



Devon Minor Hockey Executive Meeting

Tuesday, January 8, 2013 – 7 PM

AGENDA

10.1 Motion to approve the Agenda

10.2 New Business

- 10.2.1** Milad Asdaghi, Director Community and Economic Development,
Town of Devon
- 10.2.2** Game Sheets Protocol
- 10.2.3** Goalie Training
- 10.2.4** Affiliations
- 10.2.5** Devon Dispatch Ad

10.3 Motion to approve last meeting minutes

10.4 Business arising from the minutes

10.5 Reports

- 10.5.1** President's Report – M Vant Hoff
- 10.5.2** Treasurer – T Huber
- 10.5.3** Secretary – T Preece
- 10.5.4** Coaches Coordinator – B Berthiaume/T Forester
- 10.5.5** Registrar – L Berthiaume
- 10.5.6** Referee-in-chief – L Uhryn
- 10.5.7** Level Director – C Sherwood
- 10.5.8** IP Co-ordinator – M Menasse
- 10.5.9** Novice Co-ordinator – S Cartier
- 10.5.10** Atom Co-ordinator – A Huber
- 10.5.11** Pee Wee Co-ordinator – V Letourneau
- 10.5.12** Bantam Co-ordinator – C Sherwood
- 10.5.13** Midget Co-ordinator – L Armstrong
- 10.5.14** Ice Co-ordinator – J Millward
- 10.5.15** Website Co-ordinator – M Urban
- 10.5.16** Equipment Manager – S White
- 10.5.17** 1660 Rep / Governor – D Hiltz
- 10.5.18** Fundraising Co-ordinator – D Shaw

10.6 Date of next Meeting



Devon Minor Hockey Executive Meeting
Tuesday January 8, 2013 – 7 PM
Meeting Minutes

In attendance: Christy Sherwood, Stephanie Cartier, Vicci Letourneau, Tyson Forester, Travis Shaw, Matt Menasse, Trish Rizko, Victor Weardon, Chris Simonson, Ki Wilson, Milad Asdaghi, Tracy Preece, Mike Brodoway, Matt Wilkinson, Lori Uhryn, Lisa Berthiaume, Mike Vant Hoff, Wayne Wolf

Call to Order -- 7:07 PM by Mike Vant Hoff

10.2 New Business

10.2.1 Milad Asdaghi, Director Community and Economic Development, Town of Devon

- Milad Asdaghi introduced himself as well as Ki Wilson, the Community and Economic Development Administrative Co-ordinator.
- The internal town changes were discussed. A brief description of what Community and Economic Development is as well as Planning and Infrastructure. Milad stressed direct contact with himself and Rod Fraser, Director of Planning and Infrastructure to avoid the middle person. He would like to see a fresh start between the Municipality and DMHA.
- There must be a balance between all organizations using the facility. Would like to come to another meeting to discuss ice user fees, sometime around Feb/March.
- Discussion on early ice sometime around the end of August. This year did not work with construction of bleachers. Looking at having ice ready for first week of September. This assists for hockey camps, etc.
- Looking at solution for bleachers, in discussion with contractors.
- Chris Simonson – Corners on bleacher steps can injure kids. Older members require a rail or some sort of handle to assist with climbing steps. South east corner of outside building, steps require attention. Ice patch on south west corner (Zamboni entrance), concrete open, heating up and melting ice.
- Milad would like a formal meeting set up, to discuss some of these issues further. Mike Vant Hoff has asked level co-ordinators to ask parents for concerns they would like brought forward. This information will be sent back to Tracy Preece and Mike Vant Hoff.

- Lori Uhryn – Would like to discuss user fees for ice. Our organization has to set registration fees early. Would like to see the the Town of Devon give us pricing in January or February to give us time to prepare. Milad stated the town is looking at a fair way to develop user fees between all user groups. He does not see any major changes to this for the next year.
- Travis Shawn would like to see ice repaired after the figure skaters are done. There are times that holes are developed, even down to the concrete.
- Mike Vant Hoff indicated we are here to make this work, unlike the past. We, as an organization, are very committed to make this work.
- Victor Weardon– Inquired about before school ice time, would this be non-prime time?

10.2.2 Game Sheets Protocol

- Mike Vant Hoff – game sheets should be handed in within 24 hours. This is a must!! Lisa Berthiaume to confirm at Hockey Alberta meeting if game sheets should be signed prior to game starting or after game to confirm standing.

10.2.3 Goalie Training

- Mike Vant Hoff indicated that our organization has dead ice. He would like to see us taking dead ice and trying to use it for things such as goalie training. Have a set ice time for goalie training, open to any levels. Needs to have a level appropriate coach to assist with that particular goalie level.
- Matt Wilkinson, from the Devon Barons, is willing to assist with goalie training. He works with ATC Goaltending (atcgoaltending.com). DMHA can contact them to set something up and check out pricing? With this training they would have 3 to 4 quality instructors out with the kids. The one large benefit of having ATC, no parents would have to be on the ice.
- Chris Simonson is willing to go out on the ice to assist and help with the goalie process.
- Set up specific ice time for goalie training, could get difficult with make-up games etc. Games must be played first.
- Vicci Letourneau – Would like to ensure all levels are informed about this goal training. Why do we have so much dead ice? Would like to see this offered to individual teams as well, if they choose to pay for it themselves.
- Lisa Berthiaume– We must have a process set up to ensure it is equal and fair for all levels. There is definite interest from those present, let's get our information together and see where this can go. Lisa will look into permit requirements. Lisa feels DMHA should keep this internal for the rest of the season, looking outside possibly next season.
- Trish Rizko– Gary Lebine previously offered his services to assist in this area as well.
- Wayne Wolf - Discussed the success of having some goalie training within a few of their practices. Has 9 volunteers that are willing to step up and assist if this goes forward. Private training \$125 per hour in St. Albert. Dual works out to be \$75 each, etc.
- Mike Brodoway – Would his son require a permit for taking this goalie training? Mike stated this is a great option for parents of goal tenders. If extra ice time is required, he would have to purchase ice time from the town to do so, greatly increasing the cost to his family. Would like to see these sessions set up during the week to avoid conflict with games on weekends.

- Christy Sherwood- \$175 reimbursement to families that took a goalie training camp during 09/10 season. Something to look at from the past. Continuing to develop our goalies is something to keep on track with. She also stressed the communication process. Feel free to send her information that she can trickle down via her level coordinators.
- One hour will benefit goalies where they are given 100% goalie attention.
- Scott White – Raised the concern and implication of events turning into “team” events, our organization can be held liable. DMHA must be very careful of any out-door ice use.
- Mike Vant Hoff will talk to Tammy Huber about the funds available for DMHA; can we afford to do this?

10.2.4 Affiliations

- Parent from Pee Wee 3 would like to see their child to go from the PeeWee level to the Bantam level. Mike Vant Hoff explained there must be a real need to move up. Mr. Porter indicated the affiliation process between his team and Pee Wee 3 is going very well. Does not want to cause any conflict between the two levels. The player in question is permitted to play a 5th game after Jan 10th, but the 6th game he will become a part of that team. After the 4th game they must apply to play the 5th game with the DMHA executive.

10.2.5 Devon Dispatch Ads

- An older couple called Mike Vant Hoff and questioned why we do not advertise in the Devon Dispatch as to the game times. The people that called have no children in hockey and just wanted to know when they could come out and watch some local hockey. Schedule is posted at the arena for reference as well as our website. The Devon Dispatch is very expensive in terms of advertising at about \$100 an ad. DMHA does not have the money right now to do this weekly.
- Jamie Millward will print and post the ice schedule on the bulletin board at the arena.

10.2.6 Double A Major Minor Team - Victor Wearden

- There is a void for 15 years old Midge players in our community. Victor would like to explore the possibility of a Double A Major Minor team.
- With the go ahead from DMHA, he would like to talk to Leduc and discuss the idea of a satellite program. Victor feels DMHA could fill a pretty competitive team. This team would fall under the Edmonton AA rural hockey league. It would give these kids an opportunity to play against kids their own age instead of moving up or down. Victor feels that kids in Devon would be in favor of this option.
- DMHA could go on its own to start double A major minor team geared towards our 15 year olds. Our organization can place restrictions such as Leduc cannot come to our association.
- Mike Brodoway expressed the interest in a program like this, having a child of that age range.
- Lisa Berthiaume inquired what coaching staff is available to help build this team, ensuring it is competitive. Do we have the ice time? We should build from the inside out, using our resources within our community. All coaches and assistant coaches would need to be on the same page in order for this to be successful. We need to look outside the parent coach aspect and possibly hire an “outside” coach.
- Tyson Forester would like to know how this process starts.

- Victor is willing to talk with Leduc starting to explore our options.
- Stephanie Cartier supports the investigation of this idea. Would like to see our coaching staff gain more training to better build competitive teams.
- Christy Sherwood indicated 4 of our coaches went down to Red Deer for more in-depth training. To bring forward growth we need to develop our coaching staff on a constant basis.
- Travis Shaw wants to see the coaching aspect of things kicked in right from the beginning at the IP level. This would lead to stronger players at the older age level.
- Coach mentoring program would be an asset but each coach has a different method and different specialties such as goalie, defense, etc.
- Lori Uhryn – Warburg as well as Calmar are looking at closing their organizations due to low registration. This could be a good thing for our organization.
- **Motion** by Christy Sherwood for Victor Wearden to do some research in regards to having a Midget Double A Major Minor Team here in town or as a satellite team with Leduc. Second by Mike Van Hoff. All in favor. Motion passed.
- Victor would like to see us use the before school ice time. It would greatly benefit the kids with skill and conditioning. He has coaches willing to commit to come to these early ice slots. He would like to see this happen for next year.
- Mike Vant Hoff would like level co-ordinators to send an email inquiring if they would like to come out to this early ice slot for next season, as teams only. Looking at an hour, 6 am – 7 am with a punch card process. Look at charging teams next year if interest is high. Feed-back to be sent to Mike for future executive meeting.

10.3 Review and Approve Minutes

- **Motion** by Christy Sherwood to approve minutes from the October 9, 2012 meeting.
- Second by Travis Shaw.
- All in favor.
- **Motion** by Mike Vant Hoff to approve minutes from the November 5, 2012 meeting.
- Second by Christy Sherwood.
- All in favor.
- December minutes to be approved at next meeting with the following amendments:
 - **10.2.2** The Bantam 2 team holds 12 kids not 10 as indicated by Mr. Porter. Christy to confirm with the head coach of the Bantam 2 team the protocol for affiliation.
 - Bantam tournament. Christy Sherwood, acting Bantam Co-ordinator, stated both head coaches received a list of all teams inquiring about the Devon Bantam Tournament. Mr. Porter, in return, gave the list of teams they wanted to invite to Christy Sherwood. Mr. Porter helped make the schedule for the tournament. Two moms from that team were also very helpful with assisting and running the tournament.
 - 10.2.3 The executive cannot determine if this person was, in fact, intoxicated.
 - DMHA Rules and Regulations 5.9 Never come to a practice or game under the influence of any illegal substance, drugs or alcohol. **Use of tobacco and tobacco products are prohibited in all games and practices.** Such action may result in dismissal or suspension of the player.

10.4 Business arising from the minutes

- Scott White brought in the EMS Response Incident Report Form (required when an ambulance is used) as requested at last meeting. This form will be used and posted on DMHA website for teams to access. Scott to send electronic file to secretary for records purposes.
- Safety person from each team would be responsible for filling out this form and submitting to the executive within 48 hours.
- Travis Shaw and Scott White will review and update form, bringing forward to next meeting.
- Tammy Huber would like to know why ice co-ordinator is not paid out for cell phone use. Discussion about who will be reimbursed and who will not. What amount, set fee?
- Referee assigner and Registrar should both be paid but how much and for what months.
- Discussion got into paid positions, etc. Paid positions are set, not changing.
- **Motion** by Mike Vant Hoff for a standard amount paid monthly for the three paid positions as well as Registrar to be paid. Second by Lori Uhryn. All in favor. Motion passed.
- Ice Co-ordinator – Jamie Millward \$50 per month September to March for phone allowance.
- Referee Assigner – Trish Rizko \$50 per month September to March for phone allowance.
- Treasurer – Tammy Huber - \$50 per month June to June for phone allowance.
- **Motion** by Lisa to start the cell phone reimbursement January 1. Second by Mike Vant Hoff. All in favor. Motion passed.

10.5 Reports

10.5.1 President Report – M. Vant Hoff

- Congrats to the Atom level on the home tournament. Arena staff very impressed. Reminder that children are not allowed on the bench.
- Thanked executive for all the hours and hard work on volunteering.

10.5.2 Treasurer Report – T Huber

- Tournament cheques were set to be handed out at tonight's meeting. Tammy wanted to average out all the licensing fees between all the tournaments level to ensure fairness. Waiting on Midget tournament, then will have all cheques sent out.
- Travis waiting on information from Midget Co-ordinator to finalize information with Alberta Gaming.
- **Motion** by Mike Vant Hoff to divide the licensing costs evenly amongst all levels. Second by Christy Sherwood. All in favor. Motion passed.

10.5.3 Secretary Report – T. Preece

- Tracy inquired about when the proofs from 20/20 Photography would be placed on line.
- **Motion** by Lisa Berthiaume to place Drew Hiltz in the role as 1660 Rep / Governor. Second by Christy Sherwood. All in favor. Motion passed.
- DMHA executive contact list has been updated and will be sent out right away to members.

10.5.4 Coaches Coordinator Report- T. Forester

- Pleased to see so many coaches involved and willing to make the goalie training work.
- If DMHA wants to education our coaching staff further, he is in full support of that. If coaches have ideas, please bring them forward.
- Please feel free to invite Tyson out to practices, he is available to help.
- Would like to see a Coaching Co-ordinator mentor as Tyson will not be returning next year. He wants to pass on what he has learnt to the next person.

10.5.5 Registrar Report – L. Berthiaume

- There are no changes except to the Atom level. One family has moved to Spruce Grove. Atom numbers are back to 50, 242 in total.
- Provincials, games could start as early as next week. All of Devon except one team is participating. E-mailed Co-ordinators, Atom to Midget to advise Lisa if a team does not show up for a Provincial game, there is a \$700 fee. This will be paid by the team not DMHA.
- Lisa will ask for verification on the signing of time sheets, whether it is to be done before or after the game at the next Hockey Alberta meeting.
- Will find out about special permits. Reminder January 11th, 5 game maximum for affiliations to play up is in effect. The 5th game must receive executive permission in order to play the 5th game!

10.5.6 Referee-in-Chief Report – L. Uhryn

Lori Uhryn – Referee-in-Chief

- Mike Brodoway is doing a wonderful job as Referee-in-Chief.
- Lori received a phone call over the holidays in regards to a game sheet that was not received. The game sheet was faxed in 60 hours later. Exhibition game sheets go to Co ordinators.
- Referee write ups must be sent in within one week but should be written up within 24 hrs.
- Lori is away until March, Mike Brodoway will be acting Referee-in-Chief in during her absence.

Trish Rizko - Referee Assigner

- Midget tournament – We are losing 9 referees for the tournament this weekend due to most of them taking part in the tournament with a few others out of town. Trish has made a decision, to be fair, and will not using any Midget level referees this weekend going outside our community.

- Travel expenses for outside refs will be \$300 approximately. The travel costs for the out of town referees will have to come out of the tournament profits.
- Reminder to next year's higher tournaments to place into the tournament budget the costs for out of town referees as well as travel costs.

10.5.7 Level Co-ordinator – C. Sherwood

- Tammy Huber will be taking the Provincial fees off the tournament profits for each team participating.
- Apparel is all wrapped up with approximately \$900 profit for DMHA.
- Rules & Regs, started reading up on meeting minutes, up to January 2011.
- Tim bits, three year contract ends this year. What do we do next; follow up at our March meeting. Lori stated our contract is most likely with the Leduc Tim Horton's and not Devon.
- While going over the September 2010 meeting minutes it indicated we have a projector. Trish Rizko has the projector; it is used at most referee clinics.
- Atom tournament went well, positive comments from away teams. Only one comment from an away team in regards to game times. Ashley Huber, Atom level Co-ordinator, will be counting funds from the tournament this evening and passing it onto our treasurer.
- Darran Fedor has sponsorship for practice jerseys, would like to know if they could use the logo from Provincials last year? He would also like to inquire if using these jerseys in the Provincials when and if they get there a possibility?

10.5.8 IP Co-ordinator – M. Menasse

- Level tournament went well, about 4500 in total to be divided between the three teams.
- Matt requires player of the month information from Christy Sherwood.

10.5.9 Novice Co-ordinator – S. Cartier

- Stephanie is not sure if we should proceed with the Novice tournament or not. Date of tournament would be March 8-10th starting on Friday morning.
- Stephanie to contact teams and start the process with inviting teams. She will hold a tournament meeting with representatives from all teams involved.

10.5.10 Atom Co-ordinator – A. Huber

- Not present. Christy reported on his behalf; please see Level Co-ordinator section.

10.5.11 PeeWee Co-ordinator – V. Letourneau

- PeeWee Tier 5 team is doing very well. Head coach feels that some children on his team are not being challenged playing at Tier 5. Both teams should have been moved up in 16/60. Tier 5 did request with 16/60 to be moved up, they were denied. Should tiering for next year set at 2 and 4?

10.5.12 Bantam Co-ordinator – C. Sherwood

- Nothing to report.

10.5.13 Midget Co-ordinator – L. Armstrong

- Christy Sherwood reported on Laurie's behalf. The Midget tournament plans are going well. Midget Tier 5 has won the last 3 games in a row.

10.5.14 Ice Co-ordinator – J. Millward

- Not present.

10.5.15 Web Site Co-ordinator – M. Urban

- Not present.

10.5.16 Equipment Manager – S. White

- Another bag of pucks is missing. Scott has instructed the arena staff that no one is permitted into the DMHA storage room.
- Teams will not be fully reimbursed this year unless all equipment is returned.

10.5.17 1660 Rep/Governor – D. Hiltz

- Present 8 PM – 10 PM, nothing to report.

10.5.18 Fundraising Co-ordinator – T. Shaw

- Submitted Grey Cup tickets to AGLC. Payment could not be handed out until all tickets were handed in.
- Super Bowl tickets are due January 31, 2013.
- Travis indicated this position is not an individual role, should be a dual role.
- Dance and raffle, Vicci Letourneau and Stephanie Cartier both volunteered to assist Travis. April 13, 2013 is the dance date. Travis is requesting \$100 cash or donation for that dollar amount from each team for this function.

10.6 Date of next meeting

- **NEXT MEETING: Tuesday, February 5, 2013 @ 7:00 PM IN THE MEETING ROOM**

MEETING ADJOURNED FOR NON VOTING MEMBERS AT 10:49 PM

- **MOTION** by Christy Sherwood
- Second by Mike Vant Hoff
- All in favor

Voting members meeting

- **Motion** by Lisa Berthiaume, to provide Referee Assigner with a \$200 cell phone reimbursement to cover September 2012 to January 2012. Second by Tammy Huber. All in favor. Motion passed.