



## GAME SHEET MANAGEMENT

Contact the Game & Conduct Person as soon as possible following a game, for the 2012 – 2013, please contact Barb Bauer ([barb.bauer@asc.ca](mailto:barb.bauer@asc.ca)):

- If there is an incident (player injury, major penalty, game ejection)
- If an incident game report is completed by the official, the original report must be emailed to [barb.bauer@asc.ca](mailto:barb.bauer@asc.ca) within 4 hours of games conclusion
- Where the game is not appearing in your Login profile on the website

Please ensure that the HOME team mails the game sheet following the game to c/o Girls Hockey Calgary 299 Erinwoods Drive SE, Calgary, AB T2B 2V9 within 24 hours

Regards to the recording of the statistics please ensure the following:

1. Identify your starting goaltender and minutes played per period. If the goaltender is changed during the game, please record the time of the goaltender change. Shots on goal are also required for both the home and visitor goaltender. If the home team officials are not displaying shots on goal on the scoreboard, please ensure that someone from each team tracks each goaltender's shots and reports these on the score sheet under goaltender record--this will ensure both teams have a record of the shots on goal at the conclusion of the game and this will help to ensure we do not have disagreements as to the statistics post entry as they appear on the AMBFHL website.
2. Please ensure that all player scratches are indicated as such on the score sheet. In addition please ensure that all affiliate players are clearly indicated as such using (AP). Captains and Assistant Captains should also be clearly designated on the sheet ("C", "A").
3. Please mark the type of goal correctly (EV, PP, etc.) and ensure that the players are properly identified--all goals and assists must be recorded on the website as displayed on the game sheet--even if you feel that a player should have received an assist do not be adding these points to the players statistics post game—have the players discuss with the official at the time of the goal. Points must be awarded to the players as displayed on the score sheet.
4. Please ensure that penalties are marked correctly identifying the sweater # of the player receiving as well as the server--also please use the correct abbreviations (if you require a list please let me know) as this will save me time and guess work when reviewing the sheets.
5. Please ensure the sheets are then signed off by the officials.