

BMHA Policy Document

Ice Conflict Policy (V2.0)

September 20, 2015

Purpose: To clarify and establish a standard operating procedure for ice conflicts within BMHA.

Definition:

Conflict	A conflict occurs when multiple games are assigned by PCAHA for the same day involving one or more teams. In such cases, PCAHA arbitrarily assigns one game as ACTIVE and the others as CONFLICT. Another form of ice conflicts occur when games assigned by PCAHA are scheduled on the same day as their regularly scheduled practices but the team decides their practice is in conflict.
Returned Ice	Returned ice is ice which is unusable by the team or division and is given up the association to be redistributed to other team.
Vacant Ice	These are assigned ice times that are left unused or abandoned by the team. These are not reassigned to another team or not returned to the ice allocator for redistribution.

Guidelines and Expectations

A. GENERAL

1. All ice belongs to the association not individual BMHA teams. As such, the ultimate authority for BMHA ice allocation belongs to BMHA and the elected governing body.
2. Ice times are assigned according to the age group. These times are consistent with association and league's acceptable standards.
3. If a division or team must return ice to the association no compensation is available.
4. Returned ice will be posted via email to the entire BMHA distribution list of team officials. Claiming these times are on a first come, first served basis. However, the BMHA ice allocator or executive may intervene to maintain equity.
5. BMHA Ice Allocator, ice@burnabyminor.com.

B. TEAM RESPONSIBILITIES

1. Reporting unusable ice times as Returned ice, must be done **at least three weeks** prior to the date.
2. Every team is responsible for the use of its allocated ice. In the event that ice is not used, not returned or not reassigned, the result will be the loss of the team's ice deposit.
3. Team officials are responsible for contacting PCAHA League Managers for schedule changes.
4. Divisions should always try to protect the assigned ice times within the association's division. For instance, if an Atom team must give up a practice time, the team officials should always try to retain the practice with the Atom division. The collective ice allocation is based on the number of teams, each team's allocation and age appropriate times.

5. Ice times that are reported by Arena staff which has been deemed as Vacant ice will result in the team assigned losing the team's ice deposit.
6. When team assigned ice times are in conflict, the priority for team officials is to trade ice or reassign ice times to resolve the conflict and ensure there is no vacant ice.

C. CONFLICT MANAGEMENT

1. Game conflicts identified in the PCAHA schedules are to be resolved by the team officials with assistance from other BMHA team officials within the same division. If the team officials cannot find a solution, the Division Manager is contacted to assist. Division managers If the conflict is still unresolved, the conflict is escalated to the division VP and Ice Allocator.
2. In all game conflict situations, games are given a priority over practices. In difficult game conflicts, teams will be asked to surrender practice ice times to resolve these conflicts.