all in favour.

d. **Registrar:**

Numbers after AGM: 265

Initiation 14 (2012's)

Mites 37

Novice 58

Atom 51

PeeWee 34

Bantam 28

Midget 38

- Request of list of players per division
- Request for list of coaches looking to volunteer
- Late payments fee of \$150.00 will be enforced for late registration.
- (iv) Respect in Sport must be taken before registration is finalized by HA

e. Ways & Means: Joanne Carter

- (i) Team Sponsorship concerns due to the economy; a letter is currently being formatted

f. Ice Scheduler: Josh Getzinger

g. Technical & Goalie Development Coordinator: Bob Koethler

What would you like to see happening; budget etc

- (i) 6 ice session required for Atom & Novice due to numbers
- (ii) Looking at times that we can host mini sessions for holidays
- (iii) ATC Goalie Skills
- (iv) Power Edge Pro Skills (PEP)
- (v) Power Skating: Britney Millar

h. Equipment Manager:

i. Referee Coordinator: Dale Liske

Referee Assignor: Kim Prokopow

j. Tournament Committee Coordinator: Krista Colford

7. Division Directors:

a. Initiation/Mites: Mandy Layden & Jackie Pearson

Tim Horton's: Tim Bits

Ariant

CFI Energy Services

Monarch

Tri Can

- (i) Grant application is being proofed.
- (ii) Looking at how to alleviate the lack of benches
- (iii) Date for Zone Rep to have Parent Information Meeting

b. Novice: Jen Callan

Novice A: Bobdale BANDITS

Novice 2A: Big West Dodge

Novice 2B: J & A Trucking

Novice 2C: Arc Resources

- (i) Looking at maintaining the house league system for next season
- (ii) Try Out system where players try for Team One by choice

c. Atom: Jason Huber

Atom A: DV Meter ALLSTARS

Atom B: Essential Well Services

Atom C: Tarpon

- (i) Possibly looking at using McDonald's Atomic program if an extra set of jerseys is required
- (ii) Concern over number of goalies available

d. Pee Wee: Kevin Hutchinson

Pee Wee A: Pile Base RANGERS

Pee Wee B: United Trucking & Machine

- (i) Would like to look at the option of playing at least two exhibition games prior to finalizing team list

e. Bantam: Brendon Emmett

Bantam A: Norette OILERS

Bantam B: Trailblazer Holdings

- (i) Concern over number of players that may be leaving their home association

f. Midget: Darren Fedorus

Midget Team 1: Independent Electric & Controls SABRES

Midget Team 2: Lincoln County Oilfield

- (i) five goalies currently registered
- (ii) Coach-Player Trophy is back in trophy cabinet
- (iii) Goalie has requested to play as an overage in Bantam

8. DVMHA Fundraising Committee

- (i) Money starting to trickle in
- (ii) Books are still available

9. E-Mail Content:

All members in need of tickets can call Katrina 780-514-6406.

10. Future Items:

July:

- (i) Review financials to determine if \$500.00 can be awarded for each team as a tournament reimbursement
- (ii) Confidentiality Agreements
- (iii) Apparel
- (iv) Review tickets sales
- (v) Assignment of Vice President

August:

- (i) Review the option of using at least two exhibition games before the team roster is finalized
- (ii) Set Coach Meeting date
- (iii) Set Manager & Treasurer Meeting date

(iv) Set Fall Orientation & Information Meeting date

December:

(i) set meeting for teams interested in participating in provincials

Future Meetings: Monday, July 11, 2016

Meeting Adjourned: 20:50

President: Orest Trzaska

Date

Secretary: Pamela Kellner

Date

Policy Type: Board Governance	Number: BG-30
Policy Name: Individual Board Member Responsibilities	Original Effective Date: July 31, 2007 Date of Last Amendment: March 15, 2012

Preamble:

Policy: (Reference By-law Executive Board Members 2.0)

- ! Any Executive Officers or Directors elected must give a monthly report at the regular monthly Executive Board meetings from their elected position (2.9).
- ! All Board Members must provide criminal and intervention record checks before December 15, that is dated somewhere between June and November of that season for every third year.
- ! If directors/coordinators have to make emergency decision or take emergency action they will be given forty-eight (48) hours in which to contact the secretary and have their decision / action put on the agenda for the following meeting. If the meeting is more than three (3) weeks after the incident, the secretary shall contact all Board members and notify them of the directors / coordinators decisions / actions.
 - o Board has final decision so the decision / action may need to be rectified.
- ! Each Board Member is responsible to read the current bylaws, policies and manuals and notify the secretary of any changes that need to be made.
- ! All Board Member decisions need to be correlated with an existing policy or bylaw or a new policy needs to be written by the Board in accordance to the Policy Development (policy # BG-3)
- ! Board members who are unable to attend a meeting for good reason (ie: emergency, work, illness) need to notify an executive officer of the planned absence. Also, either relay verbally or by written letter any issues or concerns you want addressed at the meeting in your absence.
- ! Each Board member is responsible to read the minutes and keep informed of the discussions from previous meetings.
- ! Each Board member is responsible for updating and making necessary changes to the individual board member manual that pertains to their position. Any changes need to be given to the secretary and passed through the Board.
- ! All exiting Board Members must job shadow first two months of new season. With the exception of members that are leaving due to illness, moving, or have been removed from the Board.
- ! Exiting Board Members will not have a right to vote during their two month job shadowing. Only the new Board Members will be allowed to vote.
- ! Voting power shall be passed to the new Board Members immediately following the AGM.

