

## **CITY OF EDMONTON GUIDELINES FOR ARENA USE**

We are pleased to make the ice arenas available for your use. If you have any questions about any of these guidelines or rules and regulations posted at the facility, please contact the Facility Booking staff at 780-442-4546.

- Keys for the dressing rooms are available from the arena operator or cashier and may be obtained by leaving suitable ID with the arena operator or cashier. Always lock the dressing room door while on the ice. Keys must be returned after each rental, if they are not returned within 24 hours, the customer will be charged a fee.
- Participants in the ice rental will not be allowed on the ice until the Licensee has received permission from the arena operator. Participants must leave the ice at the appointed time indicated on the License or when directed to do so by the arena operator.
- The Licensee is responsible for the conduct of the ice rental participants at all times and must endeavour to prevent disorderly conduct before, during, and after the ice rental, both in and off the ice, and in the building and surrounding grounds. The Licensee will be billed for any damage, vandalism, or extra cleaning. Warm ups are to be conducted in designated area only. Not all facilities will have an area available. Please check with the arena attendant.
- The arena operator is the sole judge of whether the ice conditions are suitable for play. The arena operator is authorized to refuse permission to use the ice. No refund will be issued if the Licensee decides for themselves that the ice is unsuitable and does not use it.
- The arena operator will have the authority to escort from the building anyone who is creating a disturbance or failing to adhere to warnings.
- All participants are required to leave the premises tidy and in the same condition as prior to their use.
- The consumption of alcohol is prohibited on the premises as stated in Schedule B section 2.3 of the License Agreement. **This will be considered the first warning to user groups found in violation of alcohol consumption in city arenas.**
- **Smoking is prohibited in the premises. This guideline will be considered the first warning to user groups found in violation of smoking in city arenas.**
- All arenas are equipped with first aid facilities. All accidents should be reported to the arena operator.
- Arenas will not be open or available for use until 1 hour prior to booked time unless previously approved through Facility Bookings. 30 minutes is allowed in the dressing rooms prior to ice time and 30 minutes allowed after the end of the ice time.
- Advertising posters cannot be posted without the expressed approval of Facility Bookings which will be signified by a stamp.
- Licensees must make themselves aware of and comply with the rules and regulations posted at the premises.