



Devon Minor Hockey Executive Meeting
Wednesday, December 5, 2012 – 7:30 PM
AGENDA

10.1 Motion to approve the Agenda

10.2 New Business

- 10.2.1 Novice parent standing
- 10.2.2 Affiliation Process - Mr. Porter
- 10.2.3 Coaching Concern - Mr. Fedor
- 10.2.4 Past President Confirmation - Mr. Scherger

10.3 Motion to approve last meeting minutes

10.4 Business arising from the minutes

10.5 Reports

- 10.5.1 President's Report – M Vant Hoff
- 10.5.2 Treasurer – T Huber
- 10.5.3 Secretary – T Preece
- 10.5.4 Coaches Coordinator – B Berthiaume/T Forester
- 10.5.5 Registrar – L Berthiaume
- 10.5.6 Referee-in-chief – L Uhryn
- 10.5.7 Level Director – C Sherwood
- 10.5.8 IP Co-ordinator – M Menasse
- 10.5.9 Novice Co-ordinator – S Cartier
- 10.5.10 Atom Co-ordinator – A Huber
- 10.5.11 Pee Wee Co-ordinator – V Letourneau
- 10.5.12 Bantam Co-ordinator – C Sherwood
- 10.5.13 Midget Co-ordinator – L Armstrong
- 10.5.14 Ice Co-ordinator – J Millward
- 10.5.15 Website Co-ordinator – M Urban
- 10.5.16 Equipment Manager – S White
- 10.5.17 1660 Rep / Governor – D Hiltz
- 10.5.18 Fundraising Co-ordinator – D Shaw

10.6 Date of next Meeting



Devon Minor Hockey Executive Meeting
Wednesday, December 5, 2012 – 7:30 PM
Meeting Minutes

In Attendance – Mike Vant Hoff, Christy Sherwood, Vicci Letourneau, Lori Uhryn, Stephanie Carter, Lisa Berthiaume, Tyson Foerster, Jamie Milward, Travis Shaw, Cassandra McNirney, Mike Brodoway, Jim Porter, Phoebe Scherger, Devin Scherger, Trish Rizko, Darran Fedor and Tracy Preece.

Call to Order – 8:00 PM by Lisa Berthiaume

10.2 New Business:

10.2.1 Novice parent standing

- Novice parent, member not in good standing with the organization. Conflict resolution course was not completed, must complete course and submit a letter of apology. Executive to review again and follow up at latter date.

10.2.2 Mr. Porter – Affiliation Process

- Jim Porter, team manager for Bantam Tier 5, expressed concerns about the affiliation process. Head coach for Bantam Tier 2 is not following the protocol outlined by DMHA. Mr. Porter is concern with only 12 kids on the team, leaves them very thin at times. Head coach will be spoken to by Mike Vant Hoff and reminded of the protocol. Tyson Forester explained the process; DMHA Rules and Regulations were read. Parents are not to be contacted first; it must go through the coaching staff both verbally and in writing (e-mail).
- Mr. Porter feels that there should be respect and that the coach has the right to say no to affiliation. Executive to address latter. Mr. Porter also wanted to express concern over moving games to Calmar. Mike Vant Hoff to follow up with Mr. Porter in regards to games being played in Clamar.
- Also expressed concern in regards to how the invited teams were picked for the Bantam home tournament this year. Christy Sherwood, acting Bantam Co-ordinator, stated both head coaches received a list of all teams inquiring about the Devon Bantam Tournament. Mr. Porter, in return, gave the list of teams they wanted to invite to Christy Sherwood. Mr. Porter helped make the schedule for the tournament. Two moms from that team were also very helpful with assisting and running the tournament.

10.2.3 Mr. Fedor – Coaching Concern

- Darran Fedor, Atom Tier 2 head coach, represented his team on an accusation of one assistant coach being intoxicated while on the ice. After the Atom Tier 2 practice Monday, one of the assistant coaches was accused of smelling of alcohol. Atom Co-ordinator Ashley Huber spoke with Darran in detail about the situation. A meeting was then held with all three assistant coaches.
- Mr. Fedor approached the executive for information on dealing with this situation. The executive cannot determine if this person was, in fact, intoxicated.
- Darran inquired if this will become a rule with DMHA, what about away tournaments? The DMHA Rules and Regulations were read, there is a zero tolerance in regards to drinking prior to hockey. Mike Vant Hoff has requested that the voting members discuss the issues of drinking after the regular meeting is adjourned.
- Tyson Forester will send an email to all coaching staff clarifying the no drinking clause before any DMHA ice time.

10.2.4 Mr. Scherger – Past President Confirmation

- Devin Scherger wanted confirmation on the president of DMHA resigning as well as the past president resigning. Pat Beaulieu sent an email to DMHA President Mike Vant Hoff in regards to the situation at hand. Mr. Beaulieu has donated his time for many years and has therefore resigned. Devin asked what is planned now that we have lost this many voting members. The swing vote was questioned; Mike Vant Hoff would then be in that position. Might need to look at filling the Vice President position.

10.3 Review and Approve Minutes

- Meeting minutes from both October and November will be approved at next meeting.

10.4 Business arising from the minutes

10.5 Reports

10.5.1 President Report – M. Vant Hoff

- Cell phone reimbursement, is it happening? Referee-in-Chief does not want to be reimbursed for her cell phone charges. Referee Assigner is not presently getting reimbursed for cell phone charges. Tammy Huber can provide information on funds paid out for cell phone use. Mike feels both Referee Assigner (Trish Rizko) and Registrar (Lisa Berthiaume) should have some sort of reimbursement. The ladies will investigate and report back to Mike at the next executive meeting.
- Calmar Minor Hockey is struggling as an organization. Does Devon Minor Hockey look at joining with Calmar's organization? Calmar has about half the amount of kids that Devon has. Trish Rizko feels that there would be interest in joining with consideration with previous years experiences. Lisa Berthiaume also has had the same sort of dealings. Mike looking for input to explore this issue further. Joining would prove extra ice time needed for Devon Minor Hockey. Approach Calmar first, see if there is interest.

10.5.2 Treasurer Report – T Huber

- Not present.

10.5.3 Secretary Report – T. Preece

- Nothing to report.

10.5.4 Coaches Coordinator Report- T. Forester

- Waiting for security checks from coaches, wants them prior to end of year. Push to get coaches certified.

10.5.5 Registrar Report – L. Berthiaume

- An Atom family is requesting a release from DMHA. Lisa explained that the new association must request it from our association. Until the player physically moves, they will remain the property of DMHA.
- 15 out of 16 teams are good to go, rosters to be out shortly. Devon is one of the few associations in the green, should be very proud of our accomplishments.
- Needs to finalize novice affiliations. With the experiences this year, Lisa will be on top of the tiering process for next year.
- Numbers are as follows:
 - IP – 49
 - Novice – 50
 - Atom – 51
 - PeeWee – 35
 - Bantam – 26
 - Midget – 32
- Total registrations at 243 still up from last year, 232.

10.5.6 Referee-in-Chief Report – L. Uhryn

- **Trish Rizko - Referee Assigner**- Barons are willing to come out to DMHA practices, even more to assist the goalies. Lisa would assist with permits for these practices. Bantam tournament only received three games each for home tournament due in part to baron home game. Trish would like to know the outcome from the bantams. Ref assigning for tournament went well. Asks level coordinator to remind managers to check 20 minutes prior to game to ensure ref is there. Christy Sherwood inquired if Devon will be using the ramp program. There isn't great feedback at this point with that system. A statement will be included with the referee cheques giving a break down for their reference.
- **Lori Uhryn – Referee-in-Chief** – Mike Brodoway has agreed to come on board and mentor as referee-in-chief, working with Lori this year as well as next. Mike commented on the tab that was given at the concession for the referees during one of the tournaments. What a wonderful idea, especially for a referee doing multiple games. \$5 per game is what each referee was provided.

10.5.7 Level Coordinator – C. Sherwood

- Will proceed with moving bantam games to Calmar. Trophies for DMHA, Christy followed up on as many as she could. Provincial bid still under way; who will represent with both Pat and Jeff gone?

- Social media - changes with regards to the code of conduct must be made.
 - Add the Following Statement to the following areas:
 Not use any wide-spread social media communication channels (email, texting, social media, etc.) to communicate any offensive, abusive or insulting remarks towards any other player, official, parent, coaches, team support staff or executive members.

3.0 CODE OF CONDUCT – COACHES
New section ... 3.15

4.0 CODE OF CONDUCT – PARENTS
New section ... 4.18

5.0 CODE OF CONDUCT – PLAYERS
New section ... 5.11

6.0 CODE OF CONDUCT – VOLUNTEERS
New section ... 6.11
 - Revision to Section 4.10 (Under Parent Code of Conduct)
 Current Wording: 4.10 Abuse of players, coaches, officials or volunteers will not be tolerated.

Revised wording: Abuse or harassment of players, coaches, officials, other parents or volunteers is unacceptable behaviour and will not be tolerated. This may be defined as, but is not limited to negative verbal, physical, written actions or behaviour. Harassment is commonly understood as behaviour intended to disturb or upset, and it is characteristically repetitive. Bullying is the use of force or coercion to abuse or intimidate others. Bullying can include verbal harassment or threat, physical assault or coercion and may be directed repeatedly towards particular victims, perhaps on grounds of race, religion, gender, sexuality or ability.

The above statement should also be added to Sections:

3.0 CODE OF CONDUCT – COACHES
New section ... 3.16

5.0 CODE OF CONDUCT – PLAYERS
New section ... 5.12

6.0 CODE OF CONDUCT – VOLUNTEERS
New section ... 6.12
- Use of tobacco products - changes with regards to the code of conduct must be made.
 - Revision to Section 5.0 (Under Code of Conduct - Players)
Revised wording: Never come to a practice or game under the influence of any illegal substance, drugs or alcohol. *Use of tobacco and tobacco products are prohibited in all games and practices.* Such action may result in dismissal or suspension of the player.
- **Motion** by Lori Uhryn to accept the additions to the 4 sections to the Code of Conduct. Second by Tyson Forester. All in favor. Motion passed.
- **Motion** by Lori Uhryn to amend section 4.10 within the Code of Conduct, second by Lisa Berthiaume. All in favor, motion passed.
- **Motion** by Mike Vant Hoff to add the use of tobacco products in section 5.0 within the Code of Conduct. Second by Lisa Berthiaume. All in favor. Motion passed.

10.5.8 IP Co-ordinator – M. Menasse

- Not present.

10.5.9 Novice Co-ordinator – S. Cartier

- Stephanie would like to inquire with the Town of Devon about using the towns fax machine at town office during business hours, more so for tournament use. Would DMHA also have use of the town's wifi at the arena? Vicci Letourneau, PeeWee Co-ordinator, had so many issues and suspensions at the home PeeWee tournament, it would have been nice to have easy access to a fax machine. Mike Vant Hoff to discuss with arena staff.
- Novice groups are upset with ice time, concerned with ice rotation. Mike Vant Hoff has asked Jamie Millward to look into the issue. Novice 5B, does not feel they are getting the Wednesday rotation.
- No novice tournament during the Christmas break.
- Novice tournament cancelled, only two teams committed. Would like to recommend due to past history that we do not use this time for a home tournament. There were multiple other organizations holding a tournament during that exact time frame. Her committee would like to request that we have a smaller tournament during the provincial slot if DMHA is not awarded. Already have 7 teams committed to come at that time if approved.
- Would like to have permission to hold a west Edmonton Mall fundraiser if no home Novice Tournament.
- Stephanie questioned ice costs posted in the Devon Dispatch. She will send an email to Tammy Huber with this information for Tammy to look into.

10.5.10 Atom Co-ordinator – A. Huber

- Not present.

10.5.11 PeeWee Co-ordinator – V. Letourneau

- A few suspensions during the PeeWee tournament. Tournament went well, around \$2200 for each team. Might be issues with Rick Warner's team, PeeWee Tier 3, she will advise executive when and if it happens.

10.5.12 Bantam Co-ordinator – C. Sherwood

- Reported under Level Co-ordinator.

10.5.13 Midget Co-ordinator – L. Armstrong

- Not present.

10.5.14 Ice Co-ordinator – J. Millward

- Sunday ice was a concern; maybe put the goalie session in there. Novice tournament cancelled; will DMHA pick up ice costs? Jamie will send out an email inquiring, with all teams, if ice time during Christmas holidays is being used.

10.5.15 Web Site Co-ordinator – M. Urban

- Not present.

10.5.16 Equipment Manager – S. White

- The locker key for the equipment room went missing. 40 brand new pucks are gone and have now re-appeared. Expressed to the town staff that nobody is to be let into that room, lock has now been changed.
- Got call from Midge Tier 5 team, all jerseys stay together to be cleaned. They wanted each parent to place a deposit and be responsible for returning. Scott also suggested an adult 21 or older, for our Midget level, if we have a young coach to avoid situations as in the past.
- **Motion** by Scott White to advise the executive within 24 hours if and when a medical attendee is called to a game practice, game, tournament, etc. Mike Vant Hoff second. All in favor. Motion passed. Scott will bring a generic incident report to the next executive meeting.

10.5.17 1660 Rep/Governor – D. Hiltz

- Not present.

10.5.18 Fundraising Co-ordinator – T. Shaw

- Grey Cup tickets are still not fully returned. We were not doing things correctly in regards to our permits for tournaments. Our permit process can be accessed on line with AGLC. Lisa will send him rosters to assist with his fundraiser efforts. Ordered super bowl tickets, waiting to hear back from printer. Feb 3/13 is Superbowl. Vicci to assist with running the DMHA fundraising dance.
- **Motion** by Lori Uhryn if the Grey Cup tickets are not returned by a certain date/time frame, all DMHA privileges are revoked. Second by Lisa Berthiaume. All in favor. Motion passed.
- **Motion** by Lisa Berthiaum to change the date of the Novice tournament if Provincials are not awarded. Second by Vicci Letourneau. All in favor. Motion passed.

10.6 Date of next Meeting

- **NEXT MEETING: TUESDAY, JANUARY 8, 2013 @ 7:00 PM IN THE MEETING ROOM**

MEETING ADJOURNED FOR NON VOTING MEMBERS AT 11:19 PM

- **MOTION** by Lori Uhryn.
- Second by Tyson Foerster.
- All in favor.