



June 1, 2016

To Whom It May Concern:

RE: Criminal Record Check for Volunteers

The bearer of this letter, _____, has volunteered as a Coach / Asst. Coach / Manager / On Ice helper with the Airdrie Ringette Association. It is a requirement of Ringette Canada and Ringette Alberta to have a valid Criminal Record Check in place as a prerequisite to coaching youth players between the ages of 5 – 18 years. Duties of these volunteer positions may include, running on ice practices, coaching games from the bench and attending team activities.

Your assistance in conducting a CRC for this individual is appreciated.

If we can be of any further assistance, please do not hesitate to contact the individuals listed below for your convenience.

Sincerely,

Cam Craig

ARA President

president@airdrieringette.com

Scott Sinclair

Coach and Player Director

coachplayer@airdrieringette.com