



**1660 HOCKEY LEAGUE**

**OBJECTIVES and BYLAWS**

DATE: May 7, 2016



# **1660 HOCKEY LEAGUE BYLAWS**

Date: May 9, 2015

## **Article 1. NAME**

This organization shall be known as the

# **"1660 HOCKEY LEAGUE" (1660)**

## **Article 2. OBJECTIVES**

- a) To provide an opportunity for every child in the 1660 area to play the game of hockey, regardless of gender, social standing, race, colour, creed, or ability.
- b) To organize, supervise, and govern minor hockey regular season games and playoffs in accordance with Hockey Alberta regulations.
- c) To stimulate the development of teams and leagues in the 1660 area.
- d) To improve the calibre of minor hockey in the 1660 area by upgrading the standards of coaches, players, and referees.
- e) To provide a united, recognized voice to Hockey Alberta.
- f) To assist with the aims and objectives of Hockey Alberta and Hockey Canada.
- g) To promote and encourage goodwill, sportsmanlike conduct and attitudes amongst players, coaches, spectators, and teams playing in the 1660.



# 1660 HOCKEY LEAGUE BYLAWS

## **Bylaw 1. MEMBERSHIP and FEES**

- a) The 1660 shall be a recognized league within Hockey Alberta and Hockey Canada.
- b) All minor hockey associations with teams registered in the 1660 shall be members of the 1660.
- c) Registration fees shall be set at the 1660 Annual General Meeting (AGM) each Spring.
- d) Each member association shall provide one executive officer or league governor every year.

## **Bylaw 2. LOSS OF MEMBERSHIP**

- a) Associations that fail to pay fees or fines, provide members, or league governors, or follow 1660 Bylaws or Regulations shall be suspended.
- b) Members can resign by providing written notice to the executive.
- c) Member associations that are in bad standing will not be permitted to attend the AGM or any other league meetings, and will not have a vote on any subject.

## **Bylaw 3. MEETINGS**

- a) The 1660 shall hold an annual general meeting (AGM) in the Spring and a general meeting in the Fall. Other meetings may be held if necessary as determined by the executive committee.
- b) The time and place shall be determined by the executive committee, and e-mailed to the members 21 days in advance of the meeting. Meeting notifications shall also be posted on the 1660 website.
- c) A special meeting shall be called any time two-thirds of the executive committee or one-third of the members request one in writing.
- d) Notice of a special meeting will be emailed to the members 7 days in advance of the meeting.
- e) The executive committee shall meet as necessary to operate the 1660 according to the Bylaws and Regulations.
- f) The order of business for meetings shall be:
  - (1) Call to order
  - (2) Additions to the agenda
  - (3) Reading of last minutes
  - (4) Treasurer's report
  - (5) President's report
  - (6) Vice President's report
  - (7) Registrar's report
  - (8) Governors' reports
  - (9) Business arising from the minutes
  - (10) New business
  - (11) Correspondence
  - (12) Elections (AGM)
  - (13) Adjournment

## **Bylaw 4. QUORUM/VOTING**

- a) A quorum shall be present before a vote is valid.
- b) A quorum shall be one more than half of the members at general or special meetings.
- c) A quorum shall be one more than half of the executive at an executive meeting.
- d) Each minor hockey association with teams registered in the 1660 shall have one voting member.
- e) Each executive officer shall have one vote except the President, who shall only vote in the event of a tie.
- f) Voting shall be by a show of hands unless a secret ballot is requested.



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- g) Election of the executive officers shall be by a show of hands unless a secret ballot is requested.

## **Bylaw 5. EXECUTIVE COMMITTEE/TERMS OF OFFICE/DUTIES**

- b) The Executive Committee shall consist of the President, one Vice President, a Secretary, a Treasurer, a Discipline Co-ordinator, and the Past President (non-voting advisor).
- c) Elections shall take place at the AGM.
- c) All terms of office shall be two years.
- d) The President and Treasurer shall be elected in hockey seasons ending in even-numbered years, while the Vice President, Discipline Co-ordinator, and Secretary shall be elected in hockey seasons ending in odd-numbered years.
- e) Since the integrity of the 1660 Hockey League and its Executive members are of the utmost importance, Executive Committee members shall be discouraged from being a member of any LMHA executive or board, and shall not be coaches at any level.
- f) The Executive Committee shall appoint a Senior Governor for each Division of the 1660 League.
- g) The Executive Committee shall appoint a league governor for each tier of each division.
- h) The Executive Committee may appoint members to fill any vacancies until the next annual general meeting.

## **Bylaw 7. EXECUTIVE/MEMBER DUTIES**

### **PRESIDENT**

- a) preside at all meetings and perform the duties usual of a President.
- b) act for the Executive Committee when it is impossible to obtain a committee or board vote. Such decisions must then be presented at the next general meeting for ratification.
- c) be responsible for assembling the agenda for all general and special meetings.
- d) be responsible for the proper and efficient operation of the 1660.
- e) have signing authority on 1660 cheques.
- f) be chairman of any appeals and/or discipline committee.
- g) be a member of all committees.
- h) assist in the registration of all teams with the 1660.

### **VICE PRESIDENT**

- a) have the authority and perform the duties of the President in his/her absence.
- b) perform such duties as requested by the President.
- c) have signing authority on 1660 cheques.
- d) be a member of appeals and discipline committee.
- e) assist in the registration of all teams with the 1660.
- f) work with the Discipline Co-ordinator to assess suspensions and oversee any other league disciplinary issues

### **SECRETARY**

- a) attend all 1660 meetings and keep accurate minutes of the same.
- b) send minutes and meeting notices to all involved.
- c) be responsible for all 1660 correspondence.



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- d) prepare contact lists of association directors, coaches, managers, league governors, and executive members and post them on the website.
- e) assist in the registration of all teams with the 1660.
- f) be a member of appeals and discipline committee.
- g)

## **TREASURER**

- a) record all receipts and expenditures.
- b) prepare financial statements for general meetings.
- c) prepare a year-end financial statement which shall be reviewed before the Fall meeting.
- d) prepare and present a budget for the next season, at the AGM.
- e) have signing authority on 1660 cheques. Any two signatures of the President, Vice President and the Treasurer are required on all cheques.
- f) assist in the registration of all teams with the 1660.
- g) be a member of appeals and discipline committee.

## **Discipline Co-ordinator**

- a) oversee all disciplinary issues that deal with players, coaches, and teams
- b) be a member of appeals and discipline committee.
- c) track suspensions and any that may carry over from one season to the next
- d) maintain contact with Hockey Alberta's disciplinarian

## **PAST PRESIDENT**

- a) be a non-voting advisor available to provide continuity and offer guidance in policy.
- b) be responsible for conducting the elections of executive officers.

## **MEMBERS**

- a) be responsible to the 1660 for their minor hockey association.
- b) represent and vote for their association at 1660 general meetings.
- c) ensure that their association's executive, coaches, and managers know and understand the 1660 Bylaws and Regulations.
- d) be prepared to serve as a league governor on their association's behalf, until they can fill that position with a suitable volunteer.

## **Bylaw 8. BORROWING POWERS**

- a) The 1660 may not borrow money without a special resolution of the association.

## **Bylaw 9. FISCAL YEAR/REVIEW OF FINANCIAL ACCOUNTS**

- a) The 1660 fiscal year shall be from May 1st to the following April 30th.
- b) Two 1660 members or an accountant shall be appointed at the annual meeting to review the financial statements and records for the following year.

## **Bylaw 10. ASSOCIATION SEAL**

- a) If a seal exists, the executive shall keep and use the 1660 seal as necessary.

## **Bylaw 11. LEAGUE RECORDS**



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- a) The Secretary and Treasurer shall keep past records of the 1660 in a safe place.
- b) 1660 members may inspect minute books and financial records at any time. appropriate to the Secretary and Treasurer.

## **Bylaw 12. AMENDMENTS**

- a) Amendments of the 1660 Objectives and Bylaws shall only be made by a special resolution of the 1660. That means a resolution passed:
  - (i) at a general meeting with 21 days notice to propose the resolution given, and
  - (ii) where at least 75% of eligible voters have voted.
- b) A resolution proposed and passed as a special resolution at a general meeting with less than 21 days notice given if the eligible voters agree to it.
- c) A copy of any amendments shall be sent to Hockey Alberta.