

**DRAYTON VALLEY MINOR HOCKEY ASSOCIATION
MONTHLY MEETING, SEPTEMBER 19, 2016
RAMADA MEETING ROOM 7:00 pm**

ADOPTED MINUTES

Call To Order: 19:10 by President Troy Patten

Present: Troy Patten, Lanny Patten, Angie Lawson, Katrina Dawes, Pamela Kellner, Joanne Carter, Larry Moberg, Jordan Cameron, Bob Koethler, Dale Liske, Josh Getzinger, Mandy Layden, Jackie Pearson, Jason Huber, Darren Fedorus

Absent: Krista Colford, Jen Callan (arena), Brendon Emmett (arena), Kim Prokopow, Kevin Hutchinson (arena)

IMPORTANT DATES:

NOVICE TO MIDGET EVALUATIONS	September 12-23, 2016
INITIATION/MITES EVALUATION	September 26-30, 2016
REGULAR PRACTICES NOVICE-MIDGET	September 26-30, 2016
HOCKEY ALBERTA: Mike McGinnis	September 28, 2016
Re: Initiation Initiatives	

COACH CHECKING CLINIC	October 02, 2016
MANAGER/TREASURER MEETING	October 05, 2016
SDI TEAM PHOTO DAY	October 19, 2016
FALL ORIENTATION & INFORMATION NIGHT	October 17, 2016
DVMHA NIGHT WITH OIL KINGS	October 21, 2016
REF CLINIC	October 22, 2016

AFFILIATIONS DUE TO REGISTRAR	December 01, 2016
Criminal Record Check/Child Welfare Check	December 10, 2016

SANCTIONED TOURNAMENT DATES:

ATOM TOURNAMENT	November 19 & 20, 2016
NOVICE TOURNAMENT	December 10 & 11, 2016
MITES TOURNAMENT	January 7 & 8, 2017

1. Additions/Deletions to Agenda

2. **Adopt Minutes:** Adopt Monthly Minutes: **August 16, 2016**
Dale accepted August Monthly Minutes; Bob second; all in favour

3. **President: Troy Patten**

HA Meeting:

- a. Specific policy for bullying needs to be added to policy document: refer to HA Policy

- regarding hazing etc.; will be reviewed next month
- b. Pembina Rink Divider Program has paid for 60 rink board sets for Alberta associations
- c. HA is looking at associations that would like to support the Pond Hockey system by letting it operate under the association umbrella
- d. Dodge Caravan Kids Sponsorship needs to be reviewed and applied for if applicable
- e. Female Coaches: Clinics available in Vermillion at no charge
- f. Atom Division and up must have Coach Checking
- g. HA 2016/17 Regulations Manuel will be locked up in skills locker to be available
- h. Slew footing will not be tolerated as per Hockey Canada Information Bulletin 16/12

Hockey Canada has updated Tripping Rule 7.4 in the rule book for the 2016-17 season.

Rule 7.4(b), which pertains to slew footing, contains new language and penalties for this infraction. Rule 7.4(b) now reads:

A player who slew foots an opponent shall be assessed a double minor penalty plus a game misconduct if he is standing still while committing the foul. Should the player be moving (skating) or if an injury results from the infraction, the player shall be assessed a match penalty. A match penalty shall be assessed to any player who attempts to injure or deliberately injures an opponent with a slew foot.

The rationale for the change is to strengthen player safety and to eliminate injuries, namely to the head, from the resulting fall. We need to eradicate dangerous and unprovoked gestures, such as slew footing, from the game.

- i. All Game Sheets should be immediately sent to Michelle Malbeuf
<minordisc3@hockeyalberta.ca>
phone: 780-621-0377
- j. Letter of Intent must be sent in for Provincial: Midget A sending in for “B” Provincials
- k. MUST READ: HA AFFILIATION POLICY: Novice affiliation will only work if you have less than 12 to be able to bring a player up
- l. TEAM ORDER PROCESS for October 15, 2016; Angie is working on this
- m. Affiliation form must be built to track players that may affiliate outside of the association; such as “A” going to “AA” instead of a division higher in the home association
- n. Players will not be allowed on the ice without “RESPECT IN SPORT”
- o. Suspension/Deferral Process: Must get a deferral form from Angie to go to exhibition games
- p. Provincial Games count as games played by affiliates
- q. Suspension games only count if you are carded to a team roster and it is documented
- r. HA is encouraging players to be multi-sported rather than hockey all year round

4. Old Business:

- a. Criminal Record Check/Child Welfare Check Responsibility for Executive Members as well as Coaches, Managers & Treasurers. Please check with Angie if you are unsure if your checks are current; must be done every three years for DVMHA.

5. New Business:

- a. Dates to be set:

- (i) Manager & Treasurer's Meeting: 7 pm

October 05, 2016: Initiation to Mites	7:00 to 8:15
October 05, 2016: Novice to Midget	8:30 to 9:30

- (ii) Evaluator Meeting: September 2 & 5, 2016 @ 7 pm
- (iii) Coach Meeting: September 28, 2016 at Curling Rink Lounge
- (iv) Fall Orientation & Information Night: October 17, 2016 at 7pm booked at Holy Trinity

b. Head Coach Selections per division:

Initiation/Mites

Novice: Tyler Layden/Jordan Cameron/? /? /?

Atom: Scott Carter/Troy Patten/? /?

PeeWee: Kevin Hutchinson /?

Bantam: Al Lemermeyer

Midget: Phil Hamar/Erik Verheul

c. Confidentiality Agreements: signed by DVMHA Board Members

d. Troy will take direction from HA regarding Midget age player who has requested to play as an overage in the Bantam division due to medical issues

6. Executive Member Reports:

a. **Vice President: Lanny Patten**

(i) Members concern with the accuracy of emails and getting information.

b. **Secretary: Pamela Kellner**

(i) All committee meetings must be recorded with dates and a quick summary of information covered and dates set; this must be filed with the secretary and placed in the Minute Binder as an official record

(ii) Please review Operational Program Governance (attached) which was emailed to all directors with regard to Evaluations and Team Selection to ensure the information is fresh in your minds; note any items that should be up for review

(iii) Vote in Midget Team 2 Coach Erik Verheul as a general member:

MOTION:

Darren motioned to accept Erik Verheul as a general member.

Pam accepted the motion, Katrina second; all in favour.

c. **Treasurer: Katrina Dawes**

(i) Review the attached list of members that complete the DVMHA Executive Committee for 2016-17 season. A motion must be made to confirm that the list is accurate and can be used for banking and accounting purposes.

MOTION:

Katrina motioned to be able to use the list of Executive Members for banking and accounting purposes.

Pam accepted the motion; Jason second; all in favour

(ii) Accounts are up to date

d. Registrar: Angie Lawson

(i) Division Numbers to September 19, 2016:

Initiation	16		
Mites	41		
Novice	68	ABCCC	Tier 2/Tier 3/Tier 5/5/5
Atom	54	ABCC	Tier 1/Tier 3/ Tier 5/5
Peewee	33	AB	Tier 2 & Tier 4
Bantam	25	A	Tier 2
Midget	39	AB	Tier 1 & 4

Total Members 276

(ii) If a team wants to move a tier from where it has been assigned, 1660 dictates that a game in the appropriate tier must be set up to try it and records forwarded

(iii) Will be looking at online registration for next year; more information to follow

e. Ways & Means: Joanne Carter

(i) Photo packages will be ready for Manager Meetings

(ii) M&M Meats are offering fundraising opportunities

(iii) New Sponsors: Wayfair, Ramada

(iv) Rink Boards: CFI, Vermillion; pending Tim Horton's, Ramada

(v) Current Sponsors: Heard back from all six; no from Independent Electric

(vi) Cleaned up Showcase and stickers from whiteboard will be updated

(vii) No bussing sponsor as yet

(viii) Website: updated tournament information; require Half Ice Initiative info and Oil Kings info

f. Ice Scheduler: Josh Getzinger

(i) Ringette has lost teams so would like to swap some ice; looks like each team should be able to have two ice times per week

(ii) Evansburg ice starts after Thanksgiving; two hours a week on Mondays from 6:00-7:00 pm and 7:15 - 8:15 pm excepting holidays when the arena is closed

(iii) Ice Scheduler would like to be involved in team development conversations

g. Technical & Goalie Development Coordinator: Bob Koethler

(i) Coach Checking Clinic: October 02, 2016 @ Holy Trinity

(ii) Coach One Clinic: September 10, 2016: 8 members attended

(iii) Coach Two: September 17, 2016 was cancelled due to low registration

(iv) Conditioning Camp: PEP worked well except for a few issues with the level of difficulty for 09's

(v) Two meeting for Evaluations; four the first night and two the second night

(vi) Novice Try-outs started with four evaluators then down to two; using coach pick and evaluations to aid with the process

(vii) Planning a possible three day camp over Christmas: Powerskating

(viii) ATC coming for eight sessions; waiting to see if any older goalies can attend to mentor

(ix) Goalie Coach Clinic being looked at: checking with Jesse Helms with HA: Larry will look at this as part of the five streams of coaching with HA

h. Equipment Manager: Jordan Cameron

- (i) Looking at giving away some older equipment
- (ii) Set up a sign out sheet for coaches to keep track of equipment
- (iii) Jersey Shortage:

MOTION:

Bob motioned that DVMHA purchase 40 Atom jerseys for Team 4.

Jason accepted the motion; Josh second; all in favour.

- (iv) Blue pucks have been purchased for the Initiation Initiative

i. Referee Coordinator: Dale Liske

Referee Assignor: Kim Prokopow

- (i) 19 refs have signed up for the Drayton sponsored Ref Clinic on October 22, 2016
- (ii) Purchase of shadow jackets:

MOTION:

Josh motioned that DVMHA purchase six shadows jackets for the mentoring refs to use on ice.

Bob accepted the motion; Jason second; all in favour.

- (iii) Cost for Criminal Record Checks for any ref over 18 years of age.

MOTION:

Katrina has motioned that DVMHA cover the cost of the Criminal Record check required by HA for over Refs over the age of 18 years.

Pam accepted the motion, Bob second; all in favour.

j. Tournament Committee Coordinator: Krista Colford ABSENT: Report Submitted

- (i) We are getting a number of inquiries for the Novice and Atom tournaments
- (ii) As soon as teams are selected and the managers are appointed there will be a tournament meeting to get organized

k. Coach Coordinator: Larry Moberg

- (i) Coach Meeting: to be set
- (ii) Hockey Canada App for which we have a coupon code:

MOTION:

Larry motion that DVMHA pay the fee for each head coach that accesses the Hockey Canada App at the discounted price.

Katrina accepted, Bob seconds; all in favour

- (iii) Pro Smart App: Larry will investigate it as to how it can apply to an association

7. Division Directors:

a. Initiation/Mites: Mandy Layden & Jackie Pearson

- (i) Information email has been sent out with the changes
- (ii) Set practice format with a jamboree style
- (iii) Rink dividers are in
- (iv) Start Mites on 24th

b. Novice: Jen Callan ABSENT: Report Submitted

- (i) Novice A team has been made with 14 players. Tyler and Mandy did an amazing job of evaluating them and already had a team building event at their property. Thanks Mandy and Tyler.
- (ii) The B team has already pulled their top 6 and will have the remainder of the team chosen after the skills session tonight.
- (iii) The rest of this week's ice times will be used to evaluate the kids for the 3 C teams and make sure the teams are created as equal as possible.
- (iv) Everything seems to be running pretty smoothly, Lots of parents stepping up to help out. Bob has been a huge help to me! Thanks Bob!

c. Atom: Jason Huber

- (i) Atom A: 13 skaters
- (ii) Atom B in next couple of days
- (iii) Atom C: Two equal teams will follow
- (iv) Good Parent support

d. Pee Wee: Kevin Hutchinson ABSENT: Report Submitted

- (i) Looking at two teams
- (ii) Request to move one Bantam down to Pee Wee; looking at putting in the request to HA

e. Bantam: Brendon Emmett ABSENT: Report Submitted

- (i) Bantam Division will have one large team this year 17 skaters and 2 goalies.
- (ii) I have notified all the parents in that division of their options; Evansburg is willing to take our bantam players.
- (iii) We will be announcing our team on Friday September 23, 2016. Giving the parents some time to decide on what they would like to do with their child for placement after the numbers are set.

f. Midget: Darren Fedorus

- (i) In the process of last evaluations this week with two games this weekend and final "player movement" on Sunday.
- (ii) No bus sponsor this year but Lincoln County has volunteered the use of their bus and driver.

8. Fundraising Committee

- (i) Time to start sending out emails regarding deadlines that must be met.

9. To Be E-Mailed to General Members:

- (i) Respect in Sport must be completed and all players from each family must be listed on their family file.

- (ii) Criminal Record Checks and Child Welfare Checks must be up to date.
- (iii) DVMHA is sponsoring a night with the Oil Kings on October 21, 2016; more information to follow.
- (iv) Team photos with SDI will be on October 19, 2016

10. To be Posted on Website:

Future Meetings:	Fall Orientation & Information Night:	October 17, 2016
	Fall Orientation Review Meeting & Action Plan to follow	
	November Monthly Meeting:	November 21, 2016

Meeting Adjourned: 20:45

President: Troy Patten

Date

Secretary: Pamela Kellner

Date

Policy Type: Operational Program Governance	Number: OPG-6
Policy Name: Evaluations	Original Effective Date: July 31, 2007 Date of Last Amendment: March 26, 2013

Preamble:

DVMHA will conduct evaluations for the Novice-Midget age levels at the beginning of the hockey season. Evaluations set the tone for the entire season. A successful evaluation process leads to properly constructed teams, with properly tiered players, which leads to successful seasons. The objectives of this process are as follows:

- ! To provide a fair and impartial assessment of each player's total hockey skills, during both skill sessions and scrimmage sessions.
- ! To ensure that players have a reasonable opportunity of being selected to a team that is appropriate for their skill and development level for the current season.
- ! To form teams to maintain competitive play where the players can develop their skills and have fun playing hockey.
- ! To provide coaches with the opportunity and flexibility to build teams based in part on their own coaching philosophy and knowledge of the players and their skills, abilities and attitude.

Policy:

- ! Evaluations follow the conditioning ice for most age levels. Evaluations for teams whose league schedules begin earlier may occur the same week as evaluations to prepare for the start of their league schedule.
- ! Evaluators are volunteers, eighteen years or older. Each evaluator must complete an orientation that clearly defines the evaluation process and guidelines by which players are to be scored.
- ! The Evaluation Committee is responsible for conducting the orientations and for the selection of volunteers.
- ! The evaluation process will consist of 4 ice sessions with the following format: skills/game/skills/game. The top six players as evaluated after the first 2 sessions will be removed from the evaluations. Division directors are to notify the parents directly via phone the night before the players' next scheduled ice session. This will allow the remaining players a greater opportunity to demonstrate their skills for the evaluators.
- ! All players must be registered and have paid their fees prior to participating in the evaluations.
- ! Evaluators cannot score players where there may be a conflict of interest (eg. family member).

- ! There will be a maximum of 39 skaters on the ice at any time; goalies will not count against the 39 skater cap. Each evaluator will have 10-14 players to watch. The players can be split into 1, 2 or 3 groups. The third group will change to an appropriate jersey during game situations.
- ! There will be a minimum of 3 evaluators per ice session. Evaluators must check in with the division director 15 minutes prior to the ice session. Evaluators are asked to notify the division director if they are unable to make a session so that a suitable replacement can be found. **Less than 3 evaluators per group at the start of evaluations will result in coach pick for that division.**
- ! Goaltenders will be evaluated separately from skaters. Goaltenders will rotate equally during skill sessions and game situations to ensure equal ice time.
- ! Evaluators are expected to remain separate from each other, spectators and parents during the evaluation. Evaluators in Omni 1 will be situated on the east side of the rink. Evaluators in Omni 2 will be situated from the center ice to the far south end of the rink. Parents and spectators are not to watch from these areas.
- ! **The number of players allotted to each team will be decided prior to the evaluations using the registration numbers.** The coach will then be able to select from the 3 players above and below the allotted number of skaters for their team; any deviation will require a written explanation. This letter will be presented to the Team Selection Committee consisting of the Evaluation Committee, Division Director, Registrar and one of Vice President or President. This meeting will take place prior to players being notified and before the next level teams are to be selected. The coach may attend this meeting to state the reasons if so desired prior to the committee making their decision. (For example, if there are to be 15 skaters on a team, the coach will choose from players ranked #12-18. Any substitution of players 12-15 by players 16-18 will require a letter from the coach explaining the request.)
- ! In divisions where there are more than 2 teams (eg. A, B,C), the following will occur. Once the A team is chosen, the B coach will have 1 practice to confirm their team. As with the A team, the top 6 players as per evaluation numbers will be removed from the practice. Following the same procedure as the A team, the coach will then be able to select from the 3 players above and below the allotted number of skaters for their team. The format will be repeated if further divisions are to be made (eg. C & D).
- ! Players who are injured or unable to attend evaluations will be given appropriate time to recover. Evaluations will then be completed by the coach using practice slots only. Opportunity will be given for players to be evaluated for the highest ranked team space permitting. This process will also be used for late season transfers.
- ! Coach selection will occur as per coach selection policy. An internal decision will be made by the coach selection committee within 2 weeks of August 1st. The best suited coach as selected by the committee will be chosen. If the coach has a child in that division, the child must be within the pre-determined team allotment size as ranked by the evaluators.

- ! Parents can obtain a copy their child's final evaluation sheets after the evaluations are complete. If they would like copies made, a fee will be charged. The fee will be equal to the amount of the try-out fee (eg. If try-outs cost \$25.00 then the copy of the evaluation sheets will be \$25.00.) Original sheets cannot be taken from DVMHA, only copies can be sent with the parents. Numbers of all other players and evaluators names will be blanked out. Parents wishing to obtain a copy of their child's evaluation sheets need to contact a member from the Evaluation Committee to request a copy and allow five (5) to seven (7) days to view and/or receive your copy.

- ! Any issues or concerns about evaluations must be forwarded to the Executive via a written letter given to your Divisional Director. Any player, parent or board member who is found to be discussing individual evaluations with an evaluator may be indefinitely suspended from the association.

Policy Type: Operational Program Governance	Number: OPG-7
Policy Name: Team Selection	Original Effective Date: July 31, 2007 Date of Last Amendment: March 15, 2012

Preamble:

Teams are selected on the basis of parity or balance for the division in which they will be playing. Teams in each division will receive equal ice time.

Policy:

- ! The Head Coach will take the top 6 skaters and top goalie in their division, based on the results of the evaluations: Any player that finishes in the top 6 and/or goalie that finishes in the top spot that is not chosen, will require a letter from the Head Coach explaining why he did not choose that player.
- ! The Evaluation Committee will meet with the Head Coach to compare each of their lists of the remaining players. If the coach selects a player ranked lower, on the Evaluator's list, the coach must provide a letter to the board stating the reasoning behind his selection. The selection must be approved by the board before proceeding.
- ! The numbers of players on each team will be dependent on the total number of players registered in that division. Teams may not exceed nineteen (19) players: 17 skaters and 2 goalies.
- ! Unless there are extremely unusual circumstances, the number of players on each team per division will not be lopsided by more than three players.
- ! In extreme circumstances, players may be moved from one team to another, please refer to policy # OPG-12 for further clarification.
- ! The Head Coach will notify players of their first ice time once the teams have been formed.

