



**COQUITLAM MINOR LACROSSE ASSOCIATION
CONSTITUTION**

Last Updated November 5, 2012

“SOCIETIES”

R.S.B.C. 1960, CHAPTER 362 AND
AMENDMENTS THERETO

CONSTITUTION AND BY-LAWS OF THE
COQUITLAM MINOR LACROSSE ASSOCIATION

CONSTITUTION

ARTICLE I – NAME

The name of the Society is the “Coquitlam Minor Lacrosse Association” and the Society shall hereafter be referred to as the “Society”.

ARTICLE II – OBJECTS

The objects of the Society are:

- (a) To promote, teach and perpetuate the game of lacrosse.
- (b) To teach sportsmanship and emphasize fair play in the game of lacrosse.
- (c) To cultivate respect among players, officials, and spectators
- (d) To develop community spirit by the objects aforesaid

ARTICLE III - OPERATIONS

The operations of the Society are to be chiefly carried on in the City of Coquitlam in the Province of British Columbia.

BY-LAWS

BY-LAW I – MEMBERSHIP

- (a) The members of the Society are the subscribers of the Constitution and By-Laws and include every other person who agrees to become a member, associate member, honorary member or any other class of member, by whatever name called as hereafter provided.
- (b) All applications for membership shall be submitted to the Board of Directors and, upon approval by the Board, the applicant shall become a member.
- (c) Application for membership in the Society shall be open to any parent of guardian of boys and girls who are registered with the Coquitlam Minor Lacrosse Association and any sponsor of any league team player under the auspices of the Society as well as any and all coaches, managers, referees, time-keepers and other authorized persons participating in and with the Society

BY-LAW II – MEMBERSHIP FEES

There may be a membership entrance fee and such other fees payable by members in such amount and in such manner as may be determined from time to time at a general meeting of the Society.

BY-LAW III – CONDITIONS UNDER WHICH MEMBERSHIP CEASES AND MANNER IN WHICH A MEMBER MAY BE EXPELLED

- (a) Any member who desires to withdraw from membership in the Society may notify the Board of Directors in writing to that effect and on receipt by the Board of Directors of such notice the member shall cease to be a member.
- (b) The Directors shall have the power by Resolution and a vote of three-fourths (3/4) of those present, to expel or suspend any member whose conduct shall have been determined by the Directors to be improper, unbecoming, or likely to endanger the interests of reputation of the Society or who wilfully commits a breach of the Constitution and By-Laws of the Society. Such member may be expelled without notice and from the dates stated in such Resolution of the Directors.
- (c) Upon the failure of any member to pay fees, if any, determined as aforesaid, the Directors may cause the name of such members to be removed from the Register of Members but such member may be re-admitted to membership by the Directors upon such evidence as they may consider satisfactory.

BY-LAW IV – MEETINGS

- (a) The first Annual General Meeting of the Society shall be held in the month of October and subsequent Annual General Meetings shall be held during the month of October in each year at such place and time as may be determined by the Directors.
- (b) A General Meeting called for the purpose of transacting such business as may properly come before a General Meeting shall be held in the month of May in each year.
- (c) Other meetings of the Members may be convened by Order of the Directors at such time and place as may be determined by the Directors.
- (d) Public notice of an Annual General Meeting or Special Meeting of the Society will be provided via Newspaper Ad's in Local Paper or via electronic mail minimum of 15 days prior to the scheduled meeting.
- (e) No error or omission in giving notice of any Annual or General Meeting or Special Meeting or any such adjourned meeting shall invalidate such meeting or make void any proceedings taken thereof.
- (f) At any meeting of members a quorum shall consist of not less than TEN PERCENT (10%) of the total number of members of the Society.
- (g) Any meeting of the Society or of the Directors may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.
- (h) At any meeting of the Society each member represented in person shall have one vote.
- (i) Procedure at any meeting whether of Members or Directors shall be as outlined in Robert's Rules of Order unless herein otherwise provided.

BY-LAW V – OFFICERS OF THE SOCIETY

- (a) The officers of the Society shall be as follows: President, First Vice-President, Second Vice-President, Third Vice-President, Secretary, Treasurer, and Immediate Past President. The above officers will constitute the Board of Directors of the Society and will be elected at the Annual General Meeting in October. The President and First Vice-President will hold office for a two year term and the Second Vice-President, Third Vice-President, Secretary and Treasurer will hold office for a one year term. Nominations for Elected positions must be received by the Secretary 30 days prior to the Annual General Meeting. Nominations will not be received from the floor during the Annual General Meeting or Special Meeting.
- (b) The Board of Directors may from time to time appoint further officers and agents and authorize the employment of such other persons as the deem necessary to carry out the objects of the

Society and such officers, agents and employees shall have authority and shall perform such duties as from time to time may be prescribed by the Board.

- (c) The President shall, when present, preside at all meetings of the Members of the Society and of the Board of Directors. The President shall also be charged with the General management and supervision of the affairs and operations of the Society. The President with the Secretary or other Officer appointed by the Board for the purpose shall sign all resolutions and membership certificates. During the absence or inability of the President, his duties and powers may be exercised by the First Vice-President or the Second Vice-President if the First Vice-President is absent or unable to act. If the First Vice-President, Second Vice-President, or such other Director as the Board may from time to time appoint for the purpose exercise any such duty or power, the absence or inability of the President shall be presumed with reference thereto. All agents, managers, coaches, and employees shall be subject to removal from office or employment by the Directors at any time with or without cause and with or without notice to the person so removed.
- (cc) The members of the Society may by Extra-Ordinary Resolution (as defined by By-Law X) remove any officer from office.
- (d) The duties of all other officers of the Society shall be such as the terms of their engagement call for or the Directors require of them.

BY-LAW VI – BOARD OF DIRECTORS

- (a) The affairs of the Society shall be managed by the Board of Directors each of whom at the time of his election and throughout his term of office shall be a member of the Society.
- (b) The members of the Society may by Extra-Ordinary Resolution (as defined by By-Law X) remove and Director before the expiration of his term of office.
- (c) The Directors shall have and exercise all the powers of the Society as fully and completely as the Society could in a General Meeting, subject always, however, to the provisions of the Societies Act.
- (d) The qualifications for a Director shall be coincidental with qualifications for membership on the Society. A Director shall cease to be a Director at the time he ceases to be a member of the Society and he shall also cease to be an office of the Society.
- (e) If any member of the Board of Directors shall resign his office or without reasonable excuse absent himself from three or more Directors' meetings, or be suspended or expelled from the Society or removed as a Director, the Directors shall declare his office vacated and may appoint a successor in his place to hold office until the next Annual General Meeting. Vacancies on the Board of Directors, however caused, may so long as a quorum of Directors remains in office be filled by the Directors from among the qualified members of the Society if they shall see fit to do so. But if there is not a quorum of Directors the remaining Directors shall forthwith call a

General Meeting of the Society to fill the vacancies. The successor shall also hold the office left vacant by such Director.

- (f) A quorum shall be constituted by at least four of the Directors, one of whom must be the President, First Vice-President or the Second Vice-President.
- (g) Meetings of the Directors may be held at such time and such places as the Directors may from time to time determine. A meeting of the Directors may be convened by the President or any two Directors at any time. Notice of such meeting shall be communicated to each Director not less than two days before the meeting is to take place, however, meetings of the Directors may be held at any time without formal notice if all the Directors are present or those absent have waived notice or have signified their consent in writing to the meeting being held in their absence. Questions arising at any meeting of the Directors shall be decided by a majority of votes. In the case of an equality of votes the Chairman, in addition to his original vote, shall have a second or casting vote.
- (h) A resolution in writing signed by all the Directors personally shall be as valid and effectual as if it had been passed at a meeting of the Directors duly called and constituted.
- (i) The Directors shall hold a meeting within seven days of the date fixed for the holding of the Annual General Meeting to consider the appointment of officers.

BY-LAW VII – FINANCING

- (a) For the purpose of carrying out the objects of the Society, the Directors may borrow or raise or secure the payment of money in such manner as they think fit, provided that none of the powers shall be exercised except in accordance with the objects and provisions of the By-Laws and Constitution of the Society.
- (b) No fund-raising ventures may be undertaken by a member of the Society or a team within the Society without written consent from the Board of Directors.

BY-LAW VIII – AUDIT AND ACCOUNTS

- (a) The Board of Directors may from time to time appoint an accountant or accountants to hold office for such period as the Directors may determine.
- (b) The accounts of the Society shall be audited at the end of each fiscal year and the auditors shall make a report to the members and directors on the accounts examined by them and on every balance sheet and statement of income and expenditure laid before the Society at any Annual General Meeting or General Meeting during their tenure of office.

BY-LAW IX – SEAL

- (a) The Board of Directors may adopt a seal which shall be the common seal of the Society
- (b) The Common Seal of the Society shall be under the control of the Directors and the responsibility for its custody and use from time to time shall be determined by the Directors.

BY-LAW X – ALTERATION OF CONSTITUTION OR BY-LAWS

- (a) The Constitution of By-Laws of the Society shall not be altered to or added to except by an Extraordinary Resolution of the Society. For the purposes of the Society “Extraordinary Resolution” shall mean a resolution passed by a vote of two-thirds if the members present at a General Meeting of the Society.

BY-LAW XI – BOOKS AND RECORDS

- (a) The Directors shall see that all necessary books and records of the Society required by the By-Laws of the Society or by any applicable Statute or Law are regularly and properly kept.
- (b) The Secretary or some other officer specially charged by the Board of Directors with that duty shall maintain and have charge of the Minute Books of the Society and shall record or cause to be recorded therein Minutes of proceedings of all meetings of Members and Directors.

BY-LAW XII – INSPECTION OF BOOKS BY MEMBERS

- (a) The Directors shall from time to time determine whether and to what extent and at what times and places and under what conditions and regulations that accounts and books of the Society or any of them shall be open to the inspection of members not being Directors, and no member (not being a Director) shall have any right of inspecting any account or book or documents of the Society except as conferred by law or authorized by the Directors or by Resolutions of the members whether previous notice thereof has been given or not.

BY-LAW XIII – COLOURS

- (a) The colours of the Society shall be either Purple and Gold or Blue and Gold, provided that should a third colour be required, white shall be used. Conflict colours shall also be used at the discretion of the Board of Directors.

BY-LAW XIV - AWARDS

- (a) Each year, the Society shall elect and present to a player of one of the teams in the Society an individual award known as “Lacrosse Boy”. Qualifications for consideration in selecting such player shall be sportsmanship, team play, desire, contribution to the game of lacrosse, temperament, comradeship, and conduct, including respect for coaches, managers, referees and competitors.

BY-LAW XV – DEFINITIONS

- (a) In these By-Laws words designated as the masculine and singular shall be deemed to import and include the feminine and plural where the context so requires.