

**DRAYTON VALLEY MINOR HOCKEY ASSOCIATION
MONTHLY MEETING: JULY 11, 2016
CONOCO BOARD ROOM 7:00 pm**

ADOPTED MINUTES

Call To Order: 19:15 by President Troy Patten

Present: Troy Patten, Lanny Patten, Pamela Kellner, Katrina Dawes, Angie Lawson, Mandy Layden, Jackie Pearson, Jason Huber, Brendon Emmett, Dale Liske, Jen Callan, Joanne Carter, Jordan Cameron, Josh Getzinger

Absent: Bob Koethler, Kim Prokopow, Darren Fedorus (work), Kevin Hutchinson

IMPORTANT DATES:

COMMUNITY REGISTRATION NIGHT	September 06, 2016
CONDITIONING ICE	September 6-9, 2016
EVALUATIONS	September 12-23, 2016
INITIATION/MITES EVALUATION	September 26-30, 2016
REGULAR PRACTICES NOVICE-MIDGET	September 26-30, 2016
HOCKEY ALBERTA: Mike McGinnis	September 28, 2016
Re: Initiation Initiatives	

TEAM PHOTO DAY	October 19, 2016
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POTENTIAL TOURNAMENT DATES:

ATOM TOURNAMENT	November 19 & 20, 2016
NOVICE TOURNAMENT	December 10 & 11, 2016
MITES TOURNAMENT	January 7 & 8, 2017

1. Additions/Deletions to Agenda
2. **Adopt Minutes:** Adopt Monthly Minutes: June 22, 2016
Dale motioned to accept the minutes, Jason 2nd; all in favour
3. **President: Troy Patten**
 - a. **Vice President Elections: Paper vote**
 - (i) Andrea Barrett & Lanny Patten: Executive voted Lanny Patten to Vice President position
 - b. Meeting Conduct:
 - (i) Any items not previously submitted for the AGENDA will be placed in the parking lot to further discuss at the conclusion of the meeting
 - (ii) Discuss and solve, send to next month or send to appropriate committee
 - c. Deadlines to have action plans/ completed:

- (i) Coach Coordinator/Mentor Selection: July 25
- (ii) Coach Selection: August 22
- (iii) Evaluation Meeting: September 5-9
- (iv) Exhibition Option Game Format: September 17 & 18
- (v) Criminal Record Check: September 30

- d. Player release update: Pee Wee player released due to parent request
- e. Girls Elite Hockey/ Girls Hockey: must go to Leduc for AA/AA; need a try-out agreement to go
- f. Organizational Accountability: deadlines and job descriptions must be reviewed

4. **Old Business:**

- a. Exhibition Option Game format addition to try-out: Exhibition games can be used September 17&18; will be up to head coach if the games are used
- b. Concession Items: received cheque from the Omniplex to pay for deep fryer, freezer in basement, cotton candy machine
- c. **Coach Development Director Position: resumes emailed to President by July 22; select position by July 25**

THE COACH DEVELOPMENT DIRECTOR SHALL:

Qualifications:

The Coach Director should be an individual with strong ties to the community and a comprehensive understanding of coaching within a Local Minor Hockey Association. Qualifications to consider are the following:
 Coaching Experience
 NCCP Coaching Certification

Position: *Coach Director Local Minor Hockey Association*

Supports: *LMHA Executive*

Understanding of player development and the Long Term Player Development Model
 Strong interpersonal, communication and leadership skills
 Ability to support coaches both on and off ice

Hockey Alberta Support:

The position of Coach Director has been identified as a key position within the minor hockey system and Hockey Alberta is committed to providing leadership, training and ongoing networking opportunities in an effort to support these individuals. In building a strong network of Coach Directors, we can work collaboratively in supporting Coaches throughout Alberta.

This support will start with the Coach Directors and will include:

- Coach Director training – Hockey Conference and AGM
- Resources Presentation, Technical information, Documentation
- Sharing of best practices
- 1. Serve as Chairperson of the Coach Selection Committee –
 - a. Oversee coach selection process including:
 - b. Application process Receive and review applications for all coaching positions within the Association.
 - c. Interviews
 - d. Final Selection Recommend to the Coach Selection Committee the appointment of coaches to all teams within the Association.

- e. Coach Evaluation
- f. Implement and oversee coach evaluation plan
- g. Player, parent and peer feedback & evaluation
- h. Coach Retention/Appreciation plan
- i. Coach Education & Certification Ensure the presentation of clinics required by coaches working within WMHA programs. Maintain a record of certification and training for all coaches working within WMHA.
- j. Provide opportunities for all Association coaches to further advance their training and development.
- k. Monitor the progress of coach development and provide the Executive with any suggestions for the improvement of existing programs.

2. Oversee coach mentorship plan and implementation –

- a. Direct implementation of the Initiation Program in accordance with the directives of Hockey Alberta and the Canadian Hockey Association.
- b. Monitor all coaches within the Association and where possible offer advice to the coaches on means of increasing the effectiveness of their coaching.
- c. Maintain a library of written and video coaching materials.
- d. Help develop and outline coach and development philosophy
- e. On Ice/ Practice planning support
- f. Coach development meetings and presentations

3. Communicate to association and coaches, the certification requirement. Work with Hockey Alberta Staff to request and host coaching clinics. Development 1 Field Evaluation

4. Work with division director and coaches to ensure player evaluation process is upheld
Coach Mentorship

5. Advise the 1st and 2nd Vice President Operations on all requests for player movement.

6. Prepare the Association Coaching Manual and present all information and coaching seminar for all coaches at the beginning of each season.

7. Ongoing support and leadership – Provincially and through Hockey Alberta Staff

5. New Business:

- a. Player Movement: any player attending outside the association must have a try out agreement signed by the President
- b. Affiliation: Player to team affiliation
(E) Deadline December 15; must be into DVMHA Registrar by December 01
- c. Review of Bus Policy re: Midget Division

MOTION:

Dale proposed that during the 2016-17 hockey season, Midget teams be allowed to have parents drive to eliminate escalating expenses. Players will not be allowed to drive and play at any time; an indefinite suspension will follow for violation. Only coaching staff and parents of team members will be allowed to drive.

Brendon accepted the motion; Jason 2nd; all in favour.

d. Tournament Reimbursement:

MOTION:

Katrina motioned that DVMHA reimburse minor hockey teams with a tournament supplement of \$500.00 with proof of tournament attendance during the 2016-17 season. Teams must meet all requirements as per policy.

Jordan accepted the motion, Lanny 2nd; all in favour

e. Mandy: MCN Sports Advising/Matt Gorman will be doing shooting analysis, aiming to optimize shooting performance and accuracy with the use of cameras on synthetic ice. More information will be available soon.

6. **Executive Member Reports:**

a. Vice President: Welcome Lanny Patten

b. Secretary: Pamela Kellner

(i) Email contact lists to Angie & Joanne

c. Treasurer: Katrina Dawes

(i) Currently phoning members who have not picked up raffle tickets

d. Registrar: Angie Lawson

(i) Current Numbers

Numbers as of June 22, 2016: 269

Initiation 14 (2012's)

Mites 37

Novice 62

Atom 53

Pee Wee 34

Bantam 28

Midget 41

(ii) Respect in Sport: Player must be listed on the family file before his/her player can have the registration completed

(iii) Will be attending a Registration Support Course on July 19

(iv) President requires volunteer coach list by July 25

(v) Evaluation lists ready for July 2

e. Ways & Means: Joanne Carter

(i) Team sponsor letter is prepared to go out

(ii) Omni 2 Boards are available to sell advertising

(iii) Will book two tables for Community Registration Night: September 06, 2016

f. Ice Scheduler: Josh Getzinger

(i) Ice times: looking at morning options/Evansburg ice each week; will meet as a group to set

suggestions

(ii) Teams: looking at 17 teams at this date

(iii) Scheduling

g. Technical & Goalie Development Coordinator: Bob Koethler

(i) Budget for Skills for Technical: refer to budget from 2015-16: \$8500.00

h. Equipment Manager: Jordan Cameron

(i) Budget for Equipment Repair & Replacement: \$6000.00 plus novice jerseys

(ii) Novice jersey quote: four teams home & away with crests \$11,680.00

(iii) Personal name bars will not be sewn on the jerseys; sponsors only

(iv) Troy will get a required list of equipment for each team

i. Referee Coordinator: Dale Liske

Referee Assignor: Kim Prokopow

(i) Ref Clinic October 22, 2017

(ii) Referees must be 13 years of age

(iii) Refs will be utilized for try-outs

j. Tournament Committee Coordinator: Krista Colford ABSENT

7. Division Directors:

a. Initiation/Mites: Mandy Layden & Jackie Pearson

(i) Mike McGuiness to come for a meeting regarding HA format regarding the half ice initiative

(ii) MOTION:

Mandy motioned to allow Frog Belly, Your Choice Embroidery & Aces Embroidery access to the DVMHA logo for the 2016-17 season based on previous sample materials. Jason accepted the motion, Katrina 2nd; all in favour.

(iii) Ice divider grant has been requested; will find out later in the summer; possible sponsor in hand

b. Novice: Jen Callan:

(i) an initial list will be handed to each director regarding players that wish to try out at each level of their division to help directors prepare for numbers

(ii) Looking at same format as last season: Team One and then three teams in same 1660 tier

d. Atom: Jason Huber

(i) Concern that there may be additional numbers that will require another team set up

e. Pee Wee: Kevin Hutchinson ABSENT

f. Bantam: Brendon Emmett

(i) Can we utilize open ice prior to beginning of September?

f. Midget: Darren Fedorus ABSENT

(i) Will be away for work over the next few months

8. DVMHA Fundraising Committee

(i) Phoning members without fundraising tickets to set up pick up time

9. E-Mail Content:

10. Future Items:

August:

(i) Set Coach Meeting: Novice to Midget week of September 26-30

(ii) Set Manager & Treasurer Meeting date: Novice to Midget week of October 03

(iii) Set Fall Orientation & Information Meeting: October 13, 2016

(iv) Ice Slot Review

(v) Confidentiality Agreements

(vi) Ref Coordinator Position

(vii) Popcorn Sales

(viii) Rink Boards

November: Affiliations confirmed by December 01

December: set meeting for teams interested in participating in provincials

June: Earlier try-outs for Bantam & Midget prior to Conditioning ice?

Future Meetings: August 15, 2016 at Conoco 7:00 pm

Meeting Adjourned: 20:40

President: Troy Patten

Date

Secretary: Pamela Kellner

Date