

Lower Mainland Minor Lacrosse Commission Coaches Handbook

For Use in Minor Box Lacrosse

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Revised March 24, 2007

Final Edition

Introduction

The purpose of this document is to aid Lower Mainland Minor Lacrosse Commission (LMMLC) coaches, in understanding their duties and responsibilities with respect to their League Commissioner.

Game Sheets

It is the responsibility of the home team to ensure that the game sheet is clearly and properly filled out prior to the start of each home game.

Please review the BCLA Bench Officials Handbook with your team manager. The handbook contains an example of a properly filled in game sheet.

The home team's scorekeeper is responsible for distributing the copies of the game sheet at the conclusion of a game. The winning team's representative is given the top 3 copies of the game sheet (white, yellow and pink). The losing team's representative is given the bottom copy of the game sheet (golden rod). In the event of a tie, the home team's representative is given the top 3 copies of the game sheet.

The winning team's coach or manager is responsible for submitting the top 2 copies of the game sheet (white and yellow copies) to the League Commissioner. A copy of the game sheet must be faxed to the League Commissioner within 24 hours after the conclusion of the respective game. The original copies of the game sheet must be mailed to the League Commissioner within 7 days after the conclusion of the respective game. In the event of a tie the home team's coach or manager is responsible for mailing the original copies of the game sheet.

The League Commissioner's contact information is located at the bottom of the distributed Team Information sheet.

Failure to submit the game sheet to the League Commissioner on time will result in the forfeit of any points awarded to teams for the respective game.

Each game sheet must contain the following information:

- 1. The date, location, type of game, game number, division and level of the teams involved
- 2. The home and visiting **association names**...do not use team names (example: Vancouver , New West #1)
- 3. Each team's player roster should...
 - identify the Captain (C) and Assistant Captains (A) with the appropriate letter
 - identify the goaltender (G) with the appropriate letter
 - identify any suspended player(s)
 - not include any player(s) missing at the start of the game
 - add any missing player(s) as soon as they arrive at the game
 - identify any player(s) called in the Game Notes section
- 6. Include all bench personnel in attendance
 - the name of the head and assistant coaches
 - the name of all door personnel
 - the name of the trainer
- 7. The coach or manager must sign the game sheet verifying their team information is correct
- 8. The scorekeeper and timekeeper(s) must print their names on the game sheet
- 9. The scorekeeper must enter the correct scoring information
 - review the BCLA Bench Officials Handbook
- 10. The scorekeeper must enter the correct penalty information
 - review the BCLA Bench Officials Handbook
- 11. The scorekeeper must enter the game summary information at the conclusion of the game
 - In the Novice to Midget divisions the scorekeeper must keep track of the number of saves each goaltender makes
- 12. Game officials (referees) must verify the game information and sign the game sheet
- 13. The scorekeeper must distribute the copies of the game sheet to the appropriate team personnel

League season, Playoffs and Provincials

Female

Season – April 16, 2007 – June 11, 2006

LMMLC Playoffs – June 12, 2007 – June 25, 2007

Provincial Championships (see directive) – July 5, 2007 – July 8, 2007

Tyke and Mini-Tyke

Season – May 1, 2007 – June 25, 2007

Novice

Season – April 24, 2007– June 25, 2007

PeeWee

Season – April 17, 2007 – June 18, 2007

LMMLC Playoffs – June 19, 2007 – July 4, 2007

Provincial Championships (see directive) – July 11, 2007 – July 15, 2007

Bantam

Season – April 17, 2007– June 17, 2007

LMMLC Playoffs – June 18, 2007 – July 11, 2007

Provincial Championships (see directive) – July 18, 2007 – July 22, 2007

Midget

Season – April 17, 2007 – July 1, 2007

LMMLC Playoffs – July 2, 2007 – July 18, 2007

Provincial Championships (see directive) – July 25, 2007– July 29, 2007

Every effort must be made to play all league games as scheduled. Fines will be issued (see Defaulted or Rescheduled games section).

League Commissioners have until June 7th to move any teams for league and Provincial Championship play.

League points

Points will be awarded during tiering and regular league games played as follows:

2 points - win

1 point - tie

0 points - loss

Points awarded during the tiering and league schedules are included in the league standings.

One (1) Sportsmanship point is awarded to each team that has 10 or less penalty minutes in a league game (win/tie/loss). The additional point does not count towards league standings. The LMMLC presents a Fair Play award to the team with the most Sportsmanship points in each league. In the event of a tie in points, the award will go to the team with the fewest total penalty minutes during league play.

Defaulted or Rescheduled games

If either the home or visiting team wishes to default or reschedule a game, the team wishing to default or reschedule a game must contact their opponent 48 hours prior to the scheduled game time.

Any team failing to appear for a game at the appointed time and place is responsible for paying the referee fees for all assigned referees present at the game and for any floor rental charges. The League Commissioner will be notified of the situation as soon as possible and will report the incident to the Lower Mainland Minor Lacrosse Commission Executive for further action.

When a rescheduled game is agreed upon it is the responsibility of the team requesting the postponement to reschedule the game as soon as possible. All rescheduled or TBR games must be rescheduled prior to the completion of any league schedule.

In any rescheduling disputes, the League Commissioner will determine if a reasonable effort was made to reschedule the game by the requesting team. The offending team will forfeit the game and associated points. **Also the offending association will be fined \$50.00 payable to the LMMLC.**

The League Commissioner must be notified of all defaulted or rescheduled games as soon as possible.

League Commissioners do attend games whenever possible so they must be updated on all scheduling changes.

Suspension information

Head coach of a team is responsible for reading the Minor Directorate Disciplinary Rules and Rule Interpretations provided by either their home association or their League Commissioner.

Head coach of a team is responsible for knowing which major penalties are associated with automatic suspensions.

The head coach of a team is responsible for knowing when their players/coaches have received a penalty associated with an automatic suspension. The head coach of a team must immediately enforce any suspension received by a player/coach for the required number of games. The head coach of a team will not wait to "hear" from their League Commissioner informing them of any coach/player suspension. A head coach of a team should contact their association's Head Coach or League Commissioner if they are uncertain how to apply the suspensions in the Minor Directorate Disciplinary Rules.

The League Commissioner may not contact a coach to inform them that a player/coach on their team has received a suspension. The Commissioner will inform the President of an association that one of their team's player/coach has received a suspension. It is the responsibility of the President to inform their coach of the suspension.

A player/coach's suspension can be served during any regular league game, tournaments and provincial play down games. A suspension cannot be served during an exhibition game or while playing a regular league game, tournament or provincial play down game for another team.

A head coach of a team must use the following procedure when dealing with an automatic suspension:

1. Determine if a player/coach has received a penalty that requires an automatic suspension
2. Contact their League Commissioner as soon as possible and inform them of the penalty and confirm the length of the suspension
3. Include the suspended player/coach's name on all game sheets that they are suspended for
 - Indicate the suspension next to the player/coach's name on the game sheet
 - E.g. Joe Smith Suspended 1 of 3

Rule #16 - Minor Directorate Disciplinary Rules states...

Any team that plays an ineligible player while under suspension by a Commissioner or Commission will lose any points earned from the games in which the ineligible player played. The Coach will be suspended for two (2) games for the first offense and for the second offense, an automatic referral to the British Columbia Lacrosse Coaches Association for appropriate disciplinary action.

Player movement information

A head coach of a team may request a player from a lower caliber team of the same division or from a lower or equal caliber team in a lower division team to "play up" on their team for any regular league game, tournaments and provincial play down games.

Any player who plays five (5) games for a higher team or teams shall be ineligible to return to his/her original team for the duration of the current season. Any player appearing on a fifth game sheet, other than his/her original team must remain on the higher team with the Home Association placing the player on a team for the balance of the season, if required.

No more than four (4) players may be brought up to any team in the same game without the written permission of the League Commissioner before the game is played. Violation of this rule would constitute Rule 16 – Minor Directorate Disciplinary Rules whereby a coach will be suspended for playing an ineligible player.

Players are allowed, with the permission of their Coach or Manager to play up in their own division or higher division as follows.

- Novice House or Novice Intermediate to PeeWee B
- PeeWee C to PeeWee B
- PeeWee B to PeeWee A1 or A2
- PeeWee B to Bantam A1, A2 or B

Provincial Championship information

Teams wishing to qualify for the Provincial Championships must contact their Association President regarding the submission of a Provincial Declaration form. The British Columbia Lacrosse Association (BCLA) office must receive Provincial Declaration forms by a date to be announced later.

The LMMLC League Play Downs will begin approximately two (2) weeks prior to the start of the Provincial Championships. Only teams who have submitted their team's Provincial Declaration form into the BCLA will be eligible for the LMMLC League Play Downs. The LMMLC play down format will be emailed to all participating teams prior to the start of the league play downs .

2007 Provincial locations/dates:

PeeWee A1,A2,B and C	Port Coquitlam	July 11-15, 2007
Bantam A1,A2,B and C	Langley	July 18-22, 2007
Midget A1 and A2	New Westminster	July 25-29, 2007
Midget B and C	Peninsula/Saanich	July 29-29, 2007
Female Box – All	Nanaimo	July 5-8, 2007

Arena information

Arena	Address	Postal Code
Abbotsford Rec. Centre	34690 Old Yale Road, Abbotsford	V3G 1C4
Aldergrove Arena	2882-272nd St., Aldergrove	V4W 3J9
Arbutus Club	2001 Nanton Ave., Vancouver	V6J 4A1
Britannia Community Centre	1661 Napier St., Vancouver	V5L 4X4
Burnaby Lake Arena	3676 Kensington St., Burnaby	V5B 4Z6
Burnaby Winter Club	4990 Canada Way, Burnaby	V5G 1M4
Cam Neely Arena	23588 105th Ave., Maple Ridge	V2W 1B8
Capilano Athletic Health Club	2035 Fullerton Rd., North Vancouver	V7P 1X7
Chilliwack Coliseum	9291 Corbould St. Chilliwack	V2P 4A6
Cloverdale Arena	6090-176th St., Cloverdale	V3S 4E7
Columbia Eight Rinks	6501 Sprott St., Burnaby	V6B 3B8
Coquitlam Sports Centre	630 Poirer St., Coquitlam	V3J 6B1
Cowichan Community Centre	2687 James Street, Duncan	V9L 2X5
Cowichan Lake Sports Arena	311 South Shore Road, Lake Cowichan	V0R 2G0
Fraser Valley Arena	5745 Tyson Road, Sardis	V2R 3R6
Fuller Lake Arena	7030 Trans Canada Hwy	V9L 3X4
Grandview Community Centre	3350 Victoria Drive, Vancouver	V5N 4M4
Great Pacific Forum	10388 Nordel Crt., Delta	V4G 1J7
Hollyburn Country Club	950 Cross Creek Rd., West Vancouver	V7S 2S5
Hope Arena	999 6th Ave., Hope	V0X 1L4
Karen Magnussen Arena	937 Lynn Valley Rd., North Vancouver	V7J 1Z6

Kelowna Memorial Arena	1424 Ellis St., Kelowna	V1Y 2A5
Kensington Park Arena	6159 Curtis St., Burnaby	V5B 4X7
Kensington Park Arena	6159 Curtis St., Burnaby	V5B 4X7
Kerrisdale Arena	5670 East Blvd., Vancouver	V6M 3V2
Kerry Park Arena	1035 Shawnigan-Mill Bay Road	V0R 2P0
Killarney Community Centre	6260 Killarney St., Vancouver	V5S 2X7
Kingsgate Arena	12526 N.E. - 144th St., Kirkland, Washington	
Kitsilano Community Centre	2495 West 12th Ave., Vancouver	
Ladner-Delta Ice Arena	4600 Clarence Taylor Crescent, Ladner	V4K 3X3
Langley Skating Arena	20699-42nd Ave., Langley	V3A 3B1
Langley Twin Rinks	5700 Langley By-Pass, Langley	V3A 8L7
M.S.A. Arena	2323 Emerson Rd., Abbotsford	V2T 3J2
Matsqui Rec. Centre	3106 Clearbrook Rd., Clearbrook	V2T 4N6
McPherson Winter Club	7325 MacPherson St., Burnaby	V5J 4N8
Meadow Park Sports Centre	8107 Cami+B34no Drive, Whistler	V0N 1B8
Mission Ice Arena	7623 Taulbut Rd., Mission	
Moody Park Arena	701-8th Ave., New Westminister	V3M 2R2
National Training Rinks	34100 South Fraser Way, Abbotsford	V2S 2C6
National Training Rinks	6240-202nd St., Langley	V2Y 1N2
Newton Arena	7120-136B St., Surrey	V3W 5E6
North Delta Rec. Centre	11415-84th Ave., Delta	V4C 2L9
North Shore Winter Club	1325 East Keith Rd., North Vancouver	V7J 1J3
North Surrey Rec. Centre	10275-135th St., Surrey	V3T 4C3
North Vancouver Rec. Centre	123 East 23rd St., North Vancouver	V7L 3E2
Olympic Ice Arena	22202-70th Ave., Lynnwood, Washington	
Pitt Meadows Twin Rinks	11435 Bonson Rd., Pitt Meadows	V3Y 2S3
Planet Ice - Coquitlam	2300 Rocket Way, Coquitlam	V3K 6Z2
Planet Ice - Maple Ridge	23588 105th Ave., Maple Ridge	V2W 1B8
PNE Agridome	Hastings Park, Vancouver	
Port Coquitlam Rec. Centre	2150 Wilson St., Port Coquitlam	V3C 6J5
Port Moody Sports Centre	300 Ioco Rd., Port Moody	V3H 2V7
Proposed North Vancouver	Burrard Indian Band 3075 Takaya Drive, N Van	V7H 2V6
Queens Park Arena	Queens Park, New Westminister	
Richmond Arenas	7551 Minoru Gate, Richmond	V6Y 1R8
Richmond Ice Centre	14140 Triangle Rd., Richmond	V6W 1B1
Riley Park Arena	50 East 30th Ave., Vancouver	V5V 2T9
Rutland Arena West	645 Dodd Rd., Kelowna	V1X 5H1
Seafair Sports Centre	3100 Francis Rd., Richmond	
Sechelt Ice Arena	5982 Shoal Way, Sechelt	V0N 3A6
Sno-King Ice Arena	19803-68th Ave., West Lynnwood, Washington	
South Delta Rec. Centre	1720-56th St., Delta	V4L 2B1
South Surrey Arena	2199-148th St., Surrey	V4A 8L5
Squamish Civic Centre	Centennial Blvd., Squamish	

Sungod Arena	7815-112th Street, Delta	V4C 4V9
Sunset Ice Arena	390 East 51st Ave., Vancouver	V5X 1C5
Thunderbird Sports Arena	6066 Thunderbird Ave., UBC Campus, Vancouver	
West End Community Centre	870 Denman St., Vancouver	V6G 2L8
West Vancouver Comm. Centre	786-22nd St., West Vancouver	V7V 4B9
Whatcom County Sports Arena	1801 West Bakerview Rd., Bellingham, Washington	
White Rock Cent'l Arena	14600 North Bluff Rd., White Rock	V4B 3C9

League Commissioners: