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Executive Meeting Minutes  
Monday October 19<sup>th</sup> 2015.

Present: Christine Steeves, Leanne Simpson, Lorne Winship, Jerry Lealand, Anthony Windsor, Gina Jung, Patti Atkinson, James Black, Kathy Irving, (recording secretary)

Absent With Regrets: Doug Clark, Nicki Kroeker, Kris Kennedy, Scott Stephen

Meeting called to Order: 7:04pm

**Motion:** *To adopt agenda as presented.*

**Motion:** *James 2<sup>nd</sup> Leanne  
Motion Carried.*

**Motion:** *To adopt previous minutes.*

**Motion:** *Patti 2<sup>nd</sup> Lorne  
Motion Carried.*

**Motion:** *To regretfully accept the resignation of Chay Foss.*

**Motion:** *Jerry 2<sup>nd</sup> Anthony  
Motion Carried.*

**Old Business:**

**Motion:** To go in Camera 7:10pm.

**Motion:** *Lorne 2<sup>nd</sup> Anthony  
Motion Carried.*

Meeting resumed 7:25pm.

**Treasurer`s Report-Nicki Kroeker W/R:**

- September Report from the book keeper attached.

**Motion:** *To accept the Financials as presented by the bookkeeper.*

**Motion:** *Gina 2<sup>nd</sup> James  
Motion Carried*

**Administration Kathy Irving:**

- Attached is the updated ratio chart we have, 457 players.
- We are working hard on Schedules, Kathy and Petra to attend VIAHA Island league scheduling, many of our 6:00am's are being given to teams for free full ice practices.
- VIAHA parent code of conduct forms are almost complete.
- RIS for parents is taking up a lot of time with over 200 parents not completed, reminders are being sent out by the office.
- BC Hockey Parent Meeting Policy report is due November 1<sup>st</sup>, the office to report to BC Hockey.
- Qualifications chart is sent out to managers weekly, we have lots of red, therefore lots of bench staff needs qualifications.

- Tournaments are changing and filling up fast, the Ryan Clark Memorial tournament is also hosting a Bantam C tournament in November.

**Motion:** CVMHA send Robin Brett, our book keeper/administrator a \$100.00 gift certificate as wedding present.

**Motion:** Jerry 2<sup>nd</sup> Pattie  
Motion carried.

**President – Christine Steeves:**

- VIAHA meeting is Saturday.

**1<sup>st</sup> Vice President – Doug Clark W/R:**

No Report

**2<sup>nd</sup> Vice President – Lorne Winship:**

- GIN has been well attended.
- Coaches are signing up for the upcoming coach's course.
- Push back from the player drafts was minimal, good job overall in drafting all teams.

**Rec Level I-Initiation & Novice Vacant :**

- Atom C teams are playing our Novice D.

**Rec Level II-Atom & Pee wee – James Black:**

- Atom C 2 hosting Thanksgiving tournament.
- All teams seem balanced.

**Rec Level III-Bantam & Midget – Jerry Lealand:**

- All teams are balanced.
- A few players have quit due to team placement.

**Female Coordinator – Kris Kennedy W/R:**

- Girl's teams are doing well.
- Bantam C has requested to host a tournament.

**Competitive Coordinator – Gina Jung:**

- All teams doing well, awaiting placement in Island league.
- Still waiting for Tiering Exemption.

**Equipment Manager – Leanne Simpson**

- Sponsor would like to purchase jerseys, Sponsorship packages were approved in September with policy manual, no exceptions.

**Risk Manager – Patti Atkinson:**

- New ice packs are in the concession.
- Will be touching base with all Safeties.

**Referee-in – Chief-Anthony Windsor:**

- Reporting procedure was issued wrong and will have the correct one sent out.
- Last Clinic on the island is Sunday.
- CVMHA to assign referees for the Shawnigan Academy.
- Will sort out billing issue. .

**Past-President-Scott Stephen W/R:**

- The Executive Board releases Scott Stephen from his Past Presidents duties.

**New Business:**

**a) 2<sup>nd</sup> Rep Fees:**

**Motion:** To accept the 2nd Rep fees as presented.

**Motion:** Jerry 2<sup>nd</sup> Leanne  
Motion Carried.

**b) Executive Expenses:**

Hard costs of some Executive expenses far exceed the \$400.00 Honorarium.

**Motion:** To purchase ink cartridges for board members out of office supply budget.

**Motion:** Patti 2<sup>nd</sup> James  
Motion Carried.

**Motion:** To adjourn.

**Motion:** Lorne 2<sup>nd</sup> Anthony  
Motion Carried.

Meeting adjourned at 8:50pm.

**Next Meeting:** November 16th, Fuller Lake Arena, new start time is 6:30pm..