



## **Devon Minor Hockey Executive Meeting**

Tuesday, August 28, 2012

7:00pm

**In Attendance** – Jeff Upton, Mike Vant Hoff, Christy Sherwood, Vicci Letourneau, Lori Uhryn, Tammy Huber, Ashley Huber, Stephanie Cartier, Tyson Foerster, Jamie Milward, Pat Beaulieu, Shannon Todd, Victor Wearden, Landon Way, Jim Porter, Trish Rizko, Scott White, William Trujillo and Tracy Preece.

**Call to Order** – 7:00 PM by Jeff Upton

### **10.2 Review and Approve Minutes:**

- **Motion** by Jeff Upton to approve the minutes from the August 7, 2012 meeting.
- Second by Mike Vant Hoff.
- All in favor.

### **10.3 Business arising from the minutes**

#### **10.3.1 Special Presentations**

- Presentation by 20/20 photography, Gord Mellor. He is local, from the Graminia area.
  - Presented a wide selection of promotional items indicating he would work with our organization in regards to pricing and fundraising.
  - Does take both credit card and debit for payment but no longer accepts cheques as a form of payment.
  - For tournaments he will shoot at least two games with approximately 300 pictures. Pictures would be available on line, can order any time. Pictures are never removed, keeps a very lengthy history.
  - Offers an off-ice format, reducing the effects of minimal ice time.
  - Has worked with local community groups such as Devon Figure Skating.
  - Is insured.
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- Presentation by Darcy Preece Photography. He was born and raised here in Devon, played for Devon Minor Hockey himself.
  - Did the DMHA photography last season on very short notice as well as offered re-takes.
  - Photography for many of the DMHA home tournaments last season.

- Presented a PowerPoint presentation on the many photographs from last season.
  - Has updated the order forms used last year to better suit our organization.
  - Has a website to view all photography with an easy order process making it affordable for parents. Willing to create special products, work with the organization.
  - Is insured.
- JR photography contacted Jeff last week in regards to our team photography. The executive has no interest at this time due to lack of retakes and communication from prior seasons.
- **Motion** by Christy Sherwood to use 20/20 Photography for the 2012 – 2013 season. The executive will then evaluate and discuss, prior to next season, the photography for the 2013-2014 season. Second by Mike Vant Hoff. Motion carried.

### 10.3.2 Provincial Presentation – V. Wearden

- Presentation made by Victor Wearden on placing a bid for the 2012-2013 Provincials.
- Provincials are hosted from the Atom level and up, lower tier to higher tier.
- Last year was the first time hosting Provincials for DMHA, some organizations host Provincials up to twice a year.
- From the Provincials held in Devon last year, DMHA made approximately \$12 500.00. This helped replace lost revenue due not having use of the kitchen.
- A package is sent out June 15 indicating what Provincial bids are available. The bids are due November 15, DMHA could alter the bid that was entered last year. Announcement would be made December 15 indicating if the organization was granted the Provincial bid. If granted, a mandatory seminar is held in early January that the organization must attend.
- This year there are two date categories that would apply to DMHA. March 14-17, 2013 for Atom and Bantam levels. The other date is March 23-24, 2013 for PeeWee and Midget levels. Victor suggests trying for the Atom level. With a good group of parents and competitive kids DMHA could bid for Atom A, B or C if there are three teams.
- If granted Provincials one key part is gaining sponsorship. Last year \$10 400.00 was brought in to assist with the event. This area would require one person that is entirely devoted to this one job.
- The Devon team playing in the Provincials last year received a keepsake, a DMHA 3<sup>rd</sup> jersey. Victor suggested to get started on this early, if granted Provincials, as they were cut very short on time last year
- Art work from a graphic designer, for the development of the program, at no cost would be a huge benefit as well. Last year Laurie Armstrong was used and did a fantastic job. Would also have to worry about printing, look at getting that donated.
- Organizing a Provincial tournament is a larger version of our normal home tournaments. Would need to gather a good group to get the job done, some from committee last year would help out again. Victor willing to help get process going, continuing through to end but will not chair.
- A venue to hold the banquet would need to be arranged. Victor has written correspondence from the Town of Devon in regards to the two weekends in March 2013 that were being held. The Town of Devon requires a reservation deposit to hold these two weekends. The executive concluded not to place the reservation deposit therefore the dates were released. East of Sixty Productions is presently booked. This community group works well with other local groups, look at approaching and work something out for the Friday evening. Tracy Preece to confirm with the Town of Devon the details of the two weekends in question.
- Mike Vant Hoff suggested that someone lead the Provincial bid. Jeff Upton and Pat Beaulieu offered to Co-Chair if granted with the Provincials.
- **Motion** by Pat Beaulieu to pay the Town of Devon the reservation deposit, if date is still available, for the Community Centre. Second by Vicci Letourneau. Motion carried.

### 10.3.3 Update on apparel Order Night – C Sherwood

- Mike Vant Hoff spoke with Mike Bratland in regards to the contract DMHA held with Go Logo. His contact is very apologetic with what happened last year. He would like to correct the situation and work with our organization this year.
- Christy Sherwood was in contact with Alice Embroidery, based out of Leduc. They will work with DMHA, if picked as our official apparel company. If chosen, DMHA will have to add this into the rules and regulations. It was suggested to have one main person with DMHA as a contact. Christy brought examples of the work they have, also indicating how Alice Embroidery would work with some possible equations for profit. Could have some items set up, with information during apparel night to give parents an idea of what is offered. The turn-around time when ordering product seems to be good. If the majority of orders were placed on apparel night it would be received in time for the PeeWee tournament. There is no minimum order, pricing will stay the same. Christy will ask Alice Embroidery to possibly present at the next meeting.
- **Motion** by Christy to use Alice Embroidery as our official apparel company. Second by Pat Beaulieu. Motion carried.

### 10.3.4 Election of non-voting members – J Upton

- William Trujillo, a computer software engineer, would like to be Website Co-ordinator. He has a child at the Bantam level and is willing to take on another role if not voted in as Website Co-ordinator.
- Mark Urban has also put his name forward for this position, although not present at meeting. He has a child playing at the PeeWee level. Mark has experience in this field.
- **Motion** by Christy Sherwood to place Mark Urban in as Website Co-ordinator. Second by Tammy Huber. Motion carried.
- Laurie Armstrong has put her name forward for Midget Co-ordinator. **Motion** by Tammy Huber to place Laurie Armstrong in as Midget Co-ordinator. Second by Vicci Letourneau. Motion carried.
- **Motion** by Pat Beaulieu to allow Mike Vant Hoff and Jeff Upton to pick Fundraising Co-ordinator. Second by Tammy Huber. Motion carried.

### 10.3.5 Update on discipline Issue with parent Novice 5 – J Upton

- Jeff has received copies of the emails and will be able to further update executive at next meeting in regards to this issue. On March 29, 2012 parent claimed he required contact information that evening or he would not be able to fulfill his discipline requirements as he would be going out of town. The executive has learnt that the parent did complete the Respect in Sport but as far as DMHA is aware, the Tofield Minor Hockey president has not received the letter of apology.
- The parent in question will send an apology, in an email, directly to Jeff Upton. Jeff will then deal directly with Tofield Minor Hockey president.
- **Motion** by Christy Sherwood to place a ban on this gentleman from the Devon arena for the 2012-2013 season. Second by Pat Beaulieu. Motion carried (not unanimous).
- The motion to impose the one year ban, which was set out as a consequence if he didn't fulfill his requirements, was made because it was brought to the executive's attention by multiple witnesses, that the individual knowingly attended a team function, out of town tournament, when he was advised he could not partake in team activities until the RIS and letter to Tofield were done.
- **Motion** by Ashley Huber to place all information on this topic with our disciplinary committee. Proper DMHA letter head should be used and information added to our policy. Second by Pat Beaulieu. Motion carried.

### 10.3.5 Revised setting of tournament dates – J Millward

- Tournament dates set as follows:
  - **PeeWee** - November 23-25, 2012
  - **Bantam** – November 30, 2012 to December 2, 2012
  - **IP/Tom Thumb** – December 8-9, 2012
  - **Novice** – December 27-30, 2012
  - **Atom** - January 4-6, 2013
  - **Midget** – January 11-13, 2012
- Lori Uhryn will run the referee clinic on November 10-11, 2012. She will require ice on the Sunday only. All returning or new referees must contact Trish.
- Barrons are taking 10 game slots on Friday and Saturday evenings. They have requested Wednesday evening practices from 9-10 pm. Trish asked if alternating the evenings between Tuesdays and Wednesdays would be a possibility. Jamie would like to see one set night. Barrons could also practice in Calmar.
- The executive's focus, Jamie feels, should be on DMHA not a mens league. Discussion was held in regards to giving up ice time with other user groups as we are not the only ones. Executive is finding that we are not working together – the men's team and DMHA. At some point we will have to consider sharing more than with just one other group.
- Jamie has inquired with Calmar, there is no extra ice this year. Leduc Recreation Centre is out of our range until next year as we waited too long to place our interest.
- Ringette in Devon is also a strong possibility.

### 10.3.6 Update on evaluations – M Vant Hoff

- Mr. Porter with the Devon Hawks was present at the meeting to be updated about the evaluation process. The Devon Hawks will be evaluating the PeeWee to Bantam levels. There will be 4 representatives from the Barrons for evaluations at the Atom and novice levels.
- Presently there are higher levels of Novice and Atom kids registered. They will require a little more ice time than the other levels being evaluated.
- Mike will require 3 or 4 volunteers at the front desk as the day begins to assist with pennies and numbers. The color and number stay with child for entire try out. Volunteers must ensure that pennies come back, someone must check to ensure they are back.
- Coordinators will have to call and inquire if they want to try out for the higher tier.
- Novice teams begin league games October 15, 2012.
- Scott White has ordered 80 new pennies, will have them delivered no later than September 14, 2012.
- Volunteer coaches can be on the ice to assist with evaluations without proper certification. Our organization has a certain time frame in which coaches can obtain this certification and should not affect our evaluation process.
- Our evaluation forms will be very basic, judging from 1-6 this year instead of 1-5.
- Level coordinators will need to be at the arena the day(s) of the evaluations. Any issues will go directly to Mike Vant Hoff.
- Mike will have a neutral person to tally the totals. Level coordinators will not be involved for the level in which their child is at.
- It was decided by executive that the IP and Tom Thumb teams would not have ice until the following weekend.

- Mike would like to see the coaches from last year out with the kids. For example, if one coach was at the Novice level last year, have him out with that group as they will know the kids and the kids will be comfortable with them as well.
- Dave Van Slyke will come out and work with goalies the entire week preparing them for the evaluations. Both evaluators and coaches will have final pick for goalies. Trish has confirmed goal tender from the Barron tam will be coming out to evaluate as well. Mike to advise as to what date they will need to be there.
- Will have a spot where parents can watch but must stay out of the evaluator's way. There is a possibility there will be no bleachers.

## **10.4 Reports**

### **10.4.1 President's Report – J Upton**

- Jeff requires payment for teams, ref books, etc. Lori to give Tammy final information in order for Tammy to submit payment.

### **10.4.2 Treasurer – T Huber**

- DMHA has booked a table at the Community Awareness Night. Tammy looking for the banner to be used for this event. Pat stated it was in his garage and would bring it early that evening for Tammy.

### **10.4.3 Coaches Co-ordinator – T Forester**

- Tyson would like to fast track the coach's interviews prior to evaluations starting. The week of September 13, 2012 would be favorable. Head coach selection September 16, 2012, a short meeting around 9 pm would be required. Voting members only will attend this meeting.
- Coaching applications should be in no later than September 10, 2012. Interviews, on date selected, will start at 5 pm in the hockey room.

### **10.4.3 Equipment Manager – S White**

- Scott has cheque from one of the Atom teams. Scott called one of the coaches from that team, Heather, and she would like it cashed so that she can pass on funds to parents involved.
- Tammy to look at solution and update executive.

## **10.5 New Business**

### **10.5.1 Town user meeting update – J Upton**

- Jeff reported that the Town of Devon user group meeting went well. New contacts for this season will be Kristin Walsh, Recreation Co-ordinator with the Town of Devon. Community and Economic Development Director was also great to deal with.

### **10.5.2 Leduc Athletic Revolution – J Upton / T Forester**

- Leduc Athletic Revolution has sent emails to both Jeff and Tyson. It sounds like they are a youth hockey group from Leduc that give out gift cards to our coaches for passing players onto their

programs. They believe it is some sort of kick back for our organization. This will be brought forward after the evaluation process.

#### **10.5.3 DMHA Ice Template – T Forester**

- Tyson brought in the template used in previous years for the logo at center ice. A professional stencil is being developed for DMHA. Grant with the Town of Devon will be placing them in on behalf of DMHA. Old template will be stored for the time being.

#### **10.5.4 Awards Night – P Beaulieu**

- Pat will discuss the date for the awards night with Rod Fraser, Town of Devon. There is the possibility of having this event September 21, 2012. Pat would like to see a senior game with the DMHA coaches against the Barron men's team prior to the awards being handed out.
- There should be no issue with catering, the company coming into the arena for the concession should be able to provide.

#### **10.6 Date of next Meeting**

- **NEXT MEETING: THURSDAY, SEPTEMBER 6, 2012 @ 7:00 PM IN THE MEETING ROOM**

#### **MEETING ADJOURNED AT 10:43 PM**

- **MOTION** by Tyson Foerster
- Second by Mike Vant Hoff
- All in favor